

**Town of Londonderry, Vermont**

**Planning Commission Meeting Minutes**

**Friday, February 28, 2020 – 3:00 PM**

**100 Old School Street, South Londonderry, VT 05155**

Attending: Sharon Crossman, Elsie Smith, Larry Gubb, Dwight Johnson, Dick Dale, Shane O'Keefe (by phone), Esther Fishman, Brandy Saxton, Mimi Lines, Michael Mole

1. Meeting was called to order at 3:20
2. Minutes of Feb 10, 2020 approved unanimously. (Elsie Smith moved and Mimi Lines seconded.)
3. There was no public comment.
4. Brandy Saxton lead the group through the proposed presentation for the information meeting on March 7, 2020 including the power point presentation, handouts, and maps to be discussed. There were several changes suggested which will be incorporated. Only Elsie, Sharon, and Larry are able to attend. Brandy lead the group through Sections 3019 through 3021 and reminded the group that the PC has yet to designate a Zoning District for the Mountain Marketplace, Viking, Lowell Lake or the Transfer Station. There was much discussion on water setback regulations and the implication for the Village Centers. Brandy agreed to provide the PC additional maps outlining vegetation requirements for river corridors, for areas in Londonderry affected by State Slope requirements, and for areas affected by State Storm Water Standards.
5. AT 5:05, the meeting was continued to 3:00 on Monday, March 2 for the purpose of continued discussion on Project Londonderry
6. At 3:05 on March 2<sup>nd</sup>, the Feb. 28 discussion was continued with Elsie Smith, Mimi Lines, Sharon Crossman, Larry Gubb, and Dick Dale in attendance.
7. After a brief review of the Feb. 25 draft minutes of the Workshop, the PC focused on trying to create a mission statement, selecting a group of citizens to be invited to a meeting on April 1 from 5:30- 6:30 by the PC to introduce the creation of a Working Group of the citizen leaders, and developing a timeline to create the letter of invitation to be received by March 16, and the follow-up personal follow up for each invitee. The potential mission statement agreed to was: "To identify and implement strategies and activities that would improve and sustain the economic vitality of our towns, generally addressing the expressed needs of our citizens with special attention to the north and south village centers." The PC spent additional time reviewing the list of town assets and businesses. Finally, Sharon reminded the group of March 5, 10:30 NBRC business conference at Town Hall, and the four-part SEVEDS Small Business workshops to be held March 25, April 1, April 8, and April 15 at our Town Office, co-sponsored by the PC.
8. The meeting was adjourned at 5:42.

Respectfully Submitted,  
Dick Dale

The next Planning Commission Meeting will be Monday, March 9, 2020 at 2:00 at the Twitchell Building