

**Town of Londonderry, Vermont  
Selectboard  
Meeting Minutes  
Thursday, January 19, 2023  
Twitchell Building - 100 Old School Street, South Londonderry, VT**

**Board Members Present:** Tom Cavanagh, Melissa Brown, Jim Fleming, Taylor Prouty, and Georgianne Mora (appointed at meeting).

**Board Members Absent:** None.

**Others in Attendance:** Town Officials – Town Administrator Shane O’Keefe; Town Treasurer Tina Labeau; Lister Sandra Clark, Town Assessor Jeremiah Sund. Others – Residents Martha and Dick Dale; Rachel Febbie Georgianne Mora; Barbara Wells; Cynthia Gubb; Elsie Smith; and Jim Wilbur; and Bruce Frauman (GNAT).

**1. Call meeting to order**

Selectboard Chair Tom Cavanagh called the meeting to order at 5:00 PM.

**2. Additions or Deletions to the Agenda** [1 VSA 312(d)(3)(A)]

None.

**3. New Business**

**a. Appoint new Selectboard member to fill vacancy** [24 VSA 963((a)]

In response to Selectboard member Vincent Annunziata’s recent resignation a notice was posted seeking applicants to fill the vacancy. Brown inquired whether there has been enough time for all those interested in the position to apply for it. Cavanagh noted that there are only four Board meetings scheduled before Town Meeting at which time an election will be held to fill the position.

O’Keefe noted that applications had been submitted by Georgianne Mora, Martha Dale and Rachel Febbie. Cavanagh suggested appointing former Board member Mora due to her Board experience and that others interested in serving on the Board could run for the office at Town Meeting. Other Board members supported this idea.

Febbie, Martha Dale and Mora each spoke on their background and interest in serving on the Selectboard. Board members discussed whether an appointment should be made right away or to wait until the next regular meeting.

*Taylor Prouty moved, in light of the resignation of Vincent Annunziata from the Londonderry Selectboard on January 11, 2023, whose term in office was scheduled to end at the 2023 Town Meeting, and with public notice of such vacancy having been publicly posted on January 12, 2023 in keeping with 24 V.S.A. Section 961(a), to appoint Georgianne Mora to fill the vacancy in the position of Selectboard member, effective immediately, pursuant to the authority granted under 24 V.S.A. Section 963(a), and to file a written notice of said appointment with the Town Clerk for recording in the Town records, seconded by Jim Fleming. The motion passed with a vote of 3-0-1, with Melissa Brown abstaining.*

Cavanagh thanked Annunziata for his service as Selectboard member, and Mora was sworn into office by Tina Labeau, and then took her seat with the Board.

**b. Election a Vice-Chair**

[24 VSA 871(a)]

Jim Fleming stated that he was willing to serve as the Vice Chair if no one else was interested.

*George Mora moved to elect Jim Fleming as Selectboard Vice Chair, seconded by Taylor Prouty. The motion passed unanimously.*

**c. Executive Session(s) – The appointment or employment or evaluation of a public officer or employee per 1 V.S.A. 313 (a)(3)**

*Taylor Prouty moved to enter executive session to consider the employment or evaluation of a Town officer or employee, pursuant to Title 1 V.S.A. Section 313(a)(3), and invite Shane O’Keefe, Sandra Clark and Jeremiah Sund to attend the executive session, seconded by Jim Fleming. The motion passed unanimously.*

The Board entered executive session at 5:20 PM and came out of executive session at 5:40 PM. No decisions were made.

**4. Old Business**

**a. Review and discuss proposed FY2024 Budget**

Tina Labeau reviewed the draft budget with the Board line-by-line, providing detailed explanations of most matters that have changed year-over-year. There were various questions posed by the Board, and Labeau and O’Keefe each offered responses as appropriate.

The proposed budget, scheduled for finalization at the next meeting, is as follows:

	FY2023	FY2024	\$ change	% change
Expenses	\$2,087,528	\$2,217,860	\$130,332	6.24
Non-tax Revenues	\$823,780	\$883,494	\$59,714	7.25
Tax Revenues	\$1,263,748	\$1,334,366	\$70,618	5.59

**b. Review draft Town Meeting Warning**

Shane O’Keefe reviewed with the Board the draft of the annual Town Meeting warning as well as the warning for the special Town Meeting, to be held simultaneously with the annual meeting, for the Town Office renovation bond vote. It was explained that the bond vote is scheduled for its own meeting due to the very different public notice requirements. The bond vote will require an informational hearing, which is tentatively scheduled for 2/27/2023.

There was extended discussion about the Williams Dam and Article 20, which seeks to raise funds for further engineering costs. No changes were made to the draft annual Town Meeting warning.

**5. New Business**

**a. Executive Session(s) – The appointment or employment or evaluation of a public officer or employee per 1 V.S.A. 313 (a)(3)**

*Taylor Prouty moved to enter executive session in 5 minutes to consider the employment or evaluation of a Town officer or employee, pursuant to Title 1 V.S.A. Section 313(a)(3), and invite Shane O’Keefe to attend the executive session, seconded by George Mora. The motion passed unanimously.*

The Board entered executive session at 7:00 PM and came out of executive session at 5:40 PM. O’Keefe left the executive session at 7:24 PM, and the Board came out of executive session at 7:40 PM. No decisions were made.

## **6. Adjourn**

*George Mora moved to adjourn the meeting, seconded by Melissa Brown. The motion passed unanimously.*

The meeting adjourned at 7:41 PM. The next regular meeting of the Selectboard is scheduled for January 23, 2023.

Respectfully Submitted,

Shane O’Keefe  
Town Administrator

*Approved January 23, 2022.*

**LONDONDERRY SELECTBOARD**

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Thomas Cavanagh, Chair