

**Town of Londonderry**  
**Select Board**  
**Regular Meeting Minutes**  
**Monday, March 19, 2018 - 7:00pm**  
**Twitchell Building - 100 Old School Street, South Londonderry, VT**

**Board Members Present:** Jim Ameden, Georgianne Mora, Tom Cavanagh, Bob Forbes, Taylor Prouty

**Board Members Absent:** None

**Others in Attendance:** Bruce Frauman, Kevin Beattie, Sharon Crossman, Cynthia Gubb, Larry Gubb, Dick Dale, Cherise Madigan, Tina Labeau, Lisa Yrsha, Kelly Pajala, Bob Borella, Robert Nied, Ahmad Kosha (GNAT).

**1. Call meeting to order**

Select Board Chair **Jim Ameden** called the regular Select Board meeting to order at 7:00 pm

**2. Additions or deletions to the agenda:**

- a. **George moved to add liquor license renewals for *New American Grill, Garden Restaurant, Garden Market, Derry Downtown, Jelly Enterprises and Upper Tamarack, Liquor Outside Consumption Permit for Derry Downtown and a Special Event Permit for Citizen Cider* to the Agenda, seconded by Bob, approved by all in favor.**
- b. **George moved to add the presentation of Town Meeting minutes by the Town Clerk to the agenda, seconded by Bob, approved by all in favor.**
- c. **George moved to add a discussion of road crew job description and future vacancy to the agenda, seconded by Bob, approved by all in favor.**
- d. **Bob moved to add an Executive Session to discuss a personnel issue to the agenda, seconded by Taylor, approved by all in favor.**
- e. **Bob moved to add a discussion of letter of support for solar project to the agenda, seconded by George, approved by all in favor.**

**3. Minutes:**

Approval of Regular Board Meeting Minutes –**George moved to approve the March 5, 2018 Select Board minutes, seconded by Bob, approved by all in favor.**

**4. Organization**

- a. **Robert** called for nominations for the position of Chair of the Select Board.  
**George nominated Jim Ameden for the position of Select Board Chair. No other nominations were heard. Approved by all in favor.**

- b. **Robert** called for nominations for the position of Vice Chair.  
**Tom** nominated Bob Forbes. **Bob** stated that he would support someone else if they wished to have the position. **George** indicated that she was interested. **Tom** withdrew his nomination of Bob. **Bob** nominated **George Mora for the position of Vice-Chair. No other nominations were heard. Approved by all in favor.**
- c. **Jim** recognized Taylor Prouty as a new member of the Select Board.

**5. Select board pay orders:**

Pay orders distributed to Select Board members. Pay orders reviewed and signed by Select Board members.

**6. Appointments**

- a. **Bob** moved to appoint **Jim Ameden Road Commissioner, seconded by George, approved by all in favor.**
- b. **George** moved to appoint **Kevin Beattie Emergency Management Director, seconded by Bob, approved by all in favor.**
- c. **George** moved to nominate **Denis Pinkernell WRC Representative # 1, seconded by Bob, approved by all in favor**
- d. **Bob** moved to nominate **George Mora WRC Representative # 2, seconded Tom, approved by all in favor.**
- e. **George** moved to nominate **Erwin Kuperberg Health Officer, seconded by Tom, approved by all in favor.**
- f. **George** moved to nominate **Roger Fox Deputy Health Officer, seconded Bob, approved by all in favor.**
- g. Discussion of Fire Warden. Appointment tabled pending conversation with current Fire Warden.
- h. **George** moved to nominate **Kevin Beattie Tree Warden, seconded by Bob, approved by all in favor.**
- i. Discussion of 911 Coordinator. Appointment tabled pending conversation with current 9111 Coordinator.
- j. After discussion **George** moved to nominate **Pat Salo Animal Control Officer, seconded by Bob, approved by all in favor.**

**7. Announcements/Correspondence:**

- a. **Sharon** announced that *WRC* and *Rich Earth* will be holding an informational meeting on April 2<sup>nd</sup> at 5:30 PM in the Town Office to discuss how the Town can be a candidate for a waste water pilot program.
- b. **Kelly** announced that April 2<sup>nd</sup> is the deadline for renewing dog licenses and that the rabies clinic will be held this Sunday.

- c. **Bob Borella** reported that the Energy Committee has been working with WRC on the Town's enhanced Energy Plan that will be integrated with the Town Plan. He further stated that the Energy Committee would like to increase its web and social media presence. Discussion of pros and cons of Energy Committee using Town Website and Facebook.

#### **8. Visitors and Concerned Citizens:**

**Dick Dale** provided a detailed status report from the Traffic Safety Committee highlighting the Committee's data collection initiatives. He further stated that the Committee will issue a final report, including optional solutions and costs, in the September/October time frame.

