

Town of Londonderry, Vermont**Planning Commission Meeting Minutes****Tues., Oct. 20, 2020 – 4:00 (Zoom Meeting)****Meeting held remotely via online video with no physical presence**

Commission Members Attending: Sharon Crossman, Elsie Smith, Larry Gubb, Dick Dale, Mimi Lines, Dwight Johnson, Andrew Rackear

Others Attending: Gail Mann, Richard Phalen, Marge Fish, Ester Fishman, Susan Collins

1. Meeting was called to order at 4:02. Sharon read the State mandated procedures and protocols and rules for a warned Remote Electronic Meeting and called the role of all attendees participating remotely. As required by law, the meeting was recorded using the Zoom recording feature. There were no members of the public in attendance.
2. The Minutes for Oct. 12, 2020 and Oct. 13, 2020 were approved unanimously. (Moved by Sharon, Seconded by Elsie)
3. A lengthy discussion on next steps for “Project Londonderry” took place mainly focused on suggests from the August 20, 2020 minutes. The Selectboard approved sending a letter of invitation to the Vermont Council on Rural Development to hire them to facilitate the community outreach. Their expected time line is to develop an outreach plan within two weeks, get started producing materials and letters and other invitations to the citizens to join the conversation, facilitate meetings in December, and produce action reports sometime in January. The results of the Municipal Planning grant application should be known around the middle of December. Efforts to improve outreach to the citizens continues through press releases which have generated increased participation in various working groups of “Project Londonderry,” work creating a better Town Web Site and possibly linking it to a new Web Site concerning “Project Londonderry” to be created. A committee of Mimi, Gail Elsie, and Marge will discuss that web site’s design, mission, purpose and look and report back to the group. Richard has agreed to assist once a plan has been developed. There is a possibility that there may need to be a graphic designer involved to create a profession visually interesting look. There was considerable discussion surrounding the need to create a Community Calendar which is easy to access. There was much discussion on possible events like a skating party, parade to celebrate a tree lighting, and events around greater winter access to Pingree Park due to Selectboard sanctioned plowing. Finally, Mimi reported on continued progress on the production of a resource guide.
4. In other business, Elsie, Sharon, and Mimi reported on a road trip to Swansea, N.H., to explore the recently completed Town Hall renovation. They were each inspired by the that town’s renovation and the possibilities for the restoration of Londonderry’s Town Hall. The Bylaw postcard should be mailed out soon. The DRB will discuss Paul Abraham’s spreadsheet on the proposed Bylaws on Weds. Evening at 5:30 at their regular meeting. His spreadsheet will be distributed to the PC along with the results of Shane’s review of the Bylaws to be completed soon. The DRB discussion and Shane’s comments will be a useful addition to public comments and help the PC to develop a more detailed timeline to gain approval for the proposed Bylaws by the November regular Planning Commission meeting. There was considerable discussion around preparing for a 501 C-3 application. There will need to be a management Board created, Rob Wilmington will be consulted by Susan, and there will be a need to involve an accountant, possibly from Neighborhood Connections.
5. There was some discussion around the next possible meeting of “Project Londonderry” regularly scheduled meeting on the fourth Monday of the month meeting. Some were in favor, some not of meeting, but an Email updating the group should be sent indicating the progress made to date.
6. The next meeting of Planning Committee was set for Nov. 9, 2020 at 5:00.

7. The meeting was adjourned at 5:45

Respectfully Submitted,

Dick Dale