

# **Town of Londonderry, Vermont**

## **Selectboard Special Meeting Agenda**

**Monday, May 8, 2023 – 6:00 PM**

**100 Old School Street, South Londonderry, VT 05155**

1. Call Meeting to Order
2. Additions or Deletions to the Agenda [1 VSA 312(d)(3)(A)]
3. Executive Session(s) – The appointment or employment or evaluation of a public officer or employee per 1 V.S.A. 313 (a)(3)
4. Executive Session(s) – A potential disciplinary or dismissal action against a public officer or employee per 1 V.S.A. 313 (a)(4)
5. Appoint Selectboard member to serve as ex-officio member of the Williams Dam Advisory Committee
6. Adjourn

*Posted and distributed on May 5, 2023*

**Town of Londonderry, Vermont**  
**Selectboard**  
**Meeting Minutes**  
**Monday, May 8, 2023**  
**Twitchell Building - 100 Old School Street, South Londonderry, VT**

**Board Members Present:** Thomas Cavanagh, Martha Dale, , James Fleming, Taylor Prouty and Melissa Brown.

**Board Members Absent:** None.

**Others in Attendance:** Town Officials – Town Administrator Shane O’Keefe. Others – Resident Nicholas Doane.

**1. Call meeting to order**

Selectboard Chair Tom Cavanagh called the special meeting to order at 6:01 PM.

**2. Additions or deletions to the agenda**

[1 VSA 312(d)(3)(A)]

None.

**3. Executive Session(s) – The appointment or employment or evaluation of a public officer or employee per 1 V.S.A. 313 (a)(3)**

*Taylor Prouty moved to enter executive session to consider the employment of a Town employee, pursuant to Title 1 V.S.A. Section 313(a)(3), and invite Nicholas Doane and Town Administrator Shane O’Keefe to attend the executive session, seconded by Jim Fleming. The motion passed unanimously.*

The Board entered executive session at 6:02 PM with Doane and O’Keefe present. Doane left the executive session at 6:07 PM.

The Board came out of executive session at 6:15 PM.

*Taylor Prouty moved to hire Nicholas Doane to a full-time Road Crew position at a rate of \$24.00 per hour effective immediately, subject to completion of a probationary period of 6 months, seconded by Jim Fleming. The motion passed unanimously.*

The Board congratulated Doane on his hiring. He left the meeting at 6:18 PM.

**4. Executive Session(s) – A potential disciplinary or dismissal action against a public officer or employee per 1 V.S.A. 313 (a)(4)**

*Taylor Prouty moved to enter executive session to consider a dismissal action against a Town employee, pursuant to Title 1 V.S.A. Section 313(a)(4), and invite Town Administrator Shane O’Keefe to attend the executive session, seconded by Jim Fleming. The motion passed unanimously.*

The Board entered executive session at 6:19 PM with O’Keefe present, and the Board came out of executive session at 6:24 PM.

*Taylor Prouty moved to appoint Attorney Brian Monaghan and Town Administrator Shane O’Keefe to act in a prosecutorial role together in an upcoming post-termination hearing, seconded by Martha Dale. The motion passed unanimously.*

O’Keefe noted that it is hoped that the hearing would take place during the week of May 22<sup>nd</sup>.

**5. Appoint Selectboard member to serve as ex-officio member of the Williams Dam Advisory Committee**

Melissa Brown volunteered to serve in this position and mentioned she would approach it with an open mind and heart. Cavanagh mentioned that the first meeting is tentatively scheduled for 4:30 PM on 5/15/2023.

*Taylor Prouty moved to appoint Melissa Brown to serve as the Selectboard's ex-officio member of the Williams Dam Advisory Committee, seconded by Jim Fleming. The motion passed unanimously.*

**6. Adjourn**

*Martha Dale moved to adjourn the meeting, seconded by Melissa Brown. The motion passed unanimously.*

The meeting adjourned at 6:45 PM. The next regular meeting of the Selectboard is scheduled for May 15, 2023.

Respectfully Submitted,



Shane P. O'Keefe  
Town Administrator

*Approved May 15, 2023.*

**LONDONDERRY SELECTBOARD**



Thomas Cavanagh, Chair