

Londonderry Planning Commission Minutes

Monday, May 9, 2022, 3 PM at the Londonderry Town Office

Present: Sharon Crossman, Mimi Lines, Maryann Morris, Larry Gubb, Elsie Smith, and guest Patty Eisenhour.

Sharon called the meeting to order at 3:07.

There were no additions to the agenda.

Larry moved to approve the minutes of 4/6/22 as amended; Mimi seconded the motion and it carried unanimously.

Patty Eisenhour, chair of the One Londonderry Housing Group, thanked the Selectboard for awarding ARPA monies to fund a housing needs assessment.

Housing Study: With Patty in attendance, Sharon moved item 6A on the agenda, Housing Study, to the top of the agenda. The Selectboard requested that the Planning Commission manage the housing study. The commission discussed how to include the One Londonderry Housing Group in the process. The consensus was that the PC would take the lead and utilize the OL working group as advisors and worker bees. We agreed on the following next steps:

- Patty will send a sample housing proposal from Camoin and Associates to the PC for their information and review.
- Sharon will ask the SB to clarify their intentions and expectations for the study.

Old Business

Main Street Study and Master Plan: Sharon distributed the latest document from Stevens and Associates which includes draft maps, enhanced schematics, and the updated narrative. Sharon would like to present the PC-approved document to the Selectboard on 5/23 for their acceptance. Next steps:

- PC members to review the document and submit their final comments to Sharon by Monday, May 16.
- Add a line to the cover of the document that credits the Department of Housing and Community Development for the Municipal Planning Grant.

Village Water and Wastewater Study: We are still looking for suitable soils and exploring options in both the north and south villages for water and wastewater locations. We have received \$125,000 in funding from the Clean Water State Revolving Fund for each village to begin engineering work. Additionally, ARPA funding may be available for property acquisition for community sites. WRC will help with public education which is needed to help the community understand the importance of and solutions to community water and wastewater.

Town Hall Renovations: The town expects to enter into a new contract with Chris Coles and VMS constructions to explore the next steps on reconstructing the balcony at the Old Town Hall.

Bylaw Rewrite: Shane will ask the Selectboard to authorize a new contract with Brandy Saxton to put the finishing touches on the bylaw rewrite. This will include any changes from the lawyer, Bob Fisher. The hope is to begin the public hearing process in the very near future.

Meeting adjourned at 4:45.

Respectfully submitted,

Elsie Smith, for Dick Dale.