

**Town of Londonderry**  
**Select Board**  
**Regular Meeting Minutes**  
**Monday, April 16, 2018 - 7:00pm**  
**Twitchell Building - 100 Old School Street, South Londonderry, VT**

**Board Members Present:** Jim Ameden, Georgianne Mora, Tom Cavanagh, Bob Forbes

**Board Members Absent:** Taylor Prouty

**Others in Attendance:** Bruce Frauman (GNAT-TV), Kevin Beattie, Sharon Crossman.

**1. Call meeting to order**

Select Board Chair **Jim Ameden** called the regular Select Board meeting to order at 7:00 pm.

**2. Additions or deletions to the agenda:**

- a. **George moved to add three (3) Excess Weight permits to the agenda, seconded by Bob, approved by all in favor.**
- b. **George moved to add approval of the Local Emergency Operations Plan (LEOC) to the agenda, seconded by Bob, approved by all in favor.**
- c. **George moved to add RFPs for the excavation of a section of Thompsonburg Road and for road paving to the agenda, seconded by Bob, approved by all in favor.**

**3. Minutes:**

- a. **Bob moved to approve the regular meeting minutes for April 2, 2018, seconded by George, approved by all in favor.**
- b. **George moved to approve the special meeting minutes for April 9, 2018, seconded by Tom, approved by all in favor.**

**5. Select board pay orders:**

Pay orders distributed to Select Board members. Pay orders reviewed and signed by Select Board members.

**7. Announcements/Correspondence:**

Letter of thanks from the *Southeastern Vermont Watershed Alliance* read by Select Board members.

**8. Visitors and Concerned Citizens**

None

**9. Town Officials Business:**

- a. Sand and Salt shed – nothing new to report.
- b. Health Officer's letters of enforcement read by the Select Board.
- c. **Robert** stated that the Town needed to designate a representative to attend the delinquent tax sale to be held on May 11, 2018. **Bob** stated that he believed he could attend but if he could not for some reason Robert could represent the Town with a letter of authorization from the Town.
- d. Emergency Management Director (EMD) **Kevin Beattie** introduced an update of the LEOP and indicated that the State required the plan to be updated annually. **George** asked if there were any major changes. **Kevin** indicated that the changes were minor and primarily involved the updating of contact information. **Kevin** further indicated that the Plan would require significant updates in 2019. **Bob moved to adopt the updated LEOP, seconded by George, approved by all in favor. The Select Board Chair signed the updated plan.**

**10. Liquor Licenses:**

**George moved to approve a liquor license renewal for the *Swiss Inn & Restaurant*, seconded by Bob, approved by all in favor.**

**11. Transfer Station**

- a. **Tom moved to change the Sunday hours at the Transfer Station to be noon to 4:00 PM in order to accommodate the new employee's volunteer work at the church, seconded by Bob, approved by all in favor.**  
**Bob moved to add the application of a new Transfer Station employee to the agenda, seconded by George, approved by all in favor.** Discussion of new applicant followed.
- b. **George moved to approve the hiring of the new applicant contingent on a full review and verification of the information on of her application, seconded by Tom, approved by all in favor.**
- c. An email from Ester Fishman was read requesting that the Select Board write a thank you letter to the Town of Weston for the assistance they provided to the Londonderry Transfer Station. **Bob moved to have Robert draft and send the thank you letter, seconded by George, approved by all in favor.**
- d. **Tom** stated that the backhoe is waiting for parts and should be up and running in about a week.

**11. Road and Bridges**

- a. **George moved to approve Excess Weight Permits for Dugette Forestry Transportation, Inc., Bazin Brothers Trucking, Inc., G.W., Crandall Logging, LLC and Carelton Trucking, Inc., seconded Tom, approved by all in favor.**

- b. Road Foreman **Mathew Rawson** stated that he put together two RFPs, one for the excavation of a portion of Thompsonburg Road and another for paving. **Robert** stated that legal language needed to be added to the RFPs before they are issued and that he would do so and then distribute the RFPs. A discussion of the road work that needed to be done followed.

**10. Old Business**

- a. **George** stated that the Traffic Safety Committee would like to request Traffic Counts for Landgrove, Thompsonburg and Spring Hill roads and explained the scope of the counts. **George** indicated that the request must come from the Select Board. **George moved to request the traffic counts and have Robert be the signee for the requests, seconded by Bob, approved by all in favor. Bob** asked if specific locations along the roads have been selected for the studies. **George** responded that she would work with the *Windham Regional Commission* to refine the requests before they are submitted.
- b. **Jim** asked if there was any update on the Ed Brown case. **Robert** responded that he would follow up with the State's Attorney's Office.

**13. New Business**

None

**14. Adjourn**

**George Moved to adjourn, seconded by Tom, approved by all in favor  
Meeting adjourned at 7:36 PM.**

**Approval Signatures:**