

**Town of Londonderry  
Select Board  
Special Meeting Minutes**

**Monday October 23, 2018 – 5:30 pm  
Twitchell Building - 100 Old School Street, South Londonderry, VT**

**Board Members Present:** Jim Ameden, Georgianne Mora, Tom Cavanagh, Taylor Prouty, Bob Forbes

**Board Members Absent:** None

**Others in Attendance:** Robert Nied, Duane Hart, Melissa Hart

**1. Call meeting to order**

Select Board Chair **Jim Ameden** called the special Select Board meeting to order at 5:32 pm.

**2. Additions and Deletions to the Agenda**

None

**3. Discussion of bids for the Liming, Tilling and Seeding of the Septage Fields:**

*Hart's All Season* was represented by Duane Hart. MDP Enterprises not represented. Discussion of *Hart's* bid followed with clarifications offered by the bidder which included the necessity to cut the field before tilling which would add \$1,000 to the total cost. **Bob moved to accept the total bid of \$2,508 by *Hart's All Season* for the liming, cutting, tilling and seeding of the septage field, seconded by George, approved by all in favor**

**4. Discussion of better Roads Grant**

**George** discussed the next round of *Better Roads* grants, stating that the deadline for applying was Friday. She indicated that a grant of \$8,000 was available (with a \$2,000 match requirement) and could be used to complete the Erosion Inventory. **George** added that the match portion of the grant could include an in-kind component if the Road Crew had available time to do some of the tasks. **Jim** stated that the Road Crew needed to get back to concentrating on road work. **Taylor** stated that the grant seemed like a great opportunity.

The grant application was circulated and reviewed by the Select Board. **George** stated that she would be happy to act as point of contact for the grant. **Taylor moved to apply for the grant, seconded by Bob, approved by all in favor.**

**5. Review of Draft Job Descriptions and Discussion of Job Posting for Town Administrator/Zoning Administrator/Floodplain Administrator:**

**Robert** presented the draft job descriptions. Discussion followed about the roles and responsibilities associated with the positions. **George moved to accept the job descriptions as written and to post the positions as soon as possible, seconded by Taylor, approved by all in favor.**

**6. Adjourn**

**Bob moved to adjourn at 6:28 PM, seconded by Taylor, approved by all in favor.**

**Signatures**