

# **Town of Londonderry, Vermont**

## **Selectboard Special Meeting Agenda**

**Wednesday, April 19, 2023 – 5:00 PM**  
**100 Old School Street, South Londonderry, VT 05155**

1. Call Meeting to Order
2. Additions or Deletions to the Agenda [1 VSA 312(d)(3)(A)]
3. Executive Session(s) – The appointment or employment or evaluation of a public officer or employee per 1 V.S.A. 313 (a)(3)
4. Adjourn

*Posted and distributed on April 18, 2023*

**Town of Londonderry, Vermont**  
**Selectboard**  
**Meeting Minutes**  
**Wednesday, April 19, 2023**  
**Twitchell Building - 100 Old School Street, South Londonderry, VT**

**Board Members Present:** Thomas Cavanagh, Martha Dale, Taylor Prouty, James Fleming and Melissa Brown.

**Board Members Absent:** None.

**Others in Attendance:** Town Officials – Town Administrator Shane O’Keefe (via telephone). Others – None.

**1. Call meeting to order**

Selectboard Chair Tom Cavanagh called the special meeting to order at 5:00 PM.

**2. Additions or deletions to the agenda** [1 VSA 312(d)(3)(A)]

None.

**3. Executive Session(s) – The appointment or employment or evaluation of a public officer or employee per 1 V.S.A. 313 (a)(3)**

*Jim Fleming moved to enter executive session to consider the employment, evaluation or discipline of a Town officer or employee, pursuant to Title 1 V.S.A. Section 313(a)(3) and 313(a)(4), and invite Town Administrator Shane O’Keefe to attend the executive session, seconded by Melissa Brown. The motion passed unanimously.*

The Board entered executive session at 5:01 PM.

The Board came out of executive session at 5:22 PM.

*Melissa Brown moved to approve the draft letter to the employee, and authorize the Selectboard Chair to sign a final version on behalf of the Board, seconded by Jim Fleming. The motion passed unanimously.*

*Melissa Brown moved to schedule a public hearing, as provided for under 1 V.S.A. Section 313(a)(4), for Thursday, April 27, 2023 at 6:00 PM at the Town Office, seconded by Martha Dale. The motion passed unanimously.*

**4. Adjourn**

*Martha Dale moved to adjourn the meeting, seconded by Jim Fleming. The motion passed unanimously.*

The meeting adjourned at 5:24 PM. The next regular meeting of the Selectboard is scheduled for May 1, 2023.


Respectfully Submitted,



Shane P. O’Keefe  
Town Administrator

*Approved May 1, 2023.*

**LONDONDERRY SELECTBOARD**

  
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Thomas Cavanagh, Chair