#### **9. Liquor Control**

**George moved to approve all Liquor License requests** (as detailed in Agenda Item # 2), **seconded by Bob, approved by all in favor.**

#### **10. Town Officials Business:**

- a. Update on Sand and Salt Shed- **Bob** provided an update on the Sand and Salt Shed indicating that most of the work has been completed while some ground work remains.
- b. Update on TOPP Project - **Robert** provided an update on the TOPP project thanking Larry Gubb from the Planning Commission for his assistance in evaluating the status of the project. **Robert** indicated that he would be engaging with *Marble Valley Engineering* to get an estimate of the costs associated with updating the project figures and finalizing an RFP for spring issuance.
- c. **Kelly** presented the minutes from Town Meeting to the Select Board. **George moved to accept the Town Meeting minutes, seconded by Tom, approved by all in favor.**

#### **11. Transfer Station**

**Tom** reported that all is well with Transfer Station operation.

#### **12. Road and Bridges**

- a. **Jim** stated that the road crew has done a fantastic job during the recent storms.
- b. **Bob moved to approve an Excess Weight Permit for Gurney Brothers Construction, seconded by George, approved by all in favor.**
- c. **Jim** discussed an issue with the Town's underground fuel tank, indicating what steps have been taken to prevent water infiltration and the likelihood of future removal of the tank and replacement with an above ground tank, facilitated by a 0% financing program from the State.
- d. Discussion of the need to update the road crew job description.
- e. **Dick** asked if a decision has been made about separating out mowing tasks from the road crew. **Jim** stated that the budget has funding in it for mower rental and that the work will likely be done by the road crew.

**13. Old Business**

- a. **Bob moved to sign the contract with Vermont State Police for eight (8) hours per week of additional, dedicated police coverage, seconded by George, approved by all in favor.**
- b. Discussion of State contract for new signage on Middletown Road. **George moved to sign the contract, seconded by Tom, approved by all in favor.**
- c. Discussion of request by Lisa Yrsha for letter of support for a proposed solar project. Draft letter of support drafted by **Robert** and read out loud by **Bob**. Ms. Yrsha stated that the letter was “perfect” and expressed appreciation for the Town’s support. **George moved to approve and sign the letter, seconded by Bob, approved by all in favor.** **Sharon Crossman** stated that she was authorized to co-sign the letter on behalf of the Planning Commission.
- d. Additional discussion of the process going forward for review and approval of solar projects.

**(NOTE: A copy of the letter of support is enclosed herein as Attachment I.)**

**14. New Business**

None

**15. Executive Session**

**At 8:16 PM George moved to go into executive session to address a personnel issue, seconded by Bob, approved by all in favor.**

**AT 8:46 George moved to come out of executive session, seconded by Tom, approved by all in favor.**

**16. Adjourn**

**George moved to adjourn, seconded by Tom, approved by all in favor.**

Meeting adjourned at 8:49 PM

**Attachment I**

TOWN OF LONDONDERRY  
100 Old School Street  
South Londonderry, VT 05155

March 3, 2018

Judith C. Whitney, Clerk  
Vermont Public Utility Commission  
112 State Street  
Montpelier, VT 05620

Re: Joint Letter of Conditional Support for Norris Brothers Solar Development, LLC 500 kW Net-Metered Solar Array Proposed for Londonderry, Vermont

Dear Ms. Whitney:

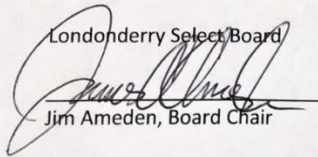
On behalf of the Town of Londonderry Select Board and the Town of Londonderry Planning Commission, we are writing to provide you with this joint letter of conditional support for the 500-kW net-metered solar project proposed by Norris Brothers Solar Development, LLC ("NBSD") for a previously disturbed site owned by Jeffrey M. Yrsha along Route 100 in Londonderry.

While the Town of Londonderry has not yet received a formal application or plans for this project the Town has formalized its general support for solar energy its Town Plan, adopted in 2017. That plan reads in part "while some issues exist related to pollution and energy associated with the manufacture of photovoltaic elements, solar is the cleanest potential energy source available to Londonderry in terms of local benefits and potential impacts."

The Londonderry Select Board and Planning Commission will expect the project to comply with all applicable regulations as well as the letter and intent of the Town of Londonderry Zoning Bylaw and the Town Plan, which states that the primary objective and challenge of the local land use plan is to "retain its rural character and compact villages while providing an appropriate economic and employment base for its citizens." Assuming the project is determined to be consistent with that objective, the Board and Commission anticipate offering their full support.

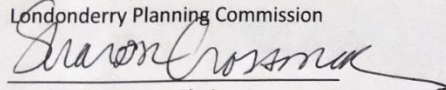
Thank you for your consideration. Please contact us if you have any questions.

Londonderry Select Board



Jim Ameden, Board Chair

Londonderry Planning Commission



Sharon Crossman, Chair

**Approval Signatures:**