

Londonderry Town Parks
100 Old School Street
South Londonderry, VT 05155
802 824 3356

Minutes

The Londonderry Parks Board met at The Town Office Building 100 Old School Street South Londonderry on Monday June 26th, 2023 at 5:00 pm.

Present: Marge Fish, Steve Bergleitner, Chad Stoddard, Kelly Pajala, Leigh Nance, Andy Kubica

1. The meeting was called to order at 5:04.
2. There were no additions and deletions to the agenda.
3. There was no public comment or visitors present.
4. Steve Bergleitner made a motion to approve the minutes of the last meeting. Chad Stoddard seconded the motion. The motion passed.
5. Mystery plants at Memorial Park: Nobody knows who left the 4 potted shrubs at Memorial Park behind the Shelter. There was discussion about what to do with the apparent donation of these 4 plants. Everyone agreed they should be planted at Memorial Park in roughly the location they were left in. The board discussed how far away they should be planted from the picnic shelter and how close together they should be planted. The Board asked Leigh to plant the shrubs 7 feet away from the picnic shelter building and with enough space between them to mow the grass.
6. Update Mountain Towns Recreation Director Position: There are 4 draft documents going out to all the selectboards for their comments and edit requests. Those documents are the interlocal agreement for the position, a job description, communications policies and procedures, Recreation Department Policies. Completed drafts are available on the new parks page of the Town website.
7. Pond update: The plan to clean out the deepest part of the pond of plant growth before filling it ran into a snag. Neither party involved in the clean out had time to get the work done soon. Dryden's Outdoor raked the pond out of dead organic matter which should help with the overall health of the pond this year. The public is angry about not having the pond full, so the pumps were started last week. The first dose of treatment packets went in a few days after filling began. Matt Danaher said to treat the pond with more packets than last year every week to 10 days for starters. He will investigate adding barley extract in addition to the packet treatment after we see how algae growth looks. This will be another trial-and-error season with the pond algae situation. Kelly will order water tests from the department of health. Testing will begin as soon as they arrive. The pond won't be full enough to use the docks or diving board this holiday weekend, but it is full enough to swim and play in. A "No Diving Board" sign will be put out and a physical barrier will be put up until the pond is full enough for safe use.

8. Music Monday prep: There was discussion about painting lines for parking spaces to help maximize available space. We will actively discourage parking in the cemetery. Board members will try to talk to folks downtown about parking available in the evening for overflow needs. Suggested locations were the Thrifty Attic lot, Center's gas station lot, and the auto parts store. FBAA might lend the board their line painting cart for putting down parking spaces. There was a request to put up additional dog park signs. There was a question about an ice cream donation for the first night. Volunteers would be needed to scoop ice cream.
9. Music Monday Fundraising update: there are still a few donations expected to come in. We are very close to our \$10,000.00 goal and should surpass that amount before the summer is over.
10. Sponsorship banner approval: Steve B made a motion to approve the purchase of 6 banners from Vistaprint and the purchase of bungee cords and table clothes from Amazon for music Monday to be paid out of the town park fund.
11. Signpost approval: the board looked at some examples of signposts with hanging brackets for the Williams Park and Buxton Park signs. Everyone agreed that they like the option of a white signpost with a straight arm hanging bracket. At the next meeting we will have an option that includes both of those characteristics to approve for purchase. It is time to start the sign permitting process.
12. Jamaica Cottage shop shed Project: Andy provided a spec sheet for sheds that are currently in stock.
 - a. Size: 8 x 10 seemed to be the best size
 - b. Site work: Kelly will ask Josh how much grave will be needed for the site work and what the cost for yardage is. The board can vote at the next meeting to approve that expenditure.
 - c. Cost approval: Chad S made a motion to approve the purchase of a 8 x 10 Eco Vermonter shed from Jamaica Cottage Shop at the cost of \$1,200.00. Marge seconded the motion. The motion passed.
13. Parks Employee tasks update: The Board talked with Leigh about tasks for the season and how things are going so far. We need to keep an eye on the toilet paper running out at Pingree. The dog park poop disposal has had some household trash in it. That may be a larger problem at some point. The walking trails look good. The pond will need a lot of attention this year for removing floating debris and algae. We may need to purchase a new pond rake. The play structure at Memorial has some significant rot and needs some boards and shingles replaced. Some spots need to be sanded and repainted. The Board needs to start planning for how much longer that structure should be kept in place. The issue of creating a map sign for Pingree park came up again. Water testing at Memorial will start as soon as tests arrive. The beach at Memorial looks good post rototilling. Leigh will do that task periodically. The weed torch is proving to be a helpful tool.
14. Wastewater test pits survey question: There was discussion about how a survey would be sent out. The cost of printing and doing a mailing was discussed and will be researched. Surveys should be returned to the Town office. There will be an online survey created and a QR code for it will be included in the mailing. The survey can be posted online and sent out to the Town email list. There was discussion about including

the map created by the village wastewater committee with the test pit sites on it. There was discussion about creating a better map key that will include the property boundaries, the public water supply source protection area, the 100 year flood zone, the test pit sites and the current recreational infrastructure in the park. The Board discussed including a single question in the survey. After some wordsmithing and looking at the terminology used by the VWC in their handouts, we think the question will be "Should a community wastewater system (septic field) be allowed in Pingree Park?" Between now and the board's next meeting a draft of the survey will be worked on. The Parks Board agreed to take a draft of the survey to the selectboard for some discussion since the selectboard encouraged the parks board to send the survey out without waiting for a community meeting to be held.

15. Chad made a motion to adjourn. Steve seconded the motion. The motion passed. The meeting adjourned at 7:35pm.

Next meeting dates and times: July 10th at 5:00 and July 24th at 5:00