

**Town of Londonderry, Vermont**  
**Joint Selectboard and Planning Commission**  
**Meeting Minutes**

**Thursday, December 3, 2020**

**Meeting held remotely via online video with no physical presence**

**Board Members Present:** Georgianne Mora, Taylor Prouty, Vincent Annunziata (6:32 PM) and James Fleming (via telephone).

**Board Members Absent:** Thomas Cavanagh.

**Commission Members Present:** Sharon Crossman, Richard Dale, Dwight Johnson, Elsie Smith and Mimi Lines.

**Commission Members Absent:** Andrew Rackear and Larry Gubb

**Others in Attendance:** Town Officials – Town Administrator Shane O’Keefe. Others – William Goodwin.

**1. Call meeting to order**

Selectboard Chair George Mora and Planning Commission Chair Sharon Crossman called the meeting of the Selectboard and Planning Commission to order at 6:06 PM.

Mora noted that the Board is continuing to follow the Governor’s guidance and the meeting is being conducted remotely via Zoom software. Each of the Board and Commission members then vocally identified themselves.

**2. Additions or deletions to the agenda**

None.

**3. New Business**

**a. Executive Session – The appointment or employment or evaluation of a public officer or employee per 1 V.S.A. 313 (a)(3)**

*Dick Dale moved to enter executive session to consider the hiring of a Town employee, pursuant to Title 1 V.S.A. Section 313(a)(3), with the Planning Commission, Town Administrator Shane O’Keefe and William Goodwin in attendance, seconded by George Mora, passed unanimously.*

The Board and Commission entered in executive session at 6:12 PM, and Goodwin left the executive session at 6:44 PM. The Board and Commission came out of executive session at 7:00 PM.

*Planning Commissioner Dick Dale moved to nominate William Goodwin to the part-time position of Zoning Administrator and Floodplain Administrator pursuant to 24 VSA 4488(a), seconded by Planning Commissioner Dwight Johnson, passed unanimously by the Planning Commission.*

*Selectboard member Taylor Prouty moved to hire William Goodwin to the part-time position of Zoning Administrator and Floodplain Administrator, working an average of 20 hours per week at a rate of \$22.00 per hour, effective as soon as he is available, seconded by Selectboard member Jim Fleming, passed unanimously by the Selectboard.*

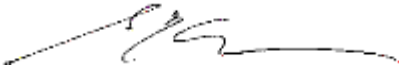
O’Keefe agreed to inform the candidate of the Board’s decision, and mentioned needed changes to his employment agreement to transfer the Zoning Administrator and Floodplain Administrator responsibilities to Goodwin. Mora stated that the Board can discuss his contract at the upcoming Board meeting.

**4. Adjourn**

*Planning Commissioner Dick Dale moved to adjourn the joint meeting, seconded by Selectboard member Taylor Prouty, passed unanimously by the Selectboard and Planning Commission.*

The joint meeting adjourned at 7:03 PM.

Respectfully Submitted,



Shane P. O’Keefe  
Town Administrator

*Approved December 7, 2020.*

**LONDONDERRY SELECTBOARD**

  
Georgianne Mora, Chair

*Approved December \_\_\_\_\_, 2020.*

**LONDONDERRY PLANNING COMMISSION**

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Sharon Crossman, Chair