

**Town of Londonderry, Vermont**

**Planning Commission Meeting Minutes**

**Tuesday, April 28, 2020 – 9:30 (Zoom Meeting)**

**Meeting held remotely via online video with no physical presence**

Commission Members Attending: Sharon Crossman, Elsie Smith, Larry Gubb, Dwight Johnson, Dick Dale, Mimi Lines and Andrew Rackear

Others Attending: Zoning Administrator Shane O’Keefe, Development Review Board member Esther Fishman and Paul Abraham, and Consultant Brandy Saxton.

1. Meeting was called to order at 9:38. Sharon read the State mandated procedures and protocols and rules for a warned Remote Electronic Meeting and called the role of all attendees participating remotely. As required by law, the meeting was recorded using the Zoom recording feature. There were no members of the public in attendance.
2. There were no additions to or deletions from the agenda.
3. Minutes of April 21, 2020 were approved unanimously. (Sharon Crossman Moved and Andrew Rackear seconded.)
4. There was no public comment.
5. Brandy discussed Vermont Law with respect to Subdivision Standards focusing on Chapter 117 and Title 24 chapter 007 #4411 and #4463. After many questions, the PC concluded that it would be appropriate to include the proposed Subdivision Standards in the proposed Zoning Bylaw revision in part because it gives the DRB and Zoning Administrator more control, clarity, and discretion with respect to the options available to the applicant, clarifies the tax implications, and is more consistent with current zoning law than a dependence on just using Act 250. In addition, the Selectboard retains the decision with respect to the one versus 10-acre decision with respect to Act 250. Brandy lead the group through the specific Subdivision Standards and the specific protections and clarity afforded to the applicant and the Town. The discussion concluded with how the public could now be engaged in reviewing the proposed Bylaw. Brandy agreed to produce a webinar to be potentially broadcast on GNAT TV and be available on the town Website by May 25<sup>th</sup>. All property holders and citizens will be sent a postcard informing them of the availability of the Bylaws for review and the Webinar and how to submit questions and concerns. A follow up Zoom session will be scheduled to address concerns of the public. Before May 25, the revised version of the Zoning Bylaw will be made available on the Town Website. It was agreed that the meeting scheduled for May 5 would likely conclude the PC review of chapter three and the definitions in Chapter 5.
6. There was a brief discussion concerning next steps with respect to “Project Londonderry”. The letter prepared by Elsie will be mailed to the list of previously invited leaders for the April 1<sup>st</sup> meeting by the end of the week, there would be follow-up calls and the meeting was scheduled for May 13<sup>th</sup> at 5:00 by Zoom. Mimi, Sharon, and Elsie will prepare talking points and the Agenda. The meeting should last an hour facilitated by Sarah.
7. The meeting was adjourned at 12:18.

Respectfully Submitted,

Dick Dale

The next Planning Commission Meeting will be Tuesday, May 5, 2020 at 9:30 via Zoom meeting. Zoom code 82632891789.