

Town of Londonderry, Vermont

Planning Commission Special Meeting Minutes
Monday July 27, 2022: 9:30 AM
Town Office, 100 Old School Street

Commission Members Attending: Maryann Morris, Mimi Lines Larry Gubb, Dick Dale, Elsie Smith, Sharon Crossman.

Attending: Paul Abraham, Patty Eisenhaur, Cindy Gubb, Kelly Capen.

1. Meeting was called to order at 9:35 AM.
2. No additions or deletions to the agenda
3. No Public Comment
4. Approval of the Minutes for July 18, 2022 was postponed to August 8, 2022.
5. Discussion of the four RFP Housing Study proposals using the matrix developed by Paul Abraham and observations on the weakness and merits of each proposal. **A motion was made by Dick and seconded by Elsie to interview the SE and Camoin Companies.** The time line for interviews by a subcommittee of the Planning Commission (depending on making sure that the interviews did not have a quorum of PC members requiring a warning for the interviews) to include two or three members of the PC (Maryann Morris and Mimi Lines volunteered), Paul Abraham, Nancy Johnson, Patti Eisenhaur, and possibly one Selectboard member, was to do the interviews by Zoom during the week of August 1 so that a vote on the recommendation to the Selectboard could be made on the August 8 regular meeting. Patty Eisenhaur agreed to distribute questions for the interviews that reflected some of the expressed concerns about the two proposals. **The motion passed unanimously.** Once the selection of the Housing Study Company is finalized by the Selectboard, a motion should be made to have a subcommittee of the PC appointed to oversee the study. Elsie volunteered to be added to the management team. Updates will be added to the regular agenda as part of Old Business.
6. After considerable discussion, **a motion was made by Mimi and seconded by Elsie to appoint Dick Dale as Secretary with the added responsibility to develop the meeting Agendas, distribute them, and work with Shane to make sure they were published on the website.** Dick will continue to work with the Chairperson to work on developing the budget PC requests to the Selectboard on an annual basis making sure that before they are submitted that the whole PC has a chance to review them in advance of submission. **The motion passed unanimously.** After much discussion concerning Sharon's desire to have Co-Chairs rather than a Chair and Vice Chair, **a motion was made by Elsie and seconded by Dick to appoint Sharon again as Chair and Larry as Vice Chair pending a discussion with Shane about the position of Co-Chair which was endorsed and accepted by Larry if it is possible. If it is then Larry will be Co-Chair rather than Vice Chair. It passed unanimously.** There was an additional discussion on the need to find a seventh member of the Planning Commission with several names being mentioned.
7. The next regular PC Meeting will be August 8th at 4:00 PM in person.
8. The meeting was adjourned at 10:52 AM.

Respectfully Submitted,

Dick Dale

APPROVED 8/8/2022