

**Town of Londonderry, Vermont**  
100 Old School Street  
South Londonderry, VT 05155  
802-824-3356  
[www.londonderryvt.org](http://www.londonderryvt.org)

**Itinerant Vendor License Application**

*Town of Londonderry Vendor Licenses shall incorporate all terms and conditions included in the Town's duly adopted Seasonal Vending License Ordinance, approved July 7, 2008.*

Application No. \_\_\_\_\_ Fee Received \_\_\_\_\_ (per schedule below)

Applicant Name: \_\_\_\_\_

Business Name: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_ Email: \_\_\_\_\_

Vending Site: Physical Address \_\_\_\_\_ Parcel ID No: \_\_\_\_\_

Owner of record, if different from above: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_ Email: \_\_\_\_\_

**Description of proposed Vending Activity**, specifically including:

Items/products/service to be sold: \_\_\_\_\_

\_\_\_\_\_

Terms of operation – days per week, month or year: \_\_\_\_\_

\_\_\_\_\_

**Attachments Required** – All of the following:

1. A sketch showing the physical location of the property with street names, directional arrows, adjacent property owners. Sketch shall also include the proposed vending operation setup including the location and dimension of any structure(s), cart(s), vehicle(s) or other devices(s) to be used as well as signage and available on-site parking.
2. A Project Review Sheet as issued by the Department of Environmental Conservation District Office, Springfield, VT 802.885.8850.
3. Evidence of compliance with, or exemption from, federal, state, and local standards and regulations applicable to legally conduct the proposed business, including but not limited to: Vermont sales and use tax certificates, rooms, and meals tax certificates and health permits to operate a food establishment.
4. Other information as may be requested or required by the Selectboard.

**Fee Schedule for Itinerant Vendor Application**

- a. \$25 per application payable to Town of Londonderry.
- b. Fees may be waived for religious, charitable, educational and service organizations conduction fundraising activities in a public place or on Town property.

**INCOMPLETE APPLICATIONS will be returned. If you need assistance, call 824.3356**