

Town of Londonderry, Vermont

Planning Commission Meeting Minutes

Tuesday, June 8, 2020 – 5:02 PM (Zoom Meeting)

Meeting held remotely via online video with no physical presence

Commission Members Attending: Sharon Crossman, Elsie Smith, Larry Gubb, Dwight Johnson, Dick Dale, Mimi Lines and Andrew Rackear

Others Attending: Zoning Administrator Shane O’Keefe, Cindy Gubb

1. Meeting was called to order at 5:02 PM. Sharon read the State mandated procedures, protocols and rules for a warned Remote Electronic Meeting and called the role of all attendees participating remotely. As required by law, the meeting was recorded using the Zoom recording feature. There were no members of the public in attendance.
2. Approval of Minutes for June 1, 2020 was added to the agenda (Dick moved; Mimi seconded)
3. Minutes of June 1, 2020 were approved. (Dick moved; Elsie seconded)
4. There was no public comment.
5. Project Londonderry: Cindy read a set of three proposed focus items which are achievable and quickly executed items following up on the thirteen items developed on June 1 to be proposed to the working group on June 17th. The report was developed by a subcommittee: Dwight, Mimi, and Cindy. The goals of the report were to involve local volunteers, PC members, business representatives, improve community communication and information sharing, create an open forum to get townspeople on board “Project Londonderry,” and build partnerships with adjoining towns. The report listed a set of goals and set of action steps associated with the three topics identified: improve local communication, build a campaign to support local business, and create a community event that could unite the town. There was much discussion about the three initiatives, goals, and action steps. The report will be refined a bit and become the agenda for the meeting of the thirty-person working group on June 17, 2020 by zoom at 4:00 PM. The original PC contact person for each invited participant will contact by Email, send a copy of the report, and follow up with a phone call. The Selectboard will be apprised of some of the initiatives to make sure they approve of the plan as part of the Selectboard agenda on June 15th. Sharon will ask Jenna if she would facilitate the working group session.
6. Sharon reminded the PC to look at the Email sent announcing the WRC AARP grant for community action.
7. The next meeting is scheduled for June 16, 2020 at 1:00 PM by Zoom to review with Brandy Saxton the latest draft of the proposed new Zoning Bylaws.

Respectfully Submitted,
Dick Dale