

Mountain Towns Recreation Director Advisory Committee

Town of Londonderry

100 Old School Street

South Londonderry, VT 05155

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## Minutes

The Mountain Towns Recreation Director Advisory Committee met on June 20, 2023 at 7:00pm on zoom.

Present on zoom: Sarah Kiefer, Jason Marino, Will Reed, Becca Coleman, Jennie Freeman, Kelly Pajala

1. The meeting was called to order at 7:03.
2. There were no additions or deletions to the agenda.
3. There was no public comment or visitors.
4. Jennie Freeman made a motion to approve the minutes of the last meeting. Becca Coleman seconded the motion. The motion passed.
5. There was a brief discussion about the Board/Committee/employee Communications policy. There were no edits made. It was acknowledged that we will likely come back to edit this document after we get feedback from the Towns.
6. There was a discussion about the procedure and policy draft put together by Sarah. There was a discussion about editing the Volunteer policies #3 Code of Conduct item. There was some discussion about volunteer policies being in line with volunteer policies that exist in the Town of Londonderry currently and who will be approving volunteer applications. There was discussion about drafting a mission and vision statement that could be referenced in the code of conduct edits. That task will be added to the next agenda. Jennie Freeman made a motion that we share this document with the select boards as a draft after the editing is done. Becca Coleman seconded the motion. The motion passed.
7. Share any feedback from select boards on drafts of provided documents. There has not been any feedback shared yet by the Towns, but Representatives will be seeking feedback at future select board meetings. The following documents have been approved by the Advisory Committee for sharing with the Towns: draft job description, draft interlocal agreement, draft policies with edits discussed tonight. Sarah Kiefer made a motion to share the communications policy as a draft with select boards. Jennie seconded the motion. The motion passed. At the next meeting on July 11<sup>th</sup> at 7:00 the Advisory Committee will work on a mission and vision statement and discuss feedback from select boards.
8. The meeting adjourned at 7:35.