

DRAFT

**Town Of Londonderry
Mighty Londonderry Community Resilience Organization
Meeting Minutes
Wednesday, October 2, 2019 - 5:30 PM
Twitchell Building - 100 Old School Street, South Londonderry, VT 05155**

Committee Members Present: Bruce Frauman, Dick Dale, Fred Probst, Kevin Beattie, Jennifer Probst

Others in Attendance: None

1. Call meeting to order

Chair Bruce Frauman called the meeting to order at 5:30 PM.

2. Additions or Deletions to the agenda

Jennifer moved to add an executive session after the open session so Fred, Bruce and Dick can discuss planning for the CAT-4 exercise. Seconded by Dick, passed unanimously.

3. Minutes Approval - Meeting of August 13, 2019

Dick moved to approve the minutes of Aug 13. Fred second. Motion passed unamimously.

4. Visitors and Concerned Citizens None

5. Windham Disaster Animal Response Team

Bruce said that this team (WinDART) is the local DART and that it may or may not participate in Oct. CAT-4 exercise. Fred said if WinDART does participate, it would be a simulation. Jennifer will have Joanne Bourbeau involved with shelter training later and she will be part of Jennifers call matrix.

6. Emergency Shelter - Training and meeting update

Jennifer said that Laurie DiStasio and Jeff are on board as coordinators. She said 7 participated in the Red Cross training and at least 3 more are interested. Meetings for the shelter group will be held on the next 2 Sundays at 1 -3 pm. The goal to have a group ready before the holidays hit.

Shelters will be on town level, for overnight shelter, warming and cooling centers, as opposed to Red Cross level shelters.

Dick said two churches have opened as cooling centers. Fred said we should ask what other levels are available and what the churches are doing.

Kevin said when Congregational Church did open a cooling center and there is not a suitable space with air conditioning AC in town.

Dick asked if the gym at school has AC capability? Jennifer will follow up. Jennifer likes the Rescue squad for a cooling center.

7. State wide CAT-4 exercise - Logistics

Fred is working out details with Bruce and Dick as planners and Kevin as a player. 20 communities are playing, along with sit cells and many state agencies. We can send a representative to Waterbury. Kevin will have the EOC staff to handle food: Clarks or Mike and Tammy's or the Corner Market. Dick, Bruce and Fred will continue planning after the regular meeting. All injects and planning will be done in the next few days. Dick said because of all of the planning here over the past several years, Londonderry is in better shape than most in state Fred said players will be briefing here at 8:30 Wednesday morning Oct 23. Fred said new simulated social media system will be tested in Oct, including response.

8 EOC Training - Review

Kevin said the training went well on Sept. 10. We covered everything but radio training. Kevin will have a phone operator to take all incoming calls when an EOC is set up. No Select Board members from Londonderry or Weston participated in the training. Kevin said the Culverts and Bridges map will be the official status map and Shane is ordering more from the WRC. He said Apps are available to combine GPS info with maps, so one can ID a given culvert, for instance. Evensa (?) map needs to be geo referenced. Dick asked if the new road foreman has training for emergency response? Kevin said we need document for FEMA.

10. State CRO Activities - Overview - Jennifer

Jennifer said a lot is going on, state-wide the CRO is doing well. There are more CRO's starting up. She said money is happening. Things are booming with Mindy as executive director. She said there is a wide range of grants available and she knows how to apply. Also, Mindy is able to facilitate, for instance for the Planning Commission. Bruce said Mindy has been invited to the Nov. CRO meeting. Jennifer wants to bring more people to the Nov. meeting for CRO and suggests we each invite a friend.

11. Old Business - reminders

VT Alert - training, public outreach

Kevin said we can use outreach for overnight shelters and warming and cooling centers. Jennifer says VT Alert could be used to alert residents about overnight shelters and warming and cooling centers.

Table Top exercise - notes, collate contact names for "soft" agencies, EMD backup(s)

Bruce said he learned from the EOC training that both churches and Neighborhood Connections are listed in the Londonderry Emergency Planning Guide (sp?) so no more information is needed.

12. Set time and date for next meeting

The next meeting is scheduled for Wednesday, November 6 at 6:00 pm in the Twitchell Building.

13. Adjourn

Fred moved to go into Executive Session at 7:45 pm. Dick seconded. Motion passed unanimously.

We came out of executive session at 8:15 pm with no further discussion or motions. Bruce moved to adjourn at 8:15 pm, Dick seconded. Motion passed unanimously.

Respectfully submitted,
Bruce Frauman, chair, Nov 4, 2019
Approved (excepted on Nov. 6)

Mighty Londonderry Community Resilience Committee

_____ f
Bruce Frauman

Note: Bruce forget to include the agenda in his email about the agenda, so this meeting was not properly warned.
