

Town Highway Access Permit Application Form Parcel ID No. _____

This form must be submitted for all new and modified access areas onto a Town highway. For accesses on a State road, including VT Routes 11 and 100, property owners must apply directly to the Vermont Agency of Transportation. **** Please Type or Print Clearly ****

Applicant(s)

Name: _____

Address: _____

Town/State/Zip: _____

Phone: _____ Email: _____

Property Owner(s): Check here if same as applicant

Name: _____

Address: _____

Town/State/Zip: _____

Phone: _____ Email: _____

Property Information

Property Location/Address: _____

Date Purchased by Owner: _____ Deed Recorded in Book _____ Page _____

Property Size (acres): _____ Road Frontage (feet): _____ Town Highway # _____

Existing Use of Property: _____

Proposed Use of Property: _____

Proposed Town Highway Access

The undersigned hereby requests an access permit to construct the following:

New Access to Highway Modification to existing Access to Highway

To be located on the _____ side of the Town Highway indicated above, _____ feet distant from the intersection of this road with _____

Is there already a road access to this property? Yes No

Describe proposed new or changed access in detail: _____

Town Highway Access Permit Application Form

Sketch of proposed access location – Complete, legible & to scale, and showing north arrow

NOTE: Location must be staked out or flagged by applicant at the time of application.

Fees

Applications are not considered to be complete until all applicable fees have been received as follows:

Modification of existing access	\$50.00
New access	\$75.00

Payment must be made by check, payable to: *Town of Londonderry, Vermont*

Applicants may be required to pay reasonable and customary costs for assistance provided by experts (engineers, planning consultants, etc.) requested by the Selectboard as part of the review process.

Town Highway Access Permit Application Form Parcel ID No. _____

Certification

By signing below both the owner and applicant hereby affirm that the information presented in this application, and all supporting forms, plans and documents are true, accurate and complete, and agree that, if any such information is found by the Town to be false or misleading, any permit or other approval granted on the basis of such information shall be deemed null and void.

The property owner and their successors agree to maintain any approved Town Highway access compliant with issuance and adhere to the directions, restrictions, and conditions forming part of any permit issued in response to this application.

Permission is hereby granted by the property owner for Town representatives to inspect the property at mutually acceptable times to verify information provided in this application.

Applicant Signature: _____ **Date:** _____

Property Owner Signature: _____ **Date:** _____

Check here if owner is submitting a Letter of Authorization in lieu of signing above

For Road Foreman/Road Commissioner Use Only

Culvert Required: Yes No Culvert Diameter: _____ Culvert Length: _____

Culvert distance from center of Town road: _____ Amount of culvert cover: _____

Flush culvert headers required: Yes No

Ditch work for proper drainage Yes No

Ditching distance: N S E W side of drive: _____ N S E W side pf drive: _____

Access approach width: _____

Reverse pitch from road ($\frac{1}{2}$ "/foot min.) Yes No Distance from travel lane: _____

Cut for line of sight Yes No

Cut distance from center of Town highway N S E W side: _____

Cut distance from center of Town highway N S E W side: _____

Cut distance parallel to Town Highway N S E W side: _____

Cut distance parallel to Town Highway N S E W side: _____

Directions, Restrictions, Conditions: _____

Town Highway Access Permit Application Form Parcel ID No. _____

For Selectboard Office Use Only

ACTION TAKEN: Approved Approved with Conditions Denied

Comments: _____

Signature: _____

Selectboard Chair

Date: _____

This permit, if issued, is done so in accordance with 19 V.S.A. Section 1111 and with the understanding that construction shall comply with all applicable Federal, State and local laws and regulations and with any directions, restrictions or conditions listed on this permit. Violations shall be corrected by the property owner in a timely manner or the Town shall have the right to revoke the application or permit for non-compliance, or make necessary changes the cost of which shall be borne by the property owner. Violations may also be subject to penalties and fines prescribed by applicable law. This permit shall be effective only for the land use herein indicated and any change in land use shall require a new permit.

For Final Inspection Use Only

Final Inspection Date: _____ Constructed as permitted?: Yes No

Acceptable minor modifications from that permitted: _____

Final Approval Granted?: Yes No

Comments: _____

Signature: _____

Road Foreman
 Road Commissioner

Date: _____