Town of Londonderry, Vermont

Selectboard Meeting Agenda

Monday, August 30, 2021 – 6:00 PM
100 Old School Street, South Londonderry, VT 05155

1. Call Meeting to Order
2. Additions or Deletions to the Agenda [1 VSA 312(d)(3)(A)]
3. Minutes Approval – Meeting(s) of 8/16/2021 & 8/26/2021
4. Selectboard Pay Orders
5. Announcements/Correspondence
6. Visitors and Concerned Citizens
   a. Monthly update – One Londonderry
   b. Meet with representative(s) of Brattleboro Development Credit Corporation/SeVEDS
7. Town Officials Business
   a. Planning Commission – Monthly update
   b. Conservation Commission – Appointment to fill vacancy
8. Transfer Station/Solid Waste Management
   a. Updates
   b. Request for Transfer Station fee waiver – The Collaborative
9. Roads and Bridges
   a. Updates
   b. Consider bids for winter road salt
   c. Review Town highway speed studies
   d. Discuss posting of Town highway speed limits
10. Old Business
    a. Discuss upcoming Special Town Meeting and informational hearings
    b. Ratify 8/16/2021 decision on use of Town Office meeting room
11. New Business
12. Adjourn

Meeting documents will be available at http://www.londonderryvt.org/town/agendasminutes/ approximately 24 hours before the meeting.

Posted and distributed on August 26, 2021
Town of Londonderry, Vermont  
Selectboard  
Meeting Minutes  
Monday, August 16, 2021  
Twitchell Building - 100 Old School Street, South Londonderry, VT

Board Members Present: Thomas Cavanagh, Taylor Prouty, Vincent Annunziata, Melissa Brown and James Fleming.

Board Members Absent: None.

Others in Attendance: Town Officials – Town Administrator Shane O’Keefe, Town Treasurer Tina Labeau, Town Clerk Kelly Pajala, Solid Waste Manager Esther Fishman, Road Foreman Josh Dryden, and Town Assessor Jeremiah Sund. Others – Residents Mimi Wright (6:10 PM), Jonathan Wright (6:54 PM), and Austin Morse (7:13 PM), and Bruce Frauman (GNAT).

1. Call meeting to order
Selectboard Chair Tom Cavanagh called the meeting to order at 6:01 PM.

2. Additions or deletions to the agenda
Vincent Annunziata moved to adjust the agenda by adding, as item 11.d. of the New Business section of the agenda, consideration of a request to use the Town Office meeting room, seconded by Taylor Prouty. The motion passed unanimously.

3. Minutes Approval – Meeting(s) of 7/26/2021
Vincent Annunziata moved to approve the minutes of the Selectboard meeting of July 26, 2021, seconded by Jim Fleming. The motion passed unanimously.

4. Selectboard Pay Orders
Vincent Annunziata moved to approve the pay orders for payroll and accounts payable, seconded by Taylor Prouty. The motion passed unanimously.

5. Announcements/Correspondence
Shane O’Keefe mentioned that the Town did not receive any bids for the decorative window and door work at the Town Hall, so we’re going to pass on that for the time being in case there are other opportunities for the funds in the coming months. He also mentioned that there are still vacancies on the Energy Committee, Conservation Commission, Development Review Board and Planning Commission.

O’Keefe noted correspondence included in the Board’s meeting packet was as follows:

• The July 2021 invoice and activity report from the Windham County Sheriff’s Office – for the period July 21 through 31.

He also mentioned that a meeting with the Sheriff and representatives from the Town of Jamaica is being scheduled.
Tina Labeau noted that the first distribution of funds from the American Rescue Plan, in excess of $86,000, arrived last week.

Cavanagh went over the July activity report from the Windham County Sheriff’s Office. Melissa Brown asked about providing input to the Sheriff’s Office and there was general discussion about communications, interest in reviewing radar cart data.

6. Visitors and Concerned Citizens

None.

7. Town Officials Business

a. Town Assessor – Grand List Errors & Omissions[32 VSA 4261]

Jeremiah Sund spoke to the Board about an error affecting two properties, specifically that two bills went to the wrong property owners due to a property transfer involving an easement, and that the Board’s vote is needed to reverse the error. He noted that the property values, and therefore the Grand List, did not change.

*Taylor Prouty moved to correct a grant list error with regard to ownership of parcels 035017.000 and 035017.004, also referred to as SPAN 357-110-11169 and 357-110-23172, respectively, seconded by Jim Fleming. The motion passed unanimously.*

b. Discuss contracts for solid waste management services

Esther Fishman spoke about the proposed solid waste contracts authorized two meeting prior, and mentioned that Casella has insisted on an annual cost increase based on the Consumer Price Index for the three-year contract. The alternative is a one-year contract (without any CPI adjustment) which would require going out to bid again next year. She mentioned that she recommended allowing for the annual adjustment. She mentioned that the other bidder was at a higher price and is not fully prepared to meet the scope of services due to a number of factors.

O’Keefe clarified that the Town had gone out to bid and received two bids, and Casella’s proposal did not include an annual increase, but that he supported Fishman’s recommendation.

The Board members discussed the service contract alternatives. O’Keefe also suggested that the Board authorize either him or Fishman to execute the Grow Compost contract

*Jim Fleming moved, with regard to the proposed contract for solid waste disposal services with Casella Waste Services, which was authorized at the July 12, 2021 Board meeting, to allow for an annual cost of services escalation tied to the consumer price index, and with regard to the proposed contract for composting services with Grow Compost of Vermont, to authorize the Town Administrator to execute all necessary documents to employ the*
Town of Londonderry, Vermont  
Selectboard Meeting Minutes – August 16, 2021  

contractor, including a service contract after review by the Town Attorney, seconded by Taylor Prouty. The motion passed unanimously.

9. Roads and Bridges
   a. Updates

   Josh Dryden noted the following usage for the month of July 2021:

   - Salt – 0 tons
   - Sand – 0 yards
   - Vehicle Fuel – 337.4 gallons
   - Heating fuel (gallons): Town Office Generator - 0, Transfer Station – 0

   He mentioned that the paving has been completed except for the shoulders, which will be handled on some rainy day by the contractor, and manhole covers on Magic Access still need to be raised.

   Dryden mentioned that the tires for the grader are in need of replacement and he has received some price estimates, with the best at $7,944 plus installation cost. He added that the grader is overdue for a rear-end service which would need to be done soon at the dealership in Williston, which will require transporting. O’Keefe suggested having the tires done at the time of the rear-end service.

   He noted that he is starting to prepare the Highway Department for winter, and asked O’Keefe if he could solicit bids for road salt.

   Dryden discussed with the Board road repair work done as a result of the rain storm on 7/29/2021, and possible requests for funds from FEMA. The Spring Hill Road culvert, which needs to be replaced by a bridge, had some damage due to the storm, and may have some additional funding availability; O’Keefe will explore this.

10. Old Business
   a. Discuss and approve special Town Warning  
[17 VSA 2641 & 2642]

   The Board reviewed various options for articles to be voted on at the September 17, 2021 special Town Meeting.

   Regarding authorizing cannabis-related businesses, the Board considered whether to hold separate votes for retail cannabis sales and integrated licenses or to allow both in a single article. It was the consensus of the Board to have two separate articles: one authorizing retail cannabis sales and one authorizing integrated licenses.

   Regarding establishment of local option taxes, the Board considered whether to have a single article authorizing local taxes on sales, rooms, meals and alcoholic beverages, similar to the article at the 2020 annual Town Meeting, or to have individual votes on each or just some of the local option taxes. Cavanagh suggested only voting on a sales tax at this time as that is the local option tax linked directly to the sale of cannabis and noted that many surrounding towns already have this tax. Sales tax revenue would be used to reduce the municipal property tax rate.

