

**DRAFT**

**Town of Londonderry , Vermont  
Mighty Londonderry Community Resilience Organization  
Tuesday, July 23, 2019  
Twitchell Building - 100 School Street, South Londonderry, VT**

**Board Members Present:** Bruce Frauman, Jennifer Probst, Dick Dale

**Board Members Absent:** none

**Others in Attendance:** Kevin Beattie, Fred Probst

**1. Call meeting to order**

Chair Bruce Frauman, called the meeting to order at 5:36 PM.

**2. Additions or deletions to the agenda**

None

**3. Minutes Approval - Meeting of January 16, 2019**

Dick moved, Jennifer seconded to approve the minutes of January 16, 2019, passed unanimously.

**4. Visitors and concerned citizens**

None

**5. G-191 Training**

Bruce said the training is scheduled for Wednesday July 31 and Thursday Aug 1 at 5:00 to 8:30 each day. Unfortunately Tina Labeau and George Mora are unable to attend. Bruce said he was planning to have the training recorded and Jennifer encouraged that. She said she could use the video to help review with Tina and George what happened.

Kevin said Weston Emergency Management Director in-training Birgit Sutter-Davis was on board for the Training as well as Jeff Weitsall from Winhall, Mike Gayda (sp?) from Peru, and John Jaden (sp?) from Landgrove.

For food, Dick suggested a light supper from the Corner Store. Bruce may order a salad from Donna at the Mountain Energy Market as well as soda and water.

Bruce will contact Neighborhood Connections to see if they are coming.

**6. Emergency Shelter - Flood Brook School**

Bruce said that he spoke with Marge Fish who told him that she is not willing to be the primary coordinator for a shelter should the need arise, though she is willing to work with others as a secondary coordinator and support person. He said Marge would be willing to help coordinate a brief training at Flood Brook School to show volunteers where the cots, blankets and water are stored and to demonstrate and practice

assembling the cots. Bruce said we still need a primary coordinator.

Dick said the three levels of help we can provide in an emergency are:

1. A warming center at the Twitchell Building
2. Overnight accommodations can be provided by Neighborhood Connections and the Baptist and Congregational Churches. He said the churches have already opened in hot weather as cooling centers.

3. When NC and the churches are overwhelmed, we can open an overnight shelter at Flood Brook School.

Jennifer said at the last two times the warming centers have been opened people from the four towns of Londonderry, Weston, Peru and Landgrove have taken advantage. Kevin said people from Andover and Windham may also use these services. Kevin also said that an overnight shelter would be open for no more than three days and nights.

Jennifer said that she will write a story about warming centers and overnight shelters to post in the Londonderry Monthly with the hopes of attracting some more volunteers.

Jennifer said the Red Cross can provide training that would include the basics of overnight shelters as well as site specific information, and a format for signs.

## **7. State CAT-4 exercise**

Fred made it clear that he, Dick and Bruce are planners and Jennifer and Kevin are players, so talk about the planning is to be very limited. Fred said we are scheduled to participate from 9 am to 2 pm on October 23 and 24. Fred, Bruce and Dick agreed to meet with State coordinator Eric Forand to write a few more injects.

Kevin said he will conduct a training in EOC operations on a date to be determined in September. He will invite Tina, Kelly, Sane, CRO members, and Sharon Crossman. The goal is to have a team ready to for staffing of and EOC. He will include protocols and frequencies of radios. After the training Kevin said those participating will know what to do in an emergency, who to contact, how, etc. The flow chart is the LEOP.

Bruce asked about EMD backup and Kevin said there is none. He said he has no existing authority for contracting and spending money, and he does not want that authority which lies with the Select Board. He has told them to expect to meet at least 2-3 times a week in an extended emergency to make funding decisions.

Kevin said VT Alert training may not be necessary because a call to the state EOC watch officer can set up any alerts needed locally. He also said a team approach is needed with area EMSs for coordination of VT Alert announcements.

Kevin said Green Mountain Power has been at the last two Windham regional EMD meetings. They have plans for conference calls twice a day in an emergency with Windham County EMDs as a pilot project. If it goes well they will do the same state-wide. Kevin said there is a need for better communication between GMP and towns when the power is out, especially on when the power is expected to be restored.

Kevin said Just Neighbors has considered buying generators for those in need, but may

have dropped those plans.

#### **8. Info and advice request from West Norwich**

Bruce said this was on the agenda so that the emails sent back and forth can be acknowledged in the meeting minutes. Mindy Blank had sent us an email from Elizabeth from West Norwich asking advice about using an old school house as a warming center and possibly an overnight shelter. Both Bruce and Kevin responded.

#### **9. Resilience VT Conference**

Bruce gave a brief overview of the conference, concentrating on the statement from J. Riley Allen from the VT Public Service Department that power outages are getting longer and average about 11 days a year over 2 outages. He said it is more challenging for utilities to rebound.

#### **10. State CRO Update**

Jennifer, a member of the state CRO board, said the state CRO has mushroomed in the past two years under the leadership of Mindy Blank. There are more projects and more funding with new groups coming on. A few groups have faded. She touted handheld devices that can be used to get real time feedback on needs assessment. Dick said that after the next town meeting may be a good time to ask where the town needs to focus its energies. He said the zoning bylaw rewrite will be mostly done in the fall.

Dick moved and Fred seconded to approve of Bruce's conference expenses be paid out of the CRO budget. Passed unanimously.

#### **11. Old Business**

##### **a. VT Alert**

Covered under the discussion about the state CAT-4 exercise

##### **b. Table Top Exercise**

Bruce said he will work on a more coherent written list of "soft agencies" contact information.

##### **c. CRO Recruitment**

Bruce said the new town administrator, Shane O'Keefe is going through the membership lists of all town boards, commissions, and committees to make more formal beginning and ending dates and how members are added. Bruce expects him to come to the CRO soon. Bruce said he is willing to offer a change in leadership. Dick said the CRO agenda was tied to the EMD, but Kevin and Bruce disagreed. Bruce said he would like to expand beyond emergency situations, perhaps using Transition Town as a guide. Jennifer mentioned food security as well.

#### **12. Conduct any other appropriate business**

Jennifer said the state Emergency Preparedness Conference is coming up on Sept 6 and 7 and said it had something for everyone. Kevin said he was planning to attend.

#### **13. Set next meeting date.**

The next CRO meeting is scheduled for Tuesday, August 13 at 5:00 pm

**14. Adjourn**

Bruce moved to adjourn the meeting at 6:50 pm. Seconded by Dick. Passed unanimously. The meeting adjourned at 6:50 pm.

Respectfully Submitted,  
Bruce Frauman  
Chair

To be Approved August 20, 2019

Mighty Londonderry CRO

---

Bruce Frauman, Chair