

**Town of Londonderry**  
**Select Board Meeting Minutes**  
**Monday September 10, 2018**  
**Twitchell Building, 100 Old School Street, South Londonderry, VT 05155**

**DRAFT**

**Board Members Present:** Jim Ameden, Tom Cavanagh, Bob Forbes, Georgianne Mora, Taylor Prouty  
**Others in Attendance:** Sharon Crossman (for Robert Nied), Tina Labeau, Bruce Frauman  
Donna Korpi, Kevin Beattie, Mathew Rawson

**1. Call meeting to order:**

Select Board Chair Jim Ameden called the Select Board meeting to order at 7:01 pm.

**2. Additions or Deletions to the Agenda:**

**Request from Planning Commission to adopt resolution and complete form required to apply for FY2019 Municipal Planning Grant funding for Zoning Bylaw Rewrite. Jim moved, Taylor seconded, approved by all in favor of adding this item as Town Officials Business 7A.**

**Request to waive transfer station fees submitted by Esther for Robert Foote Shannon, owner of The Fourth Corner Foundation, a 501-C3 non-profit business. George moved, Tom seconded, approved by all in favor of adding this item as Transfer Station 8A.**

**Request for temporary Access Permit to serve the Newhall property along the west side of TH 8 Reilly Road, 1/10<sup>th</sup> mile from the intersection of Spruce Hill Road. Jim moved, Bob seconded, approved by all in favor of adding this item as Roads and Bridges 9A.**

**Request from Georgianne Mora to discuss VTrans visit and comments regarding Thompsonburg and VT 11 intersection. George moved, Taylor seconded, all approved adding this item as Roads and Bridges 9B.**

**3. Minutes Approval**

**a. George moved to approve the minutes from August 20, 2018, seconded by Taylor, approved by all in favor.**

**b. Taylor moved to approve the minutes from August 28, 2018, seconded by Tom, approved by all in favor. George and Bob abstained because they were not present for that meeting.**

**4. Select Board Pay Orders**

**Pay orders circulated, reviewed and signed.**

**5. Announcements/Correspondence:**

**a. Tina reported that the Town Office will be closed on September 20 and 21 for renovation of the vault as well as out-of-office staff training.**

**6. Visitors and Concerned Citizens**

**a. Kevin Beattie, Londonderry Emergency Management Director, reported that Vermont Emergency Management is conducting a catastrophic, full-scale, statewide exercise October 23-25, 2019, focused on statewide recovery from a catastrophic incident, beginning 24-36 hours after the event has stabilized. Kevin stated that the overall purpose of the exercise is to assess core capabilities of response and recovery following a statewide catastrophic event. The VEM is looking for interested communities and other relevant parties to participate in the 2-day exercise. As a next step to the 2017 exercise the Town participated in, and to improve local emergency preparedness in general, Kevin recommends that Londonderry participate in the**

VEM exercise, which will also require 2 people to attend 4 planning sessions prior to the 2019 exercise. **Kevin** explained that the 'planners' cannot 'play' in the 2019 exercise. He said he is interested in participating in the exercise. **George** indicated she would also be interested in participating in the 2-day exercise, and **Bruce Frauman, Chair of the Community Resilience Organization (CRO)** said he would like to participate as a planner. **Taylor moved that the Town participate in the VEM 2019 exercise as outlined, seconded by George, approved by all in favor.**

**b. Sharon Crossman appeared for the Planning Commission (PC)** to remind the Select Board of the required public hearing for the Adoption of the of the Enhanced Energy Plan Amendment to the Town Plan, scheduled and warned for Monday, September 17<sup>th</sup> at 7pm. **Bruce Frauman,,** member of the town's Energy Committee, provided a brief overview of the EEP and said that he and other members of the committee would be present at the hearing to answer questions as needed.

#### **7. Town Officials Business**

**a. Sandra Clark** was not present to discuss correction of a Tax Bill Error/Omission, so this matter was tabled for next regular SB meeting on Monday, September 17<sup>th</sup>.