   Potential for revenues derived from all of the local options taxes was discussed. Sales tax would include items purchased elsewhere and delivered to Londonderry, such as with construction material deliveries and internet sales.
The Board also discussed the inclusion of an article authorizing the Board to appoint the first and second constable instead of their continuing to be elected. The vote authorizing this must be by Australian ballot, so this special meeting is the appropriate forum.

Scheduling of informational hearings was discussed, and it was pointed out that one must be held within 10 days of the vote. The question arose as to who the Board could invite to speak to the articles, particularly the cannabis votes, and options included the Vermont League of Cities and Towns, and Pajala suggested including those in the cannabis business, and local education and prevention services providers such as The Collaborative.

As to location of the hearings, O’Keefe confirmed that he had spoken with the Town’s project engineer fore the Town Hall restoration project, who had confirmed that there would be no problem with the contractor accommodating the hearings.

As to dates and times, after extended discussion it was mutually agreed to hold the hearings at 6:00 PM on August 31st and September 8th.

Jim Fleming moved to approve and sign the Warning for the special Town Meeting, to be held by Australian ballot, on September 17, 2021, seconded by Vincent Annunziata. The motion passed unanimously. The warning as signed is attached to these minutes.

Pajala stated that ballots would be available by August 18th. She also stated that she would work with Cavanagh and O’Keefe to reach out to potential speakers at the hearings.

b. Consider reinstituting requirement for wearing protective masks at Town Offices

Pajala explained that, given the trends with COVID-19 infections of late, indoor wearing of masks is gathering greater interest with other municipalities, and suggested that the Board consider whether access to the Town Office should be limited and/or whether protective mask use for visitors should be required. She said that the pick-up window is still in use and continues to work very well for staff and visitors alike, and her preference is to close the Town Office to the public except by appointment. It was noted that mask wearing by all visitors would be best to avoid uncomfortable situations by staff.

Melissa Brown moved to order that the Town Office shall be closed to all visitors during regular business hours except by appointment or at the discretion of Town Office workers, and that during such time protective facemasks shall be worn by all visitors, seconded by Jim Fleming. The motion passed 4-1, with Cavanagh, Prouty, Brown and Fleming voting AYE, and Annunziata voting NAY.

11. New Business

a. Discuss process for Williams Dam Study

O’Keefe discussed the proposed study of the Williams Dam that was approved at the annual Town Meeting, where $50,000 was allocated to evaluate the condition of the dam and to determine the comparative cost of its repair, replacement or removal. He stated that he has issued a request for proposals to qualified engineers, with proposals due on September 1st, and he has recruited Emergency Management Director Kevin Beatie and State DEC Dam Safety Engineer Ben Green to assist with the proposal review process and subsequent meetings with the chosen consultant. O’Keefe invited any Board member interested in this to
participate, and asked about whether the Board wished to establish a working committee on the project or whether they were comfortable with O’Keefe, Beattie and Green working on it on behalf of the Town. There was no objection to just the three working on it and that there be periodic updates given to the Board, and Annunziata suggested that maybe a member of the Conservation Commission should be invited to participate.

O’Keefe stated that he hopes to have study results in time for next year’s annual Town Meeting.

TAYLOR FARM - Resident Jonathan Wright expressed his continued interest in working with the Board and clarifying situations at the farm, and briefly spoke about his progress toward bringing the Taylor Farm into compliance with the signage provisions of the Zoning Bylaw. He stated that he has taken down the hay wagons with the banners on them, he has removed some of the smaller roadside signage, while the old truck that says “Vermont Cheese” still remains. He stated that his intention is to put a lighting timer on the main entrance sign.

O’Keefe mentioned that normally matters such as this, which the public may wish to hear, is addressed under a specific agenda item or mentioned under the Visitors and Concerned Citizens part of the agenda, and that discussing at this stage of the meeting may be unfair to the public. Wright stated that he just wanted to clarify with the Board that they were taking steps in a positive direction. Mimi Wright clarified that they were also working with the State of Vermont. The Wrights left the meeting at 7:12 PM.

b. Executive Session – The appointment or employment or evaluation of a public officer or employee per 1 V.S.A. 313 (a)(3)

Taylor Prouty moved to enter executive session to consider the employment of a Town employee, pursuant to Title 1 V.S.A Section 313(a)(3), and invite Road Foreman Josh Dryden, Town Administrator Shane O’Keefe and Austin Morse to attend the executive session, seconded by Vincent Annunziata. The motion passed unanimously.

The Board entered executive session at 7:13 PM. Dryden and Morse left the executive session at 7:27 PM, and Dryden was invited back in at 7:53 PM.

The Board came out of executive session at 8:04 PM.

c. Consider employment of new employee

Taylor Prouty moved to offer employment to Austin Morse to serve as a road crew member and equipment operator with the Town’s Highway Department on a full-time basis, with an hourly rate of $24.00, seconded by Vincent Annunziata. The motion passed unanimously.

Morse stated that he would let the Town know in a few days whether he would accept the offer. There was discussion about the Town’s employment benefits. Morse and Dryden left the meeting at 8:08 PM.
d. Consider request to use the Town Office meeting room

The Board reviewed a request from the Vermont Institute of Natural Science to hold an educational event at the Town Offices called “Raptors: Inspiring Conservation” on Saturday, August 16th.

Taylor Prouty moved to authorize use of the Town Office assembly room on September 4, 2021 at 11:30 AM by the Vermont Institute of Natural Science for an educational event conditioned on there being no admission charged for attendees, and to authorize the Town Administrator to sign the permit on behalf of the Town, seconded by Jim Fleming. The motion passed unanimously.

12. Adjourn

Jim Fleming moved to adjourn the meeting, seconded by Taylor Prouty. The motion passed unanimously.

The meeting adjourned at 8:10 PM. The next regular meeting of the Selectboard is scheduled for August 30, 2021.

Respectfully Submitted,

Shane P. O’Keefe
Town Administrator

Approved August 30, 2021.

LONDONDERRY SELECTBOARD

____________________________
Thomas Cavanagh, Chair
Town of Londonderry, Vermont  
Selectboard  
Meeting Minutes  
Thursday, July 26, 2021  
Twitchell Building - 100 Old School Street, South Londonderry, VT

Board Members Present: Thomas Cavanagh, Taylor Prouty, James Fleming and Melissa Brown  
Board Members Absent: Vincent Annunziata.  
Others in Attendance: Town Officials – Town Clerk Kelly Pajala.

1. **Call meeting to order**  
Selectboard Chair Tom Cavanagh called the meeting to order at 6:01 PM.

2. **Additions or deletions to the agenda**  
None.

3. **Old Business**  
   a. **Discuss upcoming Special Town Meeting informational hearings**  
The Board discussed guests that could provide helpful information to Voters at the upcoming informational hearings, scheduled for the evenings of 8/31/2021 and 9/8/2021, particularly with regard to the votes on cannabis authorization. Vermont League of Cities and Towns’ Municipal Policy Advocate Gwynn Zakov has agreed to participate via telephone on the first hearing. Drug policy reform advocate Dave Silberman of Middlebury is available at either hearing date. Maryann Morris of The Collaborative will be available at one the hearings. Vermont Cannabis Control Board member Julie Hulburd has indicated that she may be available for the second hearing.  
   
   It was agreed that Cavanagh would send a formal invitation to each of them.

4. **Adjourn**  
Jim Fleming moved to adjourn the meeting, seconded by Taylor Prouty. The motion passed unanimously.

The meeting adjourned at 6:59 PM. The next regular meeting of the Selectboard is scheduled for August 30, 2021.

Respectfully Submitted,

____________________________
Melissa Brown

Approved August 30, 2021.

