

Town of Londonderry, Vermont

Planning Commission Meeting Minutes

Mon. May 21, 2021 – 2:30 (Zoom Meeting)

Meeting held remotely via online video with no physical presence

Commission Members Attending: Sharon Crossman, Elsie Smith, Larry Gubb, Dick Dale, Mimi Lines, Andrew Rackear, Guest: Susan Collins C.F.L. Leader

1. Meeting was called to order at 3:05 PM, due to a technical issue that delayed the start.
2. Sharon reviewed the remaining three bids for the Main Street Master Plan interviews that had occurred with Tom Cavanaugh (Selectboard Chair), Sharon Crossman (Chair of the PC), Larry Gubb (Vice Chair of the PC), Shane O'Keefe (Town Administrator), and Susan Collins (Chair of C.F.L.). The Davis group had dropped out because they took another job. Tom left before the Stevens and Associates group was interviewed. Sharon polled each of the remaining PC members for their impressions of the other three bidders. The group was unanimous in the advantages, strengths, and weakness of each application. Sharon, Larry, and Susan reported that the interview group agreed with the impressions derived from the applications during the interview process. As a result, Dick moved and Larry seconded the following motion: "The Planning Committee moves to forward Stevens and Associates as its recommendation to the Selectboard to be hired as the Main Street Master Plan Consultant." The motion passed unanimously.
3. There was a discussion as to the next steps after the Consultant is appointed by the Selectboard on Monday, May 24th. It was agreed that representatives of "One Londonderry" and "The Community Fund for Londonderry" should meet with the Selectboard individually to begin sharing perspectives on their goals for Londonderry's revitalization and to project how the three organizations can be helpful and complimentary to each other.
4. The meeting was adjourned at 3:40 PM. The next regular Planning Commission meeting is June 13, 2021.

Respectfully Submitted,

Dick Dale