

Town of Londonderry
Select Board
Regular Meeting Minutes
Monday, May 7, 2018 - 7:00pm
Twitchell Building - 100 Old School Street, South Londonderry, VT

Board Members Present: Jim Ameden, Georgianne Mora, Tom Cavanagh, Bob Forbes, Taylor Prouty

Board Members Absent: None

Others in Attendance: Bruce Frauman, Tina Labeau, Kelly Capen

1. Call meeting to order

Select Board Chair **Jim Ameden** called the regular Select Board meeting to order at 7:00 pm

2. Additions or deletions to the agenda:

Jim moved to add a discussion of employee evaluations to the agenda, seconded by Bob, approved by all in favor.

3. Minutes:

Approval of Regular Board Meeting Minutes –**George moved to approve the April 16, 2018 Select Board minutes, seconded by Taylor, approved by all in favor.**

5. Select board pay orders:

Pay orders distributed to Select Board members. Pay orders reviewed and signed by Select Board members.

7. Announcements/Correspondence:

Board read April 18, 2018 letter of thanks from *Health Care & Rehabilitation Services*.

8. Visitors and Concerned Citizens:

None

9. Liquor Control

Bob moved to approve Liquor License Application from *O'Connor Corner, LLC*, seconded by George, approved by all in favor.

10. Town Officials Business:

Jim stated that Employee evaluations need to be completed. **Tina** stated that she could develop a spreadsheet to assist with tracking employee hire dates. **Jim** requested that employee reviews be scheduled for non-meeting Mondays and include the individual employees and their supervisors, giving the employees an opportunity bring up any concerns they may have. Discussion of evaluation process and scheduling followed.

11. Transfer Station

Bob Moved to approve a request for non-profit waiver of transfer station fees for the *West River Sports Association*, seconded by George, approved by all in favor.

Tom reported on ongoing issues with bears and outlined a strategy going forward for deterring bear access to compost and trash compactor areas.

Tom stated that shoes and clothing will be accepted at the Transfer Station beginning in mid- May and Electronics will be accepted at Flood Brook School between 9 AM and 1 PM on May 19, 2018

11. Road and Bridges

Bob stated that backfilling was taking place at the sand and salt shed and he would be going to over to the shed at 7:30 tomorrow morning (Note: May 8, 2018) to inspect final clean up. Discussion of trenching for underground electric followed.

Robert provided an update on RFPs to be issued for road work. Discussion of RFP process followed.

Jim stated that there have been complaints about the condition of Tuttle Hill Road and they were being addressed by the Road Crew. Discussion of road maintenance issues followed.

George reported on discussion of RT. 11 retaining wall she had with VTrans during which they confirmed that there were mechanisms in place for the Town to remove the wall and grade back the soil if they wanted to. Discussion of wall and its relationship to Green Mountain Power poles and private landowners followed. Discussion of upcoming VTrans paving project from Londonderry to Chester also followed.

12. Old Business

George stated that the policy on tobacco use on Town property will change on July 1, 2018 and there needs to be new signage that includes all tobacco use, not just smoking. Discussion of what type of signage would be preferred followed. Discussion of the availability of quitting smoking literature followed.

Jim stated that the Town would be taking over the mowing of Pingrey Park and that the Town will also have to mow near Mill Pond.

Tom reported that the flag pole was broken at Williams Park. **Taylor** suggested that the flags be collect until the pole is repaired.

13. New Business

Tina reported on the results of the 2017 Town Audit. Discussion of the audit findings and mitigation plan followed.

Tina stated that the Town will likely have a surplus and that money will be returned to the taxpayers.

14. Adjourn

Bob moved to adjourn at 7:44 PM, seconded by **George**, approved by all in favor.

Approval Signatures: