

# **Town of Londonderry, Vermont**

## **Selectboard Special Meeting Agenda**

**Thursday, April 27, 2023 – 6:00 PM**  
**100 Old School Street, South Londonderry, VT 05155**

1. Call Meeting to Order
2. Additions or Deletions to the Agenda [1 VSA 312(d)(3)(A)]
3. Executive Session(s) – A potential disciplinary or dismissal action against a public officer or employee per 1 V.S.A. 313 (a)(4)
4. Selectboard Pay Orders
5. New Business
  - a. 1<sup>st</sup> & 3<sup>rd</sup> Class Liquor Licenses & Outside Consumption Permit – Ski Magic, LLC (Magic Mountain Ski Area)
  - b. 2nd Class Liquor License – Derry Downtown, Limited (The Garden Market & Restaurant)
  - c. 2nd Class Liquor License – Jelley Enterprises, Inc. (Jelley's Auto Care Center)
6. Adjourn

*Posted and distributed on April 25, 2023*

**Town of Londonderry, Vermont**  
**Selectboard**  
**Meeting Minutes**  
**Thursday, April 27, 2023**  
**Twitchell Building - 100 Old School Street, South Londonderry, VT**

**Board Members Present:** Thomas Cavanagh, Martha Dale, Taylor Prouty and Melissa Brown.

**Board Members Absent:** James Fleming.

**Others in Attendance:** Town Officials – Town Administrator Shane O’Keefe and Road Crew member Donald Lyon. Others – Attorney Brian Monaghan (via telephone).

**1. Call meeting to order**

Selectboard Chair Tom Cavanagh called the special meeting to order at 6:00 PM.

**2. Additions or deletions to the agenda**

[1 VSA 312(d)(3)(A)]

None.

**3. Executive Session(s) – A potential disciplinary or dismissal action against a public officer or employee per 1 V.S.A. 313 (a)(4)**

*Taylor Prouty moved to enter executive session to consider a potential disciplinary or dismissal action against a Town employee, pursuant to Title 1 V.S.A. Section 313(a)(4), and invite Attorney Brian Monaghan via telephone, and Town Administrator Shane O’Keefe to attend the executive session immediately, and Town Road Crew member Donald Lyon to attend when invited soon thereafter, seconded by Martha Dale. The motion passed unanimously.*

The Board entered executive session at 6:02 PM with O’Keefe and Monaghan present.

Lyon was invited into the executive session at 6:11 PM, and he left the executive session at 6:14 PM.

The Board came out of executive session at 6:24 PM.

*Martha Dale moved to approve the draft letter to the employee, and authorize the Selectboard Chair to sign a final version on behalf of the Board, seconded by Melissa Brown. The motion passed unanimously.*

Lyon and Monaghan left the meeting at 6:28 PM.

**4. Selectboard Pay Orders**

*Melissa Brown moved to approve the pay orders for payroll and accounts payable, seconded by Martha Dale. The motion passed unanimously.*

**5. New Business**

**a. 1st & 3rd Class Liquor Licenses & Outside Consumption Permit – Ski Magic, LLC (Magic Mountain Ski Area)**

*Taylor Prouty moved to approve 1st and 3rd Class Liquor Licenses for Ski Magic LLC., also known as The Magic Mountain Ski Area, related to property located at 495 Magic Mountain Access Road, seconded by Melissa Brown. The motion passed unanimously.*

**b. 2nd Class Liquor License – Derry Downtown, Limited (The Garden Market & Restaurant)**

*Martha Dale moved to approve a 2nd Class Liquor License for Derry Downtown, Limited, also known as The Garden Market & Restaurant, related to property located at 2116 North Main Street, seconded by Melissa Brown. The motion passed unanimously.*

**c. 2nd Class Liquor License – Jelley Enterprises, Inc. (Jelley’s Auto Care Center)**

*Taylor Prouty moved to approve a 2nd Class Liquor License for Jelley Enterprises, Inc., also known as Jelley’s Auto Care Center, related to property located at 2102 North Main Street, seconded by Melissa Brown. The motion passed unanimously.*

**6. Adjourn**

*Martha Dale moved to adjourn the meeting, seconded by Melissa Brown. The motion passed unanimously.*

The meeting adjourned at 6:30 PM. The next regular meeting of the Selectboard is scheduled for May 1, 2023.

Respectfully Submitted,



Shane P. O’Keefe  
Town Administrator

*Approved May 1, 2023.*

**LONDONDERRY SELECTBOARD**



Thomas Cavanagh, Chair