LONDONDERRY SELECTBOARD

____________________________
Thomas Cavanagh, Chair
The One Londonderry Housing Group brings together community members focused on one primary goal:

Ensure the availability of housing for all residents of Londonderry.
What we do:

Aligned with the Town of Londonderry’s Town Plan, our group is tasked with exploring ways to enhance Londonderry’s livability by facilitating the creation, rehabilitation, retention and reuse of a diversity of housing opportunities for all, while preserving Londonderry’s rural character.
Our goals for the next year are focused on these action areas:

• Collect information on the housing situation today, review work conducted to date and understand the most pressing need.
• Identify and learn from experts in similar communities that have successfully tackled housing matters.
• Understand options and resources that might be available and develop action plans (near, medium, and long term) that can address the identified needs.
Areas of Interest and Focus

- Year-round rentals
- Properties for sale $300k and under for first time home buyers
  - Incentives to keep as primary residences
- Rehab homes for rental or sale
  - Incentives for owners
- Repurposing motels into apartments
  - Incentives for owners
- Subdividing property to create affordable homes/rentals or facilitating the creation of “granny units”
  - Second Congregational Church project
- Multi-family developments, including modular home parks w/ shared well/septic
- Tax sales
## Key resources we have connected with:

<table>
<thead>
<tr>
<th>Resource</th>
<th>Description</th>
<th>Key Takeaway</th>
</tr>
</thead>
</table>
| Brattleboro Development Credit Corporation (BDCC)                       | A regional development corporation that focuses on big picture items of jobs, employment, housing and childcare as it looks to support employers. While they cover big areas, they have full time staff. | • Southern Vermont Economy Project underway  
 • Have lots of employer surveys  
 • Run regional trainings “Project Development Series”  
 • A place where American Rescue Plan funds may land  
 • Our Housing Group could be a conduit to them; we could do work at a local level to support them – win:win |
| Windham/Windsor Housing Trust (WWHT)                                    | WWHT has many resources for homeowners to fix up properties to enable rental housing or ownership | • A potential source for real estate investors  
 • Tend to focus on cities/towns with wastewater infrastructure due to lower cost per unit |
| Vermont Housing Finance Agency VHFA                                     | VHFA was established in 1974 to finance and promote affordable, safe and decent housing opportunities for low- and moderate-income Vermonters. | • Offers homeownership financing programs  
 • Offers rental housing programs  
 • Loan programs are funded primarily through bonds |
| Vermont Council of Rural Development (VCRD)                             | VCRD facilitated the formation of One Londonderry                            | • Great resource for case studies and referrals to experts |
| USDA – Windham County Office of Rural Development                       | Home financing and repair programs for low to moderate income residents      | • Potential source of funds for affordable housing  
 • Direct loans and loans via non-profits to fund creation of single-family homes |
Top Priorities

• Conduct formal housing assessment
  • To develop housing priorities and a plan
  • To include public and employer surveys
  • Draft RFP and interview firms
  • Find $ to fund study ($30K est.) – partner with other mountain towns

• Consider sponsoring Second Congregational Church Affordable Housing Project

• Understand rental inventory
  • Town registry?

• Identify and prioritize actions that can meet the housing needs of the community - near, medium long-term

• Engage in community education where appropriate
Second Congregational Church Affordable Housing Project Under Consideration

- Member family donating 1 acre of subdivided property on Hell’s Peak for affordable housing
  - Site cleared and perc testing complete
- Family to provide contracting services
- Seeking Housing Group sponsorship to help with:
  - Fundraising for construction materials and subcontractors
  - Could use a non-profit intermediary (Community Fund for Londonderry or other) for donations and construction funds
  - PR and assistance finding a qualified family
- Variety of funding options exist and we are exploring together with the Community Fund for Londonderry
Important and Related Initiatives We’re Monitoring

- Londonderry water and waste infrastructure via the Wastewater Group
- Londonderry Master Plan – likely to address wastewater and housing
- Transportation study – Route 11 corridor
- Updated Zoning By-Laws – to ensure higher density housing and subdivisions are options
- American Rescue Plan Funds
- Any State/Town initiatives affecting housing – i.e. rental or Air B&B registry
Thank you!
## Identify and Learn from Others: Housing Case Studies

<table>
<thead>
<tr>
<th>Town/Entity</th>
<th>Project</th>
<th>Key Actions</th>
</tr>
</thead>
<tbody>
<tr>
<td>Wilmington/Dover</td>
<td><strong>Wilmington Dover Housing Analysis and Master Plan 2019</strong></td>
<td>RFP and survey shared; chose Camoin Assoc. tapped local contractors to enhance existing rental stock; implemented tax stabilization program; funded via options tax</td>
</tr>
<tr>
<td>Mad River Valley</td>
<td>Active Housing Group</td>
<td>Conducted housing educational series</td>
</tr>
<tr>
<td>Woodstock Community Trust</td>
<td>Home Ownership Program (managed by Twin Pines Housing Trust)</td>
<td>Program helps establish a foundation of moderate income homes via down payment and repair assistance</td>
</tr>
<tr>
<td>Breckenridge, CO</td>
<td>Deed restrictive workforce housing</td>
<td></td>
</tr>
<tr>
<td>Stowe/Sugarbush/Bolton Valley</td>
<td>Workforce housing projects</td>
<td></td>
</tr>
</tbody>
</table>
Potential Carrot & Stick Approaches to Creating More Housing

• Incentives to maintain properties as primary residences via deed restrictions
• Tax stabilization/abatement for rehabbed properties
• Fast track permitting or waiving fees for projects aligned w/ housing priorities
• Air B&B registry and taxes in support of workforce housing
• Options tax revenue in support of workforce housing
OL Housing Group Active Members

• Patty Eisenhaur - Corporate communications and investor relations executive
• Cynthia Gubb - Windham Windsor Housing Trust Board Member
• Nicole Wengard - Exec Dir. Neighborhood Connections
• Paul Abraham – Retired AT&T executive; Firefighter, Phoenix #6 Fire Company; Member, Londonderry Development Review Board
• Nancy Jensen - Realtor; So. Central VT Board of Realtors Board Member; Member MLS board NEREN
• Annie Bessette – Realtor

• Key partners include: OL Steering Committee and Londonderry Community Fund
Resources: Housing Assessment Studies

2020 Vermont Housing Needs Assessment - Windham County

Extensive study of the housing in Windham County as of 2014: 

Highlights of the 2020 Vermont Housing Needs Assessment 2020-2024 
Completed for the Vermont Department of Housing and Community Development February 2020 (Chapter 23 is specific to Windham County). 
Why Housing Access is an Economic Development Issue
Dear Londonderry Selectboard Members,

First I would like to thank you on behalf of all of us at BDCC/SeVEDS for your continuous support for Southeastern Vermont Economic Development Strategies.

Next week I will be attending your Selectboard meeting on behalf of BDCC/SeVEDS. I have attached links to some materials relating to this visit (the 2019 Southern Vermont regional economic plan - CEDS, Annual Reports, and Publications). You will also find a programs and services update attached to this email and a copy of our annual funding request letter which we sent out recently.

During the visit, I will provide an update on our regular programs and COVID-19 related activities, as well as discuss our funding request. We are happy to answer any questions at that time. Please let us know if there are specific areas of programming that you are particularly interested in and we will make sure to focus on those during our visit.

Once again, thank you for your support and time. We are looking forward to our visit next week.

Best,

Sarah

Sarah Lang
Southern Vermont Economy Project Manager
Brattleboro Development Credit Corporation
76 Cotton Mill Hill | Brattleboro, VT 05301

I am now back in the office full time. You can reach me at my office number, (802) 257-7731 x222 or by email.

The work of Brattleboro Development Credit Corporation is made possible in part by a grant from the State of Vermont through the Agency of Commerce and Community Development.

