

Mountain Towns Recreation Director Advisory Committee  
Town of Londonderry  
100 Old School Street  
South Londonderry, VT 05155  
802 824 3356

Minutes

The Mountain Towns Recreation Director Advisory Committee met on July 25, 2023 at 7:00pm at the Londonderry Town Office Building 100 Old School Street, South Londonderry, VT 05155 and on zoom.

Present in person: Kelly Pajala. Present of zoom: Martha Dale, Jason Marino, Becca Coleman. Jennie Freeman

1. The meeting was called to order at 7:04.
2. There were no additions and deletions to the agenda.
3. There were no public comments or visitors.
4. Minutes Approval: Martha Dale made a motion to approve the minutes of the last meeting. Jennie Freeman seconded the motion. The motion passed.
5. Draft Mission and Vision Statement: After some discussion about drafting a new statement the committee felt that the original proposal for creating the rec director position provides an adequate mission and vision statement to be used in the hiring process.
6. Discussion feedback from Selectboards: Jennie shared that Peru was supportive of everything that had been shared with them. She will ask that they take another look and have their Town Attorney review the interlocal agreement.

Becca said she got the documents to the Town administrator but has not heard anything back from the selectboard yet. Becca will also reach back out and suggest that the Town attorney review the interlocal agreement.

Londonderry suggested one edit to correct a pronoun to be gender neutral. Kelly will ask Londonderry's Town Attorney to make that one correction.

Will and Lisa will be asked to have the Landgrove and Weston Town Attorney review the interlocal agreement.

In order to keep this process moving along the advisory committee will ask that each of the selectboards complete their editing process and receive feedback from their Town Attorneys to be prepared to sign the interlocal agreement by August 18th.

7. Discuss next steps

a. Hiring process: The committee will suggest that the job opening be posted from September 1st - 30th. The Advisory Committee would like to ask the Londonderry selectboard about the logistics of the hiring process and will suggest that the advisory committee spearhead the interview process for candidates. When the advisory committee has a hiring recommendation for the selectboard they can complete the hiring process. Kelly will request to be placed on the next londonderry selectboard agenda to discuss the hiring process. The

committee suggested that applications go to the Londonderry Town Clerk's office and would like to see an online application or fillable pdf made available.

b. additional edits to current drafts of documents: there were no additional edits discussed but we can edit at a future meeting if needed

c. additional documents required in the short term: there were no additional documents discussed at this time but this will be revisited at a future meeting.

8. Jason made a motion to adjourn. Becca seconded the motion. The motion passed.

Next meeting: August 15th @ 7:00pm