**b. Sharon Crossman appeared for the Planning Commission (PC)** to request SB adoption of FY19 Municipal Resolution for a Municipal Planning Grant to fund the Zoning Bylaw Rewrite project proposed by the Planning Commission. Sharon said the PC is working with the Windham Regional Commission to prepare the grant application for October 1, 2018 submittal. She stated that the maximum grant is \$22,000 and any amount requires a minimum 10% local match. The Resolution commits the Town to execute the Grant Agreement, complete the program activities related to the application and provide the local match. **George moved to adopt the Municipal Resolution for FY2019 Municipal Planning Grant, Taylor seconded, all in favor approved.**

#### **8. Transfer Station**

**a. Tom** reported that bids are being accepted until September 28<sup>th</sup> for the Transfer Station backhoe with an asking price of \$12,000. Bids will be opened on October

**b. Request to waive transfer station fees submitted by Esther for Robert Foote Shannon, owner of The Fourth Corner Foundation, a 501-C3 non-profit business.** Jim stated that the request describes purpose of the non-profit located in Windham as 'developing and encouraging sustainability changes in architecture, landscaping and art. He reported that Esther recommends limit in the waiver to 2 bags per week. **George moved to approve the waiver as recommended, Tom seconded, all in favor approved.**

#### **9. Roads and Bridges**

**Matthew Rawson, Road Foreman,** reported 644 gallons of fuel used this period, with 90 gallons used at the Transfer Station. He also noted there is a sinking culvert along Hobart Road that needs attention.

**a. Request for temporary Access Permit to serve the Newhall property along the west side of TH 8 Reilly Road, 1/10<sup>th</sup> mile from the intersection of Spruce Hill Road. Jim moved to grant the Access Permit with the addition of a 20-foot culvert and good stone for best results, Bob seconded, all in favor approved.**

**b. Request from Georgianne Mora to discuss VTrans visit and comments regarding Thompsonburg and VT 11 intersection.** George reported that representatives from four departments of VTrans recently came to town for a safety audit. She stated that their inspection

included a visit to the intersection of VT 11 and Thompsonburg Road. There VTrans remarked on the spread of the intersection and recommended 'tightening' the end of Thompsonburg Road at VT 11 to slow turning traffic. **Jim** stated the width has been a benefit to the Fire Company at times – particularly when needing to get off VT 11 with when coming from the east, with no line of sight. **Bob** stated that with fairly high incidence of accidents at this intersection, his opinion is that narrowing Thompsonburg Road would make matters worse. **George** agreed to notify VTrans that the Town absolutely does not agree with their 'fix' for the intersection of VT 11 and Thompsonburg Road, which does not fit with the Town's highway plans. She added that the traffic study calculated a daily average of 620 vehicles travelling on Thompsonburg Road, and the forthcoming report will include safe speed limit data.

#### **10. Old Business**

**Salt and Sand /Shed.** **Bob** stated he had been communicating with Washburn Vault about options for concrete blocks to separate salt and sand. Once he has received pricing, he will notify and further discuss with the Board. **Bob, Matthew and Jim** considered wall placement options that would be most favorable for interior truck traffic flow. The Board agreed that sand available for residents in 5-gallon increments could be relocated to the Town Garage as an alternative to having this added activity and safety risk at the salt and sand shed. The Board went on to discuss paving the aprons. **Bob** said the budget did not include exterior paving, **Matthew** recommended some paving to prevent saturation and mudding, and **Jim** advocated for Sur-Pac as a minimum.

#### **11. New Business**

**Jim** reported that new road crew employee Joshua Dryden will start work on September 17<sup>th</sup> and receive a short welcome and orientation at 6am that day, to which all Select Board members are invited. **Jim** stated Donny LaFogg's employment with the Town ends on September 14<sup>th</sup>. He also mentioned that Lock Out-Tag Out re-training needs to be scheduled.

**Tina** reported that a new heater has been installed in the vault.

#### **12. Adjourn**

**George** moved to adjourn at 8:01, seconded by **Bob**, approved by all in favor.

**Approval Signatures:**