

## GOVERNING BOARD MEETING

Time: Wednesday, August 19, 2020 5:00 PM - 6:00 PM

Place: Audio and Video Conference

See below for instructions on how to attend the conference.

1. Welcome Members & Guests
  - a. GoToMeeting Protocols
  - b. Roll Call procedures
    - Called by Town
    - Representative (or Alternate) answers with name and a wave
  - c. Discussion Procedures
    - Wave your hand to ask to speak
    - When called on, state your name (meetings are recorded)
2. Roll Call of current members
3. Are there any changes to the Agenda?
4. Approval of minutes of July 15

Action Item: Motion to approve minutes of July 15

Link: <https://drive.google.com/file/d/1GtBMI0eIQaIZcbKdC52IEFYwpZ9kWwgZ/view?usp=sharing>
5. Grants
  - a. Vermont Community Foundation Grant
  - b. BDCC
  - c. Covid Relief Fund (Also known as Cares Fund) for \$100,000 – Ann

Action Item – Motion to authorize Chair to enter into agreement with Public Service Department
6. Committee Reports
  - a. Finance & Audit – Thom Almeida

Action Items:

  - Move the DVCUD approve this Budget as recommended by the Finance Committee to remain in effect until it is revised as additional funds are received to support our work. Link: [https://drive.google.com/file/d/1Ope72WDMOkap\\_KuyOUQ8iJwQGoxoh2N5/view?usp=sharing](https://drive.google.com/file/d/1Ope72WDMOkap_KuyOUQ8iJwQGoxoh2N5/view?usp=sharing)
  - Move the DVCUD approve the Accounting Policy as recommended by the Finance Committee. Link: [https://drive.google.com/file/d/18haLzXhEi7H5M6d-P\\_rBQOsBLBOYd9G-/view?usp=sharing](https://drive.google.com/file/d/18haLzXhEi7H5M6d-P_rBQOsBLBOYd9G-/view?usp=sharing)
  - Move the DVCUD authorize the Finance Committee to write and revise as needed administrative procedures to implement and support the Board's Accounting Policy. Link: <https://drive.google.com/file/d/1msqAmlA8S5d3gQeykldMQcz7v3WzqbH1/view?usp=sharing>
  - Move the DVCUD approves the payments made by the Treasurer as reported and necessary to be made before tonight's approval of an initial budget.

- Move the DVCUD authorize the Chair, Vice Chair, Clerk, Treasurer, and Committee Chairs to enter into contractual agreements that will incur expenses included in budgets previously approved by the Governing Board, in accordance with the administrative procedures established by the Finance Committee.
- b. Communications Committee
  - Advocacy
  - Communications
    - i. Digital build out
    - ii. Print protocols
- 7. Update VCUDA (Vermont Communication Union Districts Association) –
  - a. Map of CUDs  
Link: <https://publicservice.vermont.gov/sites/dps/files/documents/CUDsAugust132020.pdf>  
Weekly meetings - Steven
  - b. Meeting with Utilities 8.13.20 - David
- 8. WRC – Steven John
  - a. Business Plan status
  - b. Certificate of public good
- 9. Other Business
- 10. Public comment
- 11. Vendor Committee – David Jones
  - a. Report on results of RFP
  - b. Motion to go into executive session for purpose of discussing possible contract
- 12. Resume public meeting, possible action resulting from executive session
- 13. Adjournment

#### **Video and Audio Meeting Information**

You can join this meeting from your computer, tablet or smartphone. The Chrome browser is recommended.

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United States (Toll Free): 1 877 309 2073

Access Code: 642-173-325 followed by # sign