

Town of Londonderry, Vermont
100 Old School Street
South Londonderry, VT 05155
802-824-3356
www.londonderryvt.org

Job Opening -Town of Londonderry Road Crew

The Town of Londonderry, Vermont is accepting applications for a road crew member/equipment operator. Work includes plowing, grading, ditching, road repair, roadside mowing, culvert work, chainsaw operation, equipment maintenance, and other duties. A clean driving record, a CDL license, and the ability to pass drug/alcohol tests are required. Highway/road maintenance experience preferred.

Applicants are asked to submit a letter of interest, resume and required Employment Application, which can be found in the Town Forms section of the Town web site: www.londonderryvt.org. Submit via email to townadmin@londonderryvt.org or mail to:

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This is a full-time position with excellent benefits. Position opened until filled. The Town of Londonderry is an equal opportunity employer.

Posted October 1, 2020

TOWN OF LONDONDERRY
Board of Selectmen
P.O. Box 118
South Londonderry, Vermont 05155
(802) 824-3356

REF: Description and Guidelines

Position : Town Highway Crew

Town Highway Crew members are an employee of The Town of Londonderry and are subject to all rules and regulations that the town may set forth for its employees. The select Board will be responsible for the hiring and firing of highway personnel as well as the authorization of wages.

A) Full time highway personnel will work a base week of forty (40) hours at a pay rate to be set by the Select Board.

B) During winter months plowing personnel will be required to be on call 24 hours a day seven days a week. Winter months will not necessarily accumulate overtime hours even though you must be available.

C) All highway employees shall work under the direction of the Road Foreman who is appointed by the Select Board.

D) All full time employees shall hold a valid CDL in good standing, and will comply with the guidelines regarding the Alcohol and Drug Testing Program as set forth by the State of Vermont and the Town of Londonderry, including availability of previous records.

E) The duties and requirements of full time highway employees may include but not necessarily limited to the following;

1. Knowledge of plowing and sanding with the appropriate vehicles.
2. Knowledge in the operation of heavy equipment ie; backhoe, loader, road grader.
3. General construction knowledge regarding road maintenance, drainage, culvert work.
4. Knowledge and experience in the operation of a chain saw.
5. Misc. items ie; cutting brush, hand work, shoveling snow, thawing culverts, chloride, lawn mowing, equipment maintenance, etc.

F) Employees will have an employee status file with information that will be reviewed annually by the Select Board. Applicants will be provided with this file upon employment.

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G) Full time employee benefits include the following unless otherwise determined at time of employment.

1. Health insurance provided by the Town of Londonderry.
2. Wages reviewed annually and compared to performance.
3. Retirement fund with percentage paid by the Town of Londonderry after the first year.
4. One week paid vacation after one year employment.
5. Two weeks paid vacation after the second year.
6. Seven paid holidays; New Years Day, Presidents Day, Memorial Day, Independence Day, Labor Day,

Thanksgiving Day, Christmas Day.

H) . The pay week will end at 12:00 midnight Friday. All employees shall complete a time card each week and turn it in to the Town Clerk prior to the following Monday Select Board meeting or payment will be withheld until the following week.

Londonderry Select Board

Wright P. [Signature]
Mary L. Merrill
Clayton C. [Signature]
Clyde R. [Signature]
William J. [Signature]

Dated: 4-8-96