

**Town of Londonderry, Vermont**  
**Selectboard**  
**Meeting Minutes**  
**Thursday, February 4, 2021**  
**Meeting held remotely via online video with no physical presence**

**Board Members Present:** Georgianne Mora, Thomas Cavanagh, Taylor Prouty, Vincent Annunziata, and James Fleming (via telephone).

**Board Members Absent:** None.

**Others in Attendance:** Town Officials – Town Administrator Shane O’Keefe. Others – None.

**1. Call meeting to order**

Selectboard Chair George Mora called the meeting to order at 6:00 PM.

She noted that in response the Governor Scott’s January 20, 2020 declaration of a State of Emergency due to the spreading COVID-19 pandemic, and his “Stay Home, Stay Safe” executive order restricting and minimizing all unnecessary activities outside of the home, and in accordance with Act 92, signed into law on by the Governor on March 30, 2020, which allows for changes to the Vermont Open Meeting Law to protect the health and welfare of the public, that the meeting was being held entirely remotely with no physical presence.

She added that the meeting was being conducted entirely on Zoom meeting software and that the Board members and staff were participating by video except for Board member Jim Fleming, who was participating via telephone. She noted that the public was permitted to participate via video or telephone. And that the agenda posted on February 3, 2021, and still available on the Town’s website, provided information on how the public could participate in the meeting.

She noted a few matters of meeting process, including the requirement that all non-unanimous votes by the Board must be taken by roll call vote, with each member stating their name and vote.

Mora provided some technical guidance for participation by both phone and video. Each of the Board members than vocally identified themselves.

**2. Additions or deletions to the agenda**

None.

**3. Old Business**

**a. Executive Session – The appointment or employment or evaluation of a public officer or employee per 1 V.S.A. 313 (a)(3)**

*Tom Cavanagh moved to enter executive session to discuss the appointment or employment or evaluation of a public officer or employee per 1 V.S.A. Section 313(a)(3), and invite Town Administrator Shane O’Keefe to attend, seconded by Taylor Prouty, passed unanimously.*

The Board entered in executive session at 6:01 PM, and came out of executive session at 6:05 PM.

**b. Consider employee compensation matter**

*Tom Cavanagh moved to assign part-time Transfer Station employee Dana Griswold to the attendant position on Sundays, and increase his hourly pay for all Transfer Station hours from \$15.30 to \$17.00, as of this pay period, seconded by Taylor Prouty, passed unanimously.*

Policing – Mora noted that she has spoken with Jamaica Selectboard Chair Greg Meulmans about the two towns working together on policing services with the Windham County Sheriff's Department, and he is very interested in discussing this. She said that she has asked O'Keefe to arrange for a meeting of Selectboard Chair and Vice-Chair of each town and the Sheriff. She reported that Meulmans has been very satisfied with the service received from the WCSD. She noted that the towns band together the WCSD could hire one full-time officer to serve both towns, which could provide more focuses services.

Special Meeting – The Board briefly discussed scheduling a special meeting for the following week to discuss a special Town Meeting vote on retail cannabis. Mora noted that there needs to be some coordination by Kelly Pajala regarding other attendees, and it was agreed to suggest the evening of Wednesday, 2/10/2021 as the date that works best for the Board.

**4. Adjourn**

*Jim Fleming moved to adjourn the meeting, seconded by Taylor Prouty, passed unanimously.*

The meeting adjourned at 6:09 PM. The next regular meeting of the Selectboard is scheduled for February 15, 2021.

Respectfully Submitted,



Shane P. O'Keefe  
Town Administrator

*Approved February 15, 2021.*

**LONDONDERRY SELECTBOARD**

  
Georgianne Mora, Chair