This organization is an equal opportunity provider, and employer.
Selectboard Visit Overview

- Our staff attends at least one Selectboard meeting (or more!) a year in your town. We are always happy to come back or visit other committees to talk about specific programs, projects or services.
- The Annual Report is a succinct way to learn about what we’ve worked on the past year. Once the FY21 Annual Report is ready in October you’ll receive one in the mail. In the meantime, you can view past annual reports here: [https://brattleborodevelopment.com/bdcc-seveds-annual-reports/](https://brattleborodevelopment.com/bdcc-seveds-annual-reports/)
- All Selectboard Chairs are Ex Officio Members of BDCC and invited to participate in the fall Annual Meeting.
- We’ll each town with a new data report on the regional economy which we will send out later in the fall.

Programs and Services – Recent Updates

- **Business Assistance Program** provides technical assistance and lending to businesses at all stages – startups to growth to owner successions. Learn about the newly expanded team: [https://brattleborodevelopment.com/reblog-brattleboro-development-credit-corporation-expands-small-business-assistance-program/](https://brattleborodevelopment.com/reblog-brattleboro-development-credit-corporation-expands-small-business-assistance-program/)
- **Business Resiliency Programming** helps businesses in the region navigate disasters ranging from the pandemic to flooding. Read about the impact of BDCC’s ReVTA program: [https://brattleborodevelopment.com/looking-back-at-the-restart-vermont-technical-assistance-program-revta/](https://brattleborodevelopment.com/looking-back-at-the-restart-vermont-technical-assistance-program-revta/)
- The **Pipelines and Pathways Program (P3)** connects students in Windham County high schools with career awareness and preparedness opportunities to help every senior graduate with a solid plan for success, whether college or workforce-bound. Read about P3 Graduates: [https://brattleborodevelopment.com/pipelines-and-pathways-program-helps-area-students-chart-a-path-to-success/](https://brattleborodevelopment.com/pipelines-and-pathways-program-helps-area-students-chart-a-path-to-success/)
- **Workforce Training and Development:** Read about the Windham Summer Internship program and the Windham Work Ready Bootcamp: [https://brattleborodevelopment.com/windham-internships-press/](https://brattleborodevelopment.com/windham-internships-press/)
- **Recruitment and Retention** - to welcome people to the region we recently launched the Southern Vermont Welcome Wagon chapter which helps new and returning Vermonters connect to their communities. Read more about the Welcome Wagon here: [https://brattleborodevelopment.com/brattleboro-reformer-welcome-wagon-improves-local-life-for-newcomers/](https://brattleborodevelopment.com/brattleboro-reformer-welcome-wagon-improves-local-life-for-newcomers/)
- **Community Facilities Technical Assistance Program** is designed to help qualified projects and applicants with project development and management, and with becoming successful applicants to the USDA Community Facilities Direct Loan & Grant Programs. Watch the most recent webinar on resources for childcare facilities here: [https://bit.ly/3yF2c57](https://bit.ly/3yF2c57)
- **Southern Vermont Economy Project** helps towns and non-profits improve community vibrancy through local projects. Since 2017 SVEP has provided 100+ trainings with over 2,000 participants, plus 43 online webinars to help solve problems and find resources. Experience the annual Summit here [https://brattleborodevelopment.com/southern-vermont-economy-summit-reconnecting-the-region/](https://brattleborodevelopment.com/southern-vermont-economy-summit-reconnecting-the-region/) and learn about upcoming trainings [https://brattleborodevelopment.com/svep/](https://brattleborodevelopment.com/svep/)
- **Welcoming Communities:** BDCC has partnered with community development and social service organizations to build an inclusive regional system that supports a broad range of foreign-born community members. As part of our efforts to increase the size and quality of the workforce, BDCC is helping the Ethiopian Community Development Council establish a presence in Brattleboro. You can read more on that program here: [https://brattleborodevelopment.com/reblog-proposed-refugee-pilot-program-welcomed-in-brattleboro/](https://brattleborodevelopment.com/reblog-proposed-refugee-pilot-program-welcomed-in-brattleboro/)
July 12, 2021

Londonderry Selectboard
100 Old School St
South Londonderry, VT, 05155

Dear Londonderry Selectboard:

Our communities navigated the COVID-19 crisis with grace and grit. We came together to support people, as we Vermonters always do. Now it’s time to look forward.

Brattleboro Development Credit Corporation (BDCC) is planning for the future. During the pandemic we worked with hundreds of businesses and non-profits, towns and agencies. But Southeastern Vermont Economic Development Strategies (SeVEDS), at its heart, has always been about vision. The Southern Vermont Comprehensive Economic Development Strategy (CEDS), the regional economic plan that SeVEDS helped to create, is updated annually through CEDS Project submissions in order to include and highlight important local initiatives.

SeVEDS’ CEDS-based strategies are designed to achieve long-term objectives. BDCC’s role is to attract resources and build programs with regional partners to achieve those objectives and build a more vibrant, resilient economy.

Since 2007, SeVEDS has taken a proactive, long-term regional approach to encouraging the development of better wages, retaining and attracting young people, keeping people employed, and fostering a quality jobs base — these are critical to the sustainability of our communities. It is beyond the capacity of any single community to address these key economic indicators at any scale. Municipal investment in SeVEDS has made it possible to launch internships, welcoming new Vermonter initiatives, and high school career education programs. Town investment has also launched programs that help communities directly - our USDA-funded, Southern Vermont Economy Project (SVEP) and the Community Facilities Technical Assistance Program (TAP). We provide one-on-one help, webinars and trainings, project grants, and assistance with accessing bigger funding resources. This work is responsive, with staffers adapting to your evolving needs.

A pro-active, long-term approach to growing the region’s economy requires action on many fronts. It’s different from the reactive work that dominated the past year and a half, during which we helped over 500 businesses and non-profits access relief, make hard choices, find resources, and weather the pandemic. Now, for instance, we are building a small business program with substantially more financing and technical assistance based on the needs of those small businesses. During COVID we played the role of regional convener to ensure that everyone – towns, businesses, non-profits – had a chance to connect with the right state officials, experts, and legislators via Zoom. This information flow not only helped answer questions, it ensured that our challenges here in southeastern Vermont were heard and responded to. The pandemic made this advocacy role urgent and critical, but it is always part of our work to ensure that southeastern Vermont receives our fair share of resources.
As we look ahead, we are reminded of the slow and incomplete recoveries from past disasters, which SeVEDS was born out of: Tropical Storm Irene and the closure of Vermont Yankee. The work we have done to restore jobs and rebuild businesses has been nationally acclaimed. Our programs today translate recovery experience into action.

Since 2012 SeVEDS has asked every town we serve to support long-term economic strategies for growth and prosperity through municipal funding. In 2021, eighteen communities funded SeVEDS, representing over 80% of Windham residents. SeVEDS and BDCC leverage municipal support making our innovative planning and programs possible and helping bring new state and federal funding to the region – sometimes for BDCC programs and projects, but often for programs and projects for other organizations and towns.

In support of SeVEDS continued and expanded regional efforts, we are requesting municipal funding for the 2021-2022 fiscal year. We ask every town in the Windham Region to contribute towards regional economic development efforts at the rate of $3.00 per person, based on town population. **We are asking the Town of Londonderry to place SeVEDS in the 2022 general fund budget to appropriate $5307 (based on a population of 1769) to support continued implementation of SeVEDS efforts.**

We will follow up to schedule time to meet with your Selectboard to answer questions regarding this funding request, and to provide updates on regional programs and projects.

Thank you for your consideration.

Sincerely,

Adam Grinold
Executive Director
Brattleboro Development Credit Corporation
Nominee Contact Information

Name: Gary Hedman  Date: August 24, 2021

Street Address: 545 Magic Circle, Londonderry, VT 05148

Mailing Address (if different): 

Preferred Phone: 508-737-5960  Alternate Phone: 802-297-7717

Email address: gary.hedman@gmail.com

Indicate board/commission/committee or officer position in which you are interested in being appointed:

Conservation Commission

Please indicate your appointment status (Mark with an X)

[ ] Incumbent appointee. You may leave the information requests below blank.
[X] Not presently an appointee. Please complete the following:

1. Please list any prior experience serving on any public boards, commissions, committees or public offices (and approximate dates):

   No prior experience serving on public boards. Maintain membership in several business / trade associations, including Environmental Business Council of New England and Licensed Site Professional Association.

2. Please list any other experience that may be pertinent to the board, commission, committee or office on which you are requesting to serve.

   20+ years working as an environmental consultant with a broad background in: soil, groundwater, surface water and sediment assessment; site remediation; stormwater management; sediment management / dam removal; ecological restoration; spill response; and ER planning.

3. Please provide a brief statement describing your interest in serving the Town of Londonderry.

   I feel that I have much to offer the Commission in terms of relevant professional experience, energy, and motivation. We're fortunate to live in Londonderry, and I think that being an active participant/volunteer is the best way for me to give back to the community.

4. Please list any professional qualifications (if applicable).

   Licensed Site Professional (MA #9903) - Board of Hazardous Waste Site Cleanup
   Underground Storage Tank Class A/B Inspector
   OSHA 40 Hour and 8 Hour Supervisor

Attach any additional information to this application and return to the Town Administrator at 100 Old School Street, South Londonderry, VT 05155 or townadmin@londonderryvt.org.
Present: Irwin Kuperberg, Helen Hamman, Jane MacKugler, Stephen Swinburne, Mark Wright, Sunny Wright, Gary Hedman (non member), Andie Fusco (administrative assistant)

1) New Administrative Assistant was added as an agenda item under New Business.

2) The July 2021 minutes were approved following a motion to approve made by Helen and seconded by Helen.

3) Old Business
   A) EAB Monitoring Program – The LCC is participating in the statewide EAB monitoring program with 2 traps, one on Under the Mountain Road and the other on Beattie Road. (A third trap is located at Lowell Lake is managed by state employees.) On July 22, Steve and Irwin performed the first inspection and collection. Suspicious specimens were sent for review and we are awaiting the results. The second and final collection will take place at the end of the summer.
   B) Truax Solar Project – Irwin reported that our vote to approve the project as written was sent to the Selectboard.
   C) West River Trail historical signage – Jim Fleming is working on the sign, weather permitting. We need to find a contractor to dig and pour footings.
   D) Upcoming Events – Sunny and Steve worked with Lauren at the library to partner with the Vermont Institute for Natural Science (VINS) to present a program on Raptors. It is scheduled for Saturday, September 4 at 12:00pm at the Town Office. Lauren is doing her own press release; we will share her announcement on the LCC Facebook Page. Jane emailed Ruth Stewart concerning the Bird Count presentation. No date currently scheduled but we would like early December. Ruth would prefer to do the presentation live.

Irwin is in contact with Rebecca Chalmers from DEC about a Wetlands talk. Our goal is to discuss wetlands in general then focusing on Londonderry’s wetlands. Some possible sites are Cobbs/Mud Pond, Shamburg, above the Mill Pond, north and south of Lowell Lake, south of rt 11 heading into Landgrove. Irwin is also speaking with Green Mountain District Ranger for the Natural Forest Service to see if they have any talks they have prepared. Steve is checking in with the Vermont Mammal Project photographer.

E) Forest Management Plans for Town properties – Waiting on Kevin Beattie.

4) New Business
   A) New member – The LCC approved the recommendation of Gary Hedman as a new member, following a motion by Helen and seconded by Sunny. Irwin will arrange for submission of the recommendation to the Select Board. Helen would like to make a motion to recommend Gary Hedman to the selectboard as a new member of the LCC.
   B) New Admin – Andie formally resigned and has offered to remain on until a replacement can be found. We will begin the process of recruiting a new administrative assistant.
   C) VNRC has asked for a donation. Helen will ask Tina to provide an accounting of our annual expenditures so we can keep track of our response to support requests.
   D) Bob Trask a former member has sent a generous donation towards the Conservation Fund. Mark & Sunny will write a “Thank You” note.

5) Wildlife Sightings
   A) Blue Heron, Black Bear, Woodchuck, Loons, Fischer Cat, Deer, Porcupines, Cedar Waxwing nest with chicks, King Fishers, Mergansers, Dragonflies, Monarch Butterflies.
NON-PROFIT REQUEST TO WAIVE TRANSFER STATION FEES
Effective January 1, 2016

In recognition of the importance of volunteer efforts and community service, the Londonderry Select Board will consider waiving solid waste tipping fees at the Londonderry Transfer Station for non-profit organizations in the Londonderry Group's member towns of Landgrove, Londonderry, Peru, Weston, and Windham. Only waste that is acceptable at the Transfer Station will be accepted.

Fee Waiver application form below must be completed and submitted to Town of Londonderry Select Board at the above address or dropped off at Londonderry Town Office. The application will be considered at the next regular meeting following submission. You will be notified of the outcome of your application.

The Londonderry Select Board reserves the right to approve or deny any application for any reason.

Person filing for waiver: Jackie Borella
Name of Organization: Mountain Communities Supporting Education Inc
Address: 91 Vt Route 11, Londonderry, VT 05148
Contact information (phone/email): 802-824-4200/jackie@thecollaborative.us
Date of 501c3 (attach letter of determination):
Describe the organization's purpose: youth substance abuse prevention, child care

What is the source and weekly volume of the trash for which you are applying for a fee waiver?
Larger items only - occasionally
Weekly trash disposed of by bus

Does paying for trash disposal present a hardship for your organization? Y or N

Please explain: We are mainly grant funded with no specific line item in our budget for trash disposal

Signature of Applicant: Jackie Borella Date: 1/1/2021
Signature of Select Board Member: Date: 

Town of Londonderry - Adopted October 5, 2015
Date: JAN 28 2004

MOUNTAIN COMMUNITIES SUPPORTING EDUCATION
PO BOX 32
SOUTH LONDONDERY, VT 05155-0000

Dear Applicant:

Our letter dated August 1999, stated you would be exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code, and you would be treated as a public charity during an advance ruling period.

Based on our records and on the information you submitted, we are pleased to confirm that you are exempt under section 501(c)(3) of the Code, and you are classified as a public charity under the Code section listed in the heading of this letter.

Publication 557, Tax-Exempt Status for Your Organization, provides detailed information about your rights and responsibilities as an exempt organization. You may request a copy by calling the toll-free number for forms, (800) 829-3676. Information is also available on our Internet Web Site at www.irs.gov.

If you have general questions about exempt organizations, please call our toll-free number shown in the heading between 8:00 a.m. - 6:30 p.m. Eastern time.

Please keep this letter in your permanent records.

Sincerely yours,

Lois G. Lerner
Director, Exempt Organizations Rulings and Agreements
INVITATION TO BID

RFP NO. 2021-13  

DATE: August 19, 2021

PROJECT TITLE: FY2022 Road Salt

PROPOSAL DUE DATES: Bid proposals are due by August 26, 2021, no later than 2:00 PM. See section 5 for specific directions on bid submittal.

ESTIMATED TIME PERIOD FOR CONTRACT: Product delivery may begin at the direction of Town staff after a contract with the Town is executed, estimated to be in September 2021. The proposed contract term will expire on June 30, 2022.

BIDDER ELIGIBILITY: This procurement is open to those bidders who satisfy the minimum qualifications stated herein and are available for work in the State of Vermont.

