

**Town of Londonderry Energy Committee**  
**DRAFT Minutes - February 6, 2018**

Attending:

Committee Members: Will Reed, Bruce Frauman, Donna Korpi, Bob Borella, Lawrence Gubb

1. Will Reed called the meeting to order at 6:20 pm.
2. Approval of Minutes. Bob moved moved, Larry seconded to approve the minutes from Jan 11 with the addition of "Enhanced Energy Plan" to Paragraph 3. Motion passed. Bob and Larry abstain because they were not at that meeting.
3. EEP progress. Larry has distributed the Enhanced Energy Plan to the Planning Commission and to Robert Nied with a request for him to send it on to the Select Board, the Development Review Board and any one else who might be interested as a Preview.
4. Next Steps - Tasks for EC. Bob said that regardless of the fate of the EEP, we can still move ahead with what ever agenda we choose to improve energy efficiency in Londonderry. Will agreed, saying they were mutually exclusive items. Bruce said we can still use the EEP action steps as guideposts.

Will said that Robert Nied said in an email that he does not have any Efficiency Vermont packets for new construction or renovation. Paul Markowitz told Will a