

**Town of Londonderry, Vermont**

**Planning Commission Meeting Minutes  
Tuesday, May 5, 2020 – 9:30 (Zoom Meeting)**

**Meeting held remotely via online video with no physical presence**

Commission Members Attending: Sharon Crossman, Elsie Smith, Larry Gubb, Dwight Johnson, Dick Dale, Mimi Lines and Andrew Rackear

Others Attending: Zoning Administrator Shane O’Keefe, Development Review Board member Esther Fishman, and Consultant Brandy Saxton.

1. Meeting was called to order at 9:35. Sharon read the State mandated procedures and protocols and rules for a warned Remote Electronic Meeting and called the role of all attendees participating remotely. As required by law, the meeting was recorded using the Zoom recording feature. There were no members of the public in attendance.
2. There were no additions to or deletions from the agenda.
3. Minutes of April 28, 2020 were approved unanimously. (Larry Moved and Dwight seconded.)
4. There was no public comment.
5. Brandy lead the group through the last section of chapter three, PUD standards. There were three major sections: Cluster Subdivision with respect to Conservation designations, Neighborhood PUD, and Multiuse PUD standards. The Conservation standards will need to be reviewed by the Conservation Commission and Multiuse will need input from the Business community and Viking and Magic. Each set of standards follows State guidelines and each has additional delimiters based on road access, the slope and character of the land, and, waste water issues. All three areas align with the Town Plan. Chapter five was reviewed with the recommendations by the PC that definitions discussed in Chapter two also be included in chapter five. Definitions are important but generally only as specific scenarios and cases need them. Then group felt that the definitions were clearer than those included in the current Zoning Bylaw. The discussion concluded with how the public could now be engaged in reviewing the proposed Bylaw. Brandy agreed to produce a webinar to be potentially broadcast on GNAT TV and be available on the town Website by May 25<sup>th</sup>. All property holders and citizens will be sent a postcard informing them of the availability of the Bylaws for review and the Webinar and how to submit questions and concerns. A follow up Zoom session will be scheduled on June 9, 2020 from 5-6 to address concerns of the public. Before May 25, the revised version of the Zoning Bylaw will be made available on the Town Website and there would be a mechanism for the public to ask written questions.
6. There was a brief discussion concerning next steps with respect to “Project Londonderry”. The letter prepared by Elsie will be mailed to the list of previously invited leaders for the April 1<sup>st</sup> meeting as quickly as possible. There would be follow-up calls and the meeting was scheduled for May 13<sup>th</sup> at 5:00 by Zoom. Mimi, Sharon, and Elsie will prepare talking points and the Agenda. The meeting should last an hour facilitated by Sarah Lang.
7. The meeting was adjourned at 11:44.

Respectfully Submitted,

Dick Dale

The next Planning Commission Meeting will be Tuesday, May 13, 2020 at 5 via Zoom meeting to be warned and posted by Sharon.