CONTENTS OF THE INVITATION TO BID (ITB):
1. Introduction
2. Scope of Work
3. Pricing
4. Submission of Proposals
5. General Provisions
6. Evaluation and Contract Award
7. Bid Proposal Form

1. INTRODUCTION
Proposals are requested for supply/delivery of road salt for Town Highway and other maintenance activities.

2. SCOPE OF WORK
The Town is requesting bids for the supply of approximately 1,200 tons of road salt for the 2021-22 winter season (based on previous year usage), which shall be delivered to the Town salt/sand shed on 4215 VT Route 100. Deliveries will be on an as-needed basis, with a minimum delivery of 20 tons.

Salt shall meet the following specification: Shall not need screening to allow for ease of handling and spreading by the Town.

Additional terms and conditions may be further mutually defined in a formal contract.
7. BID PROPOSAL FORM

Due: August 26, 2021 at 2:00 PM
Complete and submit the following proposal, please write clearly.

1. ROAD SALT SUPPLY AND DELIVERY: Check here [ ] if supplementary documentation is attached.

   Total cost: $ 80,00

Per ton, delivered

Other Information clarifying cost proposal:

   INDOOR STORAGE

   BUILDINGS FOR ROAD SALT. ALSO WE HAVE SUPPLIED THE TOWN FOR LAST SEVERAL YEARS

NOTES: All prices above shall be valid for 30 days and for the duration of the contract period. All prices shall include all labor and material costs, and any discounts offered. All fuel surcharges, delivery charges and miscellaneous charges that are not part of the terms and conditions of this solicitation or contract will not be paid and only hold up payment if they are added to a submitted invoice.

Company: APALACHEE LLC

Authorized Representative: PETER KOWAL

Address: 1423 HIGHLAND AVENUE

Phone: 585-442-4131

Email: PETER@APALACHEESALT.COM/SALES@APALACHEESALT.COM

Signature: [Signature]

Date: 08/25/21

[END OF DOCUMENT]
7. BID PROPOSAL FORM

Due: August 26, 2021 at 2:00 PM
Complete and submit the following proposal. Please write clearly.

1. ROAD SALTS SUPPLY AND DELIVERY:  Check here [ ] if supplementary documentation is attached.

Total cost: $ 81.30

Per ton, delivered

Other Information clarifying cost proposal: Delivery is 3-5 business days and ordering can be done by phone M-F 8:00AM - 4:30PM


NOTES: All prices above shall be valid for 30 days and for the duration of the contract period. All prices shall include all labor and material costs, and any discounts offered. All fuel surcharges, delivery charges and miscellaneous charges that are not part of the terms and conditions of this solicitation or contract will not be paid and only hold up payment if they are added to a submitted invoice.

Company: American Rock Salt Co., LLC

Authorized Representative: Jamie A. McClain - Marketing Manager

Address: PO Box 190, Mt. Morris, NY 14510

Phone: (888)762-7258

Email: customer-service@americanrocksalt.com

Signature: [Signature]

Date: August 25, 2021

[END OF DOCUMENT]

Landgrove Rd

Landgrove Rd. is a rural residential road and a major carrier of local traffic between the Londonderry village and the neighboring town of Landgrove. In June of 2018 the WRC conducted a traffic study on Landgrove Rd 1/4th of a mile north of Stowell Hill Rd. From Sunday 7/19- Saturday 7/25 we counted a total of 3,298 vehicles on Landgrove, averaging a total of 471 vehicles per day, from a high of 545 on Tuesday the 21st to a low of 336 on Wednesday the 22nd. Traffic peaked each day during working hours, from ~ 8am-5pm each day, with an hourly high for the week of 67 vehicles between 10am and 11am on Tuesday the 21st.

Most drivers travelled between 36 to 45 mph on Landgrove, the average speed for all vehicles 41 mph. The 85th percentile speed was 43 mph and only 1.2% of all drivers were travelling faster than 50 mph. In the context of rural Vermont, Landgrove is a relatively long, straight stretch, with few sharp turns or areas of intense development, although residential density is slightly higher on Landgrove than on many similar Vermont roadways, likely due to its proximity to both Londonderry and Landgrove villages.

In general, outside of a village context the 85th percentile speed is considered the best estimate of the maximum reasonable vehicle speed on any given stretch of road. The rule of thumb is that the vast majority of drivers are operating their vehicle in a way that is reasonable and appropriate for any given road conditions. The majority of accidents are caused by only 15% of drivers and it is that 15% that should be targeted for enforcement. Given the 85th percentile of 43 mph on Landgrove Rd, and accounting for the residential nature of the area, a speed limit of 40 mph would be appropriate for Landgrove Rd.

Spring Hill Rd

Spring Hill Rd. is a rural residential road that connects Rt. 100 in Londonderry to Peru Village and the Bromley Ski Area. In July of 2018, from Wednesday the 11th to Tuesday the 17th the WRC conducted a traffic study ~1/4th of a mile north of the intersection with Rt. 100. During this period a total of 1845 vehicles were counted, a daily average of 264 vehicles from a high of 307 on Wednesday the 11th, to a low of 184 on Sunday the 15th. Traffic peaked each day during commuting hours, from 7am-9am and again in the afternoon from 4pm-6pm. The high count for a single hour was 47 vehicles registered from 7am-8am on Thursday Jul 12th.
In general driver’s travel between 36 and 45 mph on Spring Hill Rd, 60% of all vehicles counted within that range. The average speed was 40 mph and the 85th percentile 47 mph. Approximately 5% of all drivers were travelling greater than 50 mph during the study period. In the context of rural Vermont Spring Hill is a wide, straight, well maintained stretch of road with relatively little development, leading to higher than average, although not excessive, speeds from drivers. Using the 85th percentile of 47 mph as a benchmark, 45 mph would be an appropriate speed limit for Spring Hill Rd.

Winhall Hollow Rd

Winhall Hollow Rd. is a rural residential road connecting South Londonderry Village to the neighboring towns of Peru and Winhall as well as the Bromley Mountain Ski resort. Winhall Hollow intersects Rt. 100 in the South Londonderry Village on the south side of the West River. The WRC placed traffic counters near Derry Lane approximately ¾ of a mile from the Rt. 100 intersection. From Thursday October 1st 2020 to Wednesday October 14th 5,858 vehicles were counted, for an average of 418 per day. A high of 507 vehicles were counted on Thursday the 1st and a low of 317 on Sunday the 4th. Traffic volumes peaked on weekdays during commuting hours, an overall high of 65 vehicles counted between 3pm-4pm on Thursday the 1st.

In general speeds were higher on Winhall Hollow Rd. than on the other roads studied by the WRC in Londonderry. The majority, ~52%, of vehicles registered between 41mph-50mph over the two-week study period. The average speed was 42 mph, and the 85th percentile speed was 49mph. There was a notable disparity in northbound vs. southbound speeds at the study location on Winhall Hollow, 21% of those travelling northbound out of the South Londonderry village driving greater than 50 mph compared with only 6% of those southbound towards the village.

The stretch of Winhall Hollow between Tuttle Hill and Derry Lane is a particularly wide, straight stretch of road, dominated by farm fields on both sides likely leading drivers to increase their speeds, compared to the narrower, windier stretch north of Derry Ln. Furthermore, the sense of having left the village area heading northbound away from South Londonderry likely contributes to a feeling of open space on the roadway for drivers.

Winhall Hollow is the most difficult of the 6 Londonderry roads studied to make a speed limit recommendation for. Based on the 85th percentile alone, 50 mph would be the recommended speed limit. However, that number appears to be inflated by northbound traffic between Tuttle Hill and Derry Lane and looking only at those travelling southbound the 85th percentile speed is closer to 45 mph. Given both this disparity and the village context of the southern end of Winhall Hollow, a speed limit of 45 mph is appropriate for this area.
Spring Hill Road
North of Route 100

Town of Londonderry, Vermont

Dates: Wednesday July 11th to Tuesday July 17th, 2018

Posted Speed Limit: No posted speed limit

<table>
<thead>
<tr>
<th>VOLUME</th>
<th>Number of Vehicles per Day</th>
</tr>
</thead>
<tbody>
<tr>
<td>Daily Average</td>
<td>264</td>
</tr>
<tr>
<td>Week Day Average</td>
<td>284</td>
</tr>
<tr>
<td>Weekend Day Average</td>
<td>212</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>SPEED</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Average Speed</td>
<td>41 mph</td>
</tr>
<tr>
<td>85th Percentile</td>
<td>47 mph</td>
</tr>
<tr>
<td>Percent of Vehicles &gt; 50 mph</td>
<td>5.7 %</td>
</tr>
</tbody>
</table>

VEHICLES BY CLASS

- Class 2 Passenger Cars — 2 axles, can have 1 or 2 axle trailers | 54.9 %
- Class 3 Pickups, Vans — 2 axles, 4 tire single units. Can have 1 or 2 axle trailers | 28.1 %
- Class 5 Single Unit Axle Trucks — 2 axles, 6 tires (dual rear tires), single unit | 11.4 %
- Other Classes — Including motorcycles, busses, and vehicles with 3 or more axles | 5.6 %
Landgrove Road
1/4 mile north of Old Stowell Hill

Town of Londonderry, Vermont

**Dates:** Thursday July 19th to Wednesday July 25th, 2018

**Posted Speed Limit:** No posted speed limit

### VOLUME

**Number of Vehicles per Day**

<p>| | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Daily Average</td>
<td>471</td>
</tr>
<tr>
<td>Week Day Average</td>
<td>483</td>
</tr>
<tr>
<td>Weekend Day Average</td>
<td>441</td>
</tr>
</tbody>
</table>

### SPEED

<p>| | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Average Speed</td>
<td>38 mph</td>
</tr>
<tr>
<td>85th Percentile</td>
<td>43 mph</td>
</tr>
<tr>
<td>Percent of Vehicles</td>
<td></td>
</tr>
<tr>
<td>&gt; 50 mph</td>
<td>1.2 %</td>
</tr>
</tbody>
</table>

### VEHICLES BY CLASS

<p>| | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Class 2 Passenger Cars — 2 axles, can have 1 or 2 axle trailers</td>
<td>64.0 %</td>
</tr>
<tr>
<td>Class 3 Pickups, Vans — 2 axles, 4 tire single units. Can have 1 or 2 axle trailers</td>
<td>21.4 %</td>
</tr>
<tr>
<td>Class 5 Single Unit Axle Trucks — 2 axles, 6 tires (dual rear tires), single unit</td>
<td>11.4 %</td>
</tr>
<tr>
<td>Other Classes — Including motorcycles, busses, and vehicles with 3 or more axles</td>
<td>3.2 %</td>
</tr>
</tbody>
</table>
Landgrove Road
1/3 mile south of Barker Rd

Town of Londonderry, Vermont

Dates: Thursday July 19th to Wednesday July 25th, 2018

Posted Speed Limit: No posted speed limit

**VOLUME**

<table>
<thead>
<tr>
<th>Number of Vehicles per Day</th>
<th>Daily Average</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>409</td>
</tr>
<tr>
<td>Week Day Average</td>
<td>418</td>
</tr>
<tr>
<td>Weekend Day Average</td>
<td>386</td>
</tr>
</tbody>
</table>

**SPEED**

|                         | Average Speed | 37 mph |
|-------------------------|---------------|
| 85th Percentile         | 43 mph        |
| Percent of Vehicles > 50 mph | 1.2 %        |

**VEHICLES BY CLASS**

<table>
<thead>
<tr>
<th>Class</th>
<th>Percent</th>
</tr>
</thead>
<tbody>
<tr>
<td>Class 2 Passenger Cars — 2 axles, can have 1 or 2 axle trailers</td>
<td>63.7 %</td>
</tr>
<tr>
<td>Class 3 Pickups, Vans — 2 axles, 4 tire single units. Can have 1 or 2 axle trailers</td>
<td>22.7 %</td>
</tr>
<tr>
<td>Class 5 Single Unit Axle Trucks — 2 axles, 6 tires (dual rear tires), single unit</td>
<td>9.9 %</td>
</tr>
<tr>
<td>Other Classes — Including motorcycles, busses, and vehicles with 3 or more axles</td>
<td>3.7 %</td>
</tr>
</tbody>
</table>
Winhall Hollow Road
south of Derry Lane

Town of Londonderry, Vermont

**Dates:** Thursday, October 1st to Wednesday, October 14th, 2020

**Posted Speed Limit:** none posted

### VOLUME

**Number of Vehicles per Day**

- Daily Average: 418
- Week Day Average: 439
- Weekend Day Average: 367

### SPEED

<table>
<thead>
<tr>
<th></th>
<th>Total</th>
<th>Northbound</th>
<th>Southbound</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Average Speed</strong></td>
<td>43 mph</td>
<td>44 mph</td>
<td>42 mph</td>
</tr>
<tr>
<td><strong>85th Percentile</strong></td>
<td>49 mph</td>
<td>52 mph</td>
<td>47 mph</td>
</tr>
<tr>
<td><strong>Percent of Vehicles &gt; 50 mph</strong></td>
<td>14.1%</td>
<td>21.1%</td>
<td>6.9%</td>
</tr>
</tbody>
</table>

### VEHICLES BY CLASS

- **Class 2** Passenger Cars — 2 axles, can have 1 or 2 axle trailers: 51.7%
- **Class 3** Pickups, Vans — 2 axles, 4 tire single units. Can have 1 or 2 axle trailers: 27.8%
- **Class 5** Single Unit Axle Trucks — 2 axles, 6 tires (dual rear tires), single unit: 15.7%
- **Other Classes** — Including motorcycles, busses, and vehicles with 3 or more axles: 4.8%
Hi All,

I apologize that first email was supposed to be saved as a draft. I also wanted to explain that after careful consideration I am submitting my resignation from my duties as the Administrative Assistant for the Londonderry Conservation Commission. I am grateful for the opportunity as I have thoroughly enjoyed serving the LCC and its members for the past 3 years. I am glad to stay on until a suitable replacement can be found and to help facilitate the transition. If any further information or documentation is needed please let me know what I can do!

Thank you,

Andie

Andie Fusco
Administrative Assistant
Londonderry Conservation Commission
802.380.5670 cell
LondonderryVTConservationComm@gmail.com

Like our presentations? Subscribe to our Youtube Page
https://www.youtube.com/channel/UC05CID6W7sLnMCGswMHuU3w

Hi Shane, Tina & Kelly,

I dropped by the town office today and had shared a paper copy of the LCC Agenda to be posted today. I also picked up the mail to deliver at the LCC Meeting being held tomorrow at 968 Haven Hill Road, S. Londonderry.

*9
96*+-+
Shane,

We have received the results of our most recent groundwater event for the Londonderry Biosolids, and our newly installed monitoring well MW-6 reported elevated levels of PFAS (65.4 ng/L), above the Vermont groundwater enforcement standard (20 ng/L). MW-6 is our groundwater compliance point for the Site, and the exceedance of PFAS at the compliance point will likely result in additional environmental investigation. We are drafting the report for this recent groundwater monitoring event and will forward along a copy to you for review, once complete. In the interim, please do not hesitate to contact me with any questions that come up, I would be happy to address them.

Best,

Sam P. Cowan
Staff Geologist

Waite-Heindel Environmental Management
7 Kilburn Street, Suite 301, Burlington, VT 05401
P: (802) 860-9400 x106
F: (802) 860-9440
C: (518)-524-1237
Population changes of local communities - 2010 to 2020

<table>
<thead>
<tr>
<th></th>
<th>Population 2010</th>
<th>Population 2020</th>
<th>Change #</th>
<th>Change %</th>
</tr>
</thead>
<tbody>
<tr>
<td>Londonderry</td>
<td>1,769</td>
<td>1,919</td>
<td>150</td>
<td>8.5%</td>
</tr>
<tr>
<td>Weston</td>
<td>566</td>
<td>623</td>
<td>57</td>
<td>10.1%</td>
</tr>
<tr>
<td>Langrove</td>
<td>158</td>
<td>177</td>
<td>19</td>
<td>12.0%</td>
</tr>
<tr>
<td>Jamaica</td>
<td>1,035</td>
<td>1,005</td>
<td>(30)</td>
<td>-2.9%</td>
</tr>
<tr>
<td>Stratton</td>
<td>216</td>
<td>440</td>
<td>224</td>
<td>103.7%</td>
</tr>
<tr>
<td>Peru</td>
<td>375</td>
<td>531</td>
<td>156</td>
<td>41.6%</td>
</tr>
<tr>
<td>Winhall</td>
<td>769</td>
<td>1,182</td>
<td>413</td>
<td>53.7%</td>
</tr>
<tr>
<td>Windham</td>
<td>419</td>
<td>449</td>
<td>30</td>
<td>7.2%</td>
</tr>
<tr>
<td>Manchester</td>
<td>4,391</td>
<td>4,484</td>
<td>93</td>
<td>2.1%</td>
</tr>
<tr>
<td>Chester</td>
<td>3,154</td>
<td>3,005</td>
<td>(149)</td>
<td>-4.7%</td>
</tr>
<tr>
<td>Windham Co.</td>
<td>44,513</td>
<td>45,905</td>
<td>1,392</td>
<td>3.1%</td>
</tr>
<tr>
<td>Bennington Co.</td>
<td>37,125</td>
<td>37,347</td>
<td>222</td>
<td>0.6%</td>
</tr>
<tr>
<td>Windsor Co.</td>
<td>56,670</td>
<td>57,753</td>
<td>1,083</td>
<td>1.9%</td>
</tr>
</tbody>
</table>

Source: U.S. Census
PACIF + VERB + VLCT
HYBRID ANNUAL MEETINGS

Join us for the whole day to hear about changes to elections law, network over lunch, meet VLCT's new Executive Director Ted Brady, hear from a panel of elected women in government, and participate in the annual business meetings.

PACIF, VERB, and VLCT members must pre-register a Voting Delegate at VLCT.ORG/TownFair.

Delegates must decide upon registration if they would like to attend in-person or participate virtually.

VLCT.ORG/TOWNFAIR

TF21
From practical advice to visionary insight, this is your opportunity to connect with colleagues, train with topic experts, and focus on the most timely issues municipalities are facing today.

Join colleagues for a hybrid experience, starting with a full, in-person day of training, networking, and annual meetings, followed by a full week of virtual trainings.

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- CYBER SECURITY

FOR PRICING & TO REGISTER:
VLCT.ORG/TOWNFAIR
To: Vermont Selectboards and City Councils  
From: Miro Weinberger, President, VLCT Board of Directors  
Re: VLCT Annual Business Meeting Voting Delegates and Procedure  
Date: August 19, 2021

Official Meeting Notice

As part of Town Fair, the Vermont League of Cities and Towns will hold its annual business meeting on Wednesday, September 29, at 1 p.m. The VLCT Annual Meeting will be a hybrid meeting, providing in-person programming at the Doubletree at 870 Williston Road in South Burlington, Vermont, and virtual participation using online conference software. The annual meeting will be held in conjunction with the VLCT Property and Casualty Intermunicipal Fund (PACIF) and the VLCT Employment Resource and Benefits Trust (VERB) annual meetings.

Any VLCT voting-member wishing to vote at the VLCT Annual Meeting must designate a representative by Friday, September 17. To ensure that all VLCT member cities and towns are properly represented and able to participate in the election of League officers, and any other item that may properly come before the membership, we are asking you – as your municipality’s legislative body – to designate one official from your town as a Voting Delegate for the meeting. This designation will ensure that each town is heard and uses the vote to which it is entitled.

Please designate your Voting Delegate using the Town Fair registration site (www.vlct.org/townfair). Simply click register, and then select a ticket that corresponds to the Voting Delegate’s intended participation preference (virtual or in-person). The Voting Delegate ticket is free and does not register the delegate for Town Fair. If you or other members of your municipality wish to participate in the in-person activities on the 29th or the virtual workshops offered the week of October 4th, be sure to select those corresponding tickets during registration.

In-person participants on Wednesday, September 29, may wish to also register for a training on election law changes from Secretary of State Jim Condos’ office, lunch at the Doubletree Hotel and Conference Center, and other networking opportunities.

We are committed to taking every step possible to allow us to assemble safely. We know there is a high degree of uncertainty with the continually changing status of COVID-19 cases. We encourage everyone to take precautions including getting vaccinated, wearing a mask, maintaining physical distance, and washing hands frequently. We’ll have more information to share once we are closer to the annual meeting date. We are also fully prepared to transition our in-person activities to virtual should the need arise.

Enclosure: 2021 VLCT Annual Meeting Governing Rules
1. The Annual Meeting of the Vermont League of Cities and Towns shall be held at a specific time and place designated by the Board of Directors.

2. Quorum. The presence of officials representing 10 percent of the member towns and cities shall constitute a quorum.

3. Voting. Voting will occur by voice vote, in which case the official representing each full member in good standing, as may be designated by the legislative body of the member, shall cast one vote. A majority of the votes cast shall be necessary for a decision. A roll call may be required should seven or more full members demand one.

5. No official shall speak unless so recognized by the President, and shall address the President in the proper manner, e.g., “Mr. President.” Only local officials of members who are in good standing as determined by the Credentials Committee of the Board of Directors may participate in the meeting.

6. To facilitate remote/virtual participation, this meeting will be hybrid, providing both an in person and virtual participation option. Any official who wishes to speak shall raise a hand – either in person or virtually. In the event a virtual participant has the ability to do so, they shall use the virtual “hand raise” feature on the meeting software. Otherwise, they shall remain on video and raise their hand until the moderator or President recognizes them. Officials will be recognized by the President and may then address the President, giving their name and the town or city they represent.

7. No official may speak a second time on an issue until all other members have had a chance to speak on that issue.

8. The President may set a limit on time for debating a question if the need arises.

9. Elections. Nominations of elective officers shall be made by a Nominating Committee; in addition, nominations may be made from the floor. The vote shall be by electronic voting in each case. Only qualified officials as defined by the Bylaws shall be eligible for election.

10. There shall be no voting by proxy.

11. All questions of procedure not covered by these rules shall be determined in accordance with Robert’s Rules of Order, Newly Revised 11th Edition.
August 5, 2021

Georgianne Mora, Select Board Chair
Town of Londonderry
100 Old School Street
Londonderry, VT 05155

Dear Ms. Mora,

I am writing to thank you and the residents of Londonderry for their vote on Town Meeting Day approving financial support in the amount of $1,513.00 for Health Care and Rehabilitation Services’ Access Navigator Program. We sincerely appreciate this support from the citizens of Londonderry. These funds will help us to ensure services for all citizens who are in need of them.

If you have any questions, please do not hesitate to contact me at (802) 886-4567 ext. 2125.

Again, thank you for your support!

Sincerely,

George Karabakakis
Chief Executive Officer