

Town of Londonderry
Select Board Meeting Minutes
Monday October 15, 2018 – 7:00 pm
Twitchell Building - 100 Old School Street, South Londonderry, VT

Board Members Present: Jim Ameden, George Mora, Taylor Prouty, Bob Forbes

Board Members Absent: Tom Cavanagh

Others in Attendance: Robert Nied, Bruce Frauman, Sharon Crossman, Kevin Beattie, Jason Hill, Kelly Pajala, Tina LaBeau, Dwight Johnson

1. Call meeting to order:

Select Board Chair **Jim Ameden** called the Select Board meeting to order at 7:00 pm.

2. Additions or Deletions to the Agenda:

George moved to add an executive session for personnel issues related to town and zoning administration to the agenda, seconded by Taylor, approved by all in favor.

3. Minutes Approval:

Taylor moved to approve the minutes from October 1, 2018, seconded by George, approved by all in favor.

4. Select Board Pay Orders

Pay orders circulated, reviewed and signed.

5. Opening of Bids for Backhoe:

A single bid of \$6,000 was received from *Alva Waste Services*. A discussion of the value of the machine followed. **Taylor moved to accept the bid of \$6,000 from *Alva Waste Services*, seconded by George, approved by all in favor.**

6. Opening of Bids for the Plowing & Sanding of the Transfer Station:

The Select Board opened the submitted bids for the plowing and sanding of the Transfer Station. They were as follows:

Hart's All Season - \$6,000

Dan Griswold - \$6,750

Davis Shaves - \$9,800.

Bob moved to accept the lowest bid of \$6,000 from *Hart's All Season*, seconded by George, approved by all in favor.

7. Opening of Bids for the Liming, Tilling and Seeding of the Septage Fields:

Two bids were received and opened. They were as follows:

MDP Enterprises – \$6,250.00

Hart's All Season - \$1,508.80

Because of the wide disparity between the two bids and the need for clarification

Taylor moved to table the decision on the bids and invite the two bidders to appear before the Board to clarify their bids, seconded by George, approved by all in favor.

8. Announcements /Correspondence:

- a. The Select Board reviewed a letter from the Chester Snowmobile Club requesting permission to use the shoulder of Lowell Lake Road. **Bob moved to grant that permission, seconded by George, approved by all in favor.**
- b. The Select Board reviewed a request for an appropriation from the *Vermont Family Network*. A discussion of the appropriate process for requesting appropriations followed **Tina** stated that she would add the request to the list of appropriations for the next Town Meeting.
- c. **Sharon Crossman** and **Robert Nied** announced a "Boards, Commissions and Committees Summit Conference" to be held on October 30th at 6 PM at the Town Office with the goal of increasing communications and collaboration between Town groups. **Robert** stated that while it was a working session intended for the benefit of the participating groups, the meeting would be warned as a public meeting.

9. Visitors and Concerned Citizens:

- a. Chris Blackey from Champion Fire discussed the fire department sponsored Halloween events and requested that the Select Board approve closing of Main Street in South Londonderry from 5-7 PM on October 31, 2018 for the event. **Bob moved to approve the closing of Main Street as suggested, seconded by George, approved by all in favor.**
- b. **Dwight Johnson** provided an update on the Platt Elevation Project (raising of the old Post Office building above the floodplain) which is funded by FEMA funds through the State Emergency Management Office. A discussion of the project and the funding stream followed.

- c. *Hill Construction* requested an update on the unsolicited proposed for the delivery of sand they submitted. A discussion of sand procurement followed.

10. Town Officials' Business:

- a. **Kevin Beattie**, Emergency Management Director presented an update on emergency management issues, with the focus on the Williams Dam. **Kevin** indicated that the poor condition of the dam was of serious concern to him and discussed the implication of a dam failure or breach. He requested that the Select Board authorize him to participate in a grant program that could provide the funding necessary to complete an engineering study of the dam. **George** stated that she believed an engineering study is critical and would help the Town understand what repairs would be necessary to stabilize the dam. **Taylor moved to authorize Kevin to pursue the grant funding for an engineering study of the Williams Dam, seconded by George, approved by all in favor.**
- b. A discussion took place on Access Permits, temporary access and possible needed changes to the Access Permit review and approval process.
- c. A discussion took place on the resignation of Robert Nied, Town Administrator, Zoning Administrator and Floodplain Administrator. **Taylor moved to accept Robert's resignation effective November 5, 2018, seconded by George, approved by all in favor.** A discussion took place on the need to post job openings to fill the roles held by Robert as soon as possible. **George** stated that the positions of Town Administrator and Zoning Administrator should be separate and full time. The Board asked Robert if he would write detailed job descriptions for the positions and he agreed to do so. **Jim** stated that the Board should have a special meeting to discuss the draft job descriptions. A discussion followed about the timing of the special meeting and it was agreed to schedule that meeting for October 29th.
- d. **Jim moved to drop the executive session from this meeting's agenda, seconded by Bob, approved by all in favor.**

George moved to adjourn at 8:50 PM, seconded by Bob, approved by all in favor.

Signatures: