

Town of Londonderry, Vermont
Selectboard
Special Meeting Minutes
Wednesday, April 23, 2019
Twitchell Building - 100 Old School Street, South Londonderry, VT

Board Members Present: James Ameden, Thomas Cavanagh, Robert Forbes and Taylor Prouty.

Board Members Absent: Georgianne Mora.

Others in Attendance: Town Officials – Town Administrator Shane O’Keefe, Transfer Station employees Keith Barton and Stephen Twitchell. Members of the Public – Doug Stevens.

1. Call meeting to order

Selectboard Chair **Jim Ameden** called the meeting to order at 4:30 PM.

2. Additions or deletions to the agenda

Shane O’Keefe noted that two matters involving roads and bridges have been received for consideration: an access permit submitted on behalf of Tim Dugan for property at 3007 Winhall Hollow Road (Parcel 007012.000), and two excess weight permit applications. Because the next regular Board meeting is not for another two weeks these should be reviewed.

Bob Forbes moved to accept the recommended change to the agenda, seconded by Taylor Prouty, passed unanimously.

3. Visitors and Concerned Citizens

None.

4. Roads and Bridges

a. Access Permit – 3007 Winhall Hollow Road, Parcel #007012.000, Tim Dugan

The Board reviewed the access permit application, which included plans recently approved by the Development Review Board for a project subject to conditional use and site plan review. Property caretaker Doug Stevens spoke to the application, noting that the proposal calls for resetting the angle of the existing driveway, improving the grade level and widening the driveway inside the property..

Bob Forbes moved to approve and sign the access permit for property located at 3007 Winhall Hollow Road and owned by Tim Dugan, Taylor Prouty seconded, passed unanimously.

b. Excess vehicle weight permits

Tom Cavanagh moved to approve the excess weight permits for D.F Transportation, LLC and Fabian Earth Moving, Inc., Taylor Prouty seconded, passed unanimously.

5. Personnel Matters

a. Executive sessions per 1 VSA 313(a)(3) - The appointment or employment or evaluation of a public officer or employee

Tom Cavanagh moved to enter executive session to discuss the evaluation of a public employee pursuant to Title 1 V.S.A Section 313(a)(3), Taylor Prouty seconded, passed unanimously.

The Board entered executive session at 4:40 PM with Town Administrator O’Keefe and Keith Barton in attendance.

The Board came out of executive session at 4:52 PM.

Tom Cavanagh moved to enter executive session to discuss the evaluation of a public employee pursuant to Title 1 V.S.A Section 313(a)(3), Taylor Prouty seconded, passed unanimously.

The Board entered executive session at 4:53 PM with Town Administrator O’Keefe, Steve Twitchell and Keith Barton in attendance.

The Board came out of executive session at 5:08 PM.

Tom Cavanagh moved to enter executive session to discuss the evaluation of public employees pursuant to Title 1 V.S.A Section 313(a)(3), Taylor Prouty seconded, passed unanimously.

The Board entered executive session at 5:09 PM with Town Administrator O’Keefe in attendance.

The Board came out of executive session at 6:10 PM.

b. Consider employee compensation rates and possible stipends

The Board briefly discussed Town employee wages.

Tom Cavanagh moved to adjust the hourly rate of pay for Town employees, effective the next pay period, as follows: Keith Barton - \$18.25; Stephen Twitchell - \$17.50; Mathew Rawson - \$23.50; Joshua Dryden - \$23.00; and, Austin Morse – \$19.50, Tom Cavanagh seconded, passed unanimously.

O’Keefe noted that the next pay period begins April 27, 2019.

6. Old Business

a. Authorize submittal of grant application for Municipal Wastewater Feasibility Study

O’Keefe explained that this application is that which was authorized at the April 1, 2019 Board meeting, and that it was put together with the help of Planning Commissioners Gail Mann and Larry Gubb.

Taylor Prouty moved to authorize the submittal of an application for funding in the amount of \$32,000 for a municipal wastewater feasibility study from the Vermont Agency of Natural

Resources, Department of Environmental Conservation Engineering Planning Advance Program, and to authorize the Town Administrator to execute any documents necessary to support the application process on behalf of the Town, Tom Cavanagh seconded, passed unanimously.

b. Other Business

Cavanagh raised an anonymous complaint that he had received about trash piling up being at 44 Middletown Road. O’Keefe noted that he had been contacted about a rodent issue in the vicinity. The Board asked O’Keefe to refer this matter to the Health Officer for follow-up.

There was discussion about Green-Up Day, which is scheduled for May 4, 2019, and who would be coordinating this year’s event.

7. Adjourn

Tom Cavanagh moved to adjourn the meeting, seconded by Taylor Prouty, passed unanimously.

The meeting adjourned at 6:25 PM.

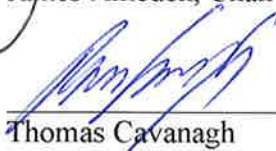
The next regular meeting of the Selectboard is scheduled for May 6, 2019 at 7:00 PM.

Respectfully Submitted,

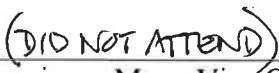
Shane P. O’Keefe
Town Administrator


Approved May 6, 2019.


James Ameden, Chair


Thomas Cavanagh


Taylor Prouty


(DID NOT ATTEND)
Georgianne Mora, Vice-Chair


Robert Forbes

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