

Planning Commission Minutes

Special Meeting, Tuesday, August 23, 2022, 4 PM at the Town Office

Present: Sharon Crossman, Larry Gubb, Elsie Smith, Mimi Lines, Maryann Morris, and guest Patty Eisenhour.

Sharon called the meeting to order at 4:05.

Additions to the agenda:

- 1) Sharon noted that the VLCT website has some good, pre-recorded training sessions on the Open Meetings Law. She also said she hopes to get some one from VLCT to do an in-person training with all the town boards and commissions.
- 2) Elsie updated the Planning Commission on the Community Center noting that the chair has resigned and the Norwich University capstone project at the Prouty Property is likely not moving forward.

Housing Needs Assessment Study: The Planning Commission discussed the function of a housing oversight committee. Their role would include working with the consultant to identify key stakeholders and employer groups, develop a communications plan and data collection.

- Elsie moved to recommend to the Selectboard that a housing oversight committee composed of Maryann Morris (Planning Commission), Paul Abraham (One Londonderry Housing Group) and Melissa Brown (Selectboard) and alternate Patty Eisenhour (One Londonderry Housing Group) be appointed to work with Camoin and provide reports to the Planning Commission. The motion was seconded by Mimi Lines, and it carried unanimously.

Bylaw Rewrite: Sharon provided copies of the version IV bylaw update to all the members of the commission. She noted that this edition has been sent to the lawyer for review. She also said that Brandy will prepare a complete implementation plan and suggested hearing dates. The goal is to have the bylaw amendment noticed in the town report so it can be voted on at town meeting. Brandy will also do three public information meetings before the public hearings. The commission selected the following dates for the public information meetings: Thursday, October 6 (village zones), Thursday October 13 (rural zones) and Thursday October 20 (special topics). Meetings will take place from 6-7:30 PM at Neighborhood Connections; there will be a zoom option; all meetings will be recorded and posted on the town website.

There being no further business, the meeting was adjourned at 5:05.

APPROVED ON October 11, 2022