

TOWN OF LONDONDERRY, VERMONT
100 Old School Street
So. Londonderry, VT 05155

REQUEST FOR PROPOSALS
ELECTRICAL UPGRADE AT LONDONDERRY TRANSFER STATION
5070 Rt. 100, Londonderry, VT
February 12, 2019

The Town of Londonderry, Vermont (hereinafter referred to as “the Town”) seeks to engage the services of a qualified contractor or firm to provide the Town with electrical upgrade and repair services at the Town Transfer Station as specified below.

This Request for Proposals (RFP) provides potential contractors with the information to prepare and submit proposals for consideration by the Londonderry Selectboard.

Response Date: March 4, 2019

In order to be considered, sealed quotations must be received by Londonderry Town Administrator, 100 Old School Street, So. Londonderry, VT 05155 on or before 4:00 pm on March 4, 2019. Any proposals arriving later than 4:00 pm on the above date will be rejected. No responsibility will be taken by the Town for failure of a delivery service to deliver proposals on time, regardless of the reason. Please direct any questions to the Town Administrator at townadmin@londonderryvt.org or 802-824-3356. All sealed bids received will be considered confidential and not available for public review until after the bid opening on March 4, 2019 at 7:00 pm, at which time they will be publicly opened and read aloud by the Selectboard.

<p>***A pre-bid meeting will be held at the work site (5070 Route 100, Londonderry, VT) on Monday, February 25, 2019 at Noon. While not mandatory, all interested bidders are strongly encouraged to attend</p>
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The Londonderry Selectboard reserves the right to reject any and all proposals received as a result of this RFP, or to negotiate separately with some or all competing applicants for all or any part of the services described herein.

Note: It is the Contractor’s sole responsibility to research and comply with all applicable Town, State and the National Electric Code Requirements. Electrical contractor will be responsible for coordination with Green Mountain Power Company.

Warranty

Contractors will warrant that all materials, work, services and modifications, including, but not limited to, labor and installation, shall be free from defects in material and workmanship for a period of at least one year from the date of completion. All products installed by contractors shall be warranted by contractor to be free from defects in material and workmanship for a period of one year.

Coordination

1. A pre-Project Conference will be held with the successful Contractor on a date following the awarding of the contract.
2. The Contractor shall submit to the Town's designated project representative for their approval, a proposed Schedule of Operations, before any work is started.
3. The work shall be subject to the inspection, supervision and direction of the Town's designated project representative. The Contractor shall comply with any directives or orders from those authorized Town officials.

Special Provisions

1. Hours of Construction Activity - Work on this project is restricted to a normal 5-day week commencing after 7:00 AM and ending at no later than 9:00 PM, with prime contractor and all subcontractors working on the same shift. Extended workdays and weekend work may be permitted, subject to authorization by the Town's designated project representative.
2. Daily Clean-up - Prior to the Contractor leaving the work site, at the completion of each work day, the Contractor shall ensure that the site is in proper and safe condition as determined by the designated project representative.
3. Safety - The work site shall be kept safe and secure at all times. Contractor shall be responsible for initiating, maintaining and supervising all safety precautions and programs in connection with this work. The Contractor shall comply with all applicable provisions of federal, state, and local health and safety and occupational health and safety statutes and codes. The Contractor is responsible for ensuring that all personnel performing work under this section shall be properly trained in accordance with all federal, state and local regulations. The contractor shall erect, install, and maintain all temporary public walks, warning signs, barricades, and other protective means as may be necessary for the protection of the public from injury.

Control of Work and Materials

1. Care and Protection of Property - The Contractor shall exercise due care when working around and within the building. Should any damage result from the actions of the Contractor, it shall be replaced and/or repaired by the Contractor as directed by the designated project representative or their designee. No further compensation will be due the Contractor for the materials and labor required to replace or repair damaged property.
2. The Contractor shall be solely responsible for the safety of the workers and for the adjacent facilities. Special precautions shall be taken to guard against any damage to or settlement of pavements, buildings, walls, pipes, ducts or other structures and facilities which are adjacent to the work.
3. Correction of defective work - The Contractor shall promptly remove from the premises all work condemned by the Town as failing to conform to the Contract, whether incorporated or not, and the Contractor shall promptly replace and re-execute its own work in accordance with

the Contract and without expense to the Owner and shall bear the expense of making good all work of other contractors destroyed or damaged by such removal or replacement.

Insurance

Contractor will be required to provide proof of, and maintain, insurance prior to performing work on town owned property. The requirements are as follows:

A. General Liability: \$1,000,000.00 Combined Single Limit for bodily injury including death and property damage in any one occurrence, for each policy.

1. Includes Coverage for Premises/Operation Coverage & Products/Completed Operations
2. Coverage shall remain in force for the duration of the contract.

B. Auto Liability: \$1,000,000.00 Each Accident

1. Covers all owned, leased, hired and non-owned autos or “any auto”

Required Work

The Londonderry Transfer Station power upgrade is necessary to maintain current operations and add any new equipment. The proposed project was reviewed by the Green Mountain Power representative, Greg Heaton. Green Mountain Power recommends a 300-amp pedestal mount meter to bring three phase power from the pole and deliver a 100-amp three phase supply to the dumping area, and 200-amp three phase supply to the recycle area. New underground conduit, wire, meter socket, panels, and disconnects will be necessary, along with rewiring of the existing equipment due to new location of new 200-amp panel. Final approval of panel location will need to be made before any work can be performed but distance or lengths of run indicated below will remain about the same.

Trenching needed for the new service will be conducted by, and need to be coordinated with, the Londonderry Town Highway Department. Included in estimate is repairs to a pull box which was damaged from dumpster removal. Replacement and moving location of box will be made to avoid future damage. A second pedestal will need to be built to install power for an above ground compactor service which should include power for the existing recycling employee building.

Electrical Improvements Services Specifications:

1. 200' - 3" conduit
2. 300' - 2" conduit
3. 350 MCM URD 4-wire underground wire
4. 250 MCM URD 4-wire underground wire
5. 1/0 MCM URD 4-wire underground wire
6. 200-amp 3-phase outdoor panel
7. 100-amp 3-phase outdoor panel

8. 320-amp 3-phase meter socket
9. Dedicated circuits for high-draw appliances with GFCI protection (Microwave, Space Heater etc.)
10. Expansion joints, sweeps, couplings, terminal adaptors, weather head, glue, grounding grids, and marking tape.
11. Materials for building and equipment hook-ups
12. ID on circuits
13. Exterior breaker box weather protection
14. Replacement of damaged pull box and moving location of box to avoid further damage
15. Rewiring of existing equipment due to new location of new 200-amp panel
16. Replacement and relocation of damaged pull box
17. All state and local permits
18. Any other materials or work to complete project

CONTRACTOR'S BID PROPOSAL

Contractor Name: _____

List materials and cost

List cost of labor for above work to be performed

COVER SHEET TO BE SUBMITTED WITH PROPOSAL

FIRM: _____

REPRESENTED BY: _____

TITLE: _____ PHONE NO.: _____

FAX NO.: _____

ADDRESS: _____

CITY: _____ STATE: _____ ZIP CODE: _____

SIGNATURE: _____

DATE: _____

EMAIL: _____

The above name and address will be used for all correspondence related to the Request for Proposal.

**Return this coversheet with your proposal for transfer station upgrade by
4:00 PM on March 4, 2019 to:**

Attn: Town Administrator
Town of Londonderry,
100 Old School Street
So. Londonderry, VT 05155