

# **Londonderry Planning Commission Meeting Minutes**

## **10/8/18 at 7:15 PM ~ Town Office Building, School St.**

**NOTE:** Meeting scheduled for \_120\_ min. Please read and edit all **Draft** documents prior to this meeting.

PRESENT: S.Crossman, L.Gubb, M.A-Lines, G. Mann, D.Johnson, R.Dale, E.Dunbar

### **Agenda and Minutes:** (5 min)

- Read and accept 10/8/18 PC Agenda \_Y\_.
- Read and accept the previous meeting PC Minutes \_Y\_.

### **New Business:** (25 min)

#### **Any Additions to the posted agenda:**

-

### **Old & Ongoing Business:** (90 min)

#### **I. Beautification Committee of Londonderry grant from the VTRANS discussion:**

- What can we do to help the bike/pedestrian scoping study for Londonderry in 2019 would be a first step to enhancing the safety and volume of pedestrian traffic in our towns and encouraging more cyclists to use our roadways?
- Review The Town Plan supportive language for this type of development.
- Language is Community on pg 35 and in Transportation pgs. 49-51.

#### **II. Work plan report and update:**

- In the order of importance, the following will be addressed:
  1. Administrating the Zoning Bylaw rewrite now in process.
  2. Writing the grant for and apply for the Municipal Planning Grant for monies for a consultant to work on the new Zoning Bylaw. This would be applied for in October and the award would be distributed the 1<sup>st</sup> Qrt. 2019.
    - See V.
  3. Accept a consultant to begin Zoning Bylaw rewrite work in January, 2019.
    - RFP being drafted, October-November. See III.
  4. Use some of the budgeted \$ for doing a Town structures/ buildings “needs” report this 4<sup>th</sup> Qrt. This is in anticipation for a successful Spring through fall 2019 construction.
    - Still researching how to move forward with utilizing Town Building Fund
  5. Act 171 information meeting with Conservation Commission on the impact on the town.
    - See VIII.
  6. Waste Water and water systems development in both N. & S. Villages
    - Create some case study reports for the SB about what other towns are doing with managing and creating a more sustainable water and waste water systems.

#### **III. New Zoning By-Law Revisions:**

- When is the next “special meeting” may be called as it will need to be warned as a 2-3hr long meeting.
  - **The special meeting is to be set for 5:00 PM on 10.29 or 10.30 – Dwight will choose & confirm**
  - Review from Act 171 meeting on 10.18

# **Londonderry Planning Commission Meeting Minutes**

## **10/8/18 at 7:15 PM ~ Town Office Building, School St.**

- Finding and hiring a consultant in November '18 - January '19.

- Dwight will work on the RFP for the consultant

- Dwight is working on the RFP template and will create the first draft for the next meeting.

### **IV. Enhanced Energy Plan:**

- Update from SB Meeting

- IT HAS BEEN ADOPTED BY THE SB as an AMENDMENT to THE TOWN PLAN! As of 9.31.18

### **V. Municipal Planning Grant:**

- Report on progress of grant to date. Max is \$22,000 award.

- Grant was written and submitted by October 1<sup>st</sup>. Total of \$24,000 applied for. Mostly for the consultant.

- We should hear the award announcement in Dec. 2019...

### **VI. TOPP**

- Update

- Will the RFB be received and accepted from November through February by the SB and the Town Admin. Not the PC.

- RFB for spring work on building and grounds.

### **VII. Waste Water Planning for N&S Villages:**

- Status update on the waste water/water issue

- What has the PC collected data and resources on Waste Water issues in the Town and in VT?

- EX. <http://anr.vermont.gov/node/1269>

SepticSmart Week 2018 encourages home and business owners, wastewater professionals, and communities to design and maintain effective systems to promote public health, water conservation, and financial stability. Be part of the solution by visiting [www.epa.gov/septic](http://www.epa.gov/septic) for an abundance of resources and information, and Vermont's resource hub at <https://dec.vermont.gov/water/programs/ww-systems/program-education>.

- Have members of the PC presented information to the SB at either of the two SB meetings each month?

- Gail and Larry are collecting brief presentations about other towns actions and solutions with W&WW.

- Is the Jamaica's town wide report on waste water/ water "findings" going done October 2018.

- Yes it is, Greg Mulemans is the Jamaica SB Member who is the contact to help with this presentation.

- Can we get Londonderry to have a similar study done?

- Yes, we can but we have to do a lot of education on the subject.

### **VIII. Town Boards, Committees and/ or Correspondences:**

- The Londonderry Conservation Commission would like to invite you to our next meeting to discuss implementation of Act 171. At that meeting we will discuss what Act 171 is, to be followed by a group discussion of how we can help you.

- The meeting is on Thursday, October 18<sup>th</sup> beginning at 6:15PM at the Town Offices.

**Londonderry Planning Commission Meeting Minutes**  
**10/8/18 at 7:15 PM ~ Town Office Building, School St.**

- A few of the PC members can and will attend.
- It is good to go to a DRB meeting when you can. The next one is 10.17.18

**IX. Other Business:**

Adjourn: \_\_\_\_\_ 8:45 PM \_\_\_\_\_

**\*Dates to remember:**

- 23rd of each month is the deadline for submittals to the Londonderry Monthly.
- The **NEXT PC MEETING** is November, \_12<sup>th</sup>\_ 2018 at the Town Office beginning at 7:00PM.

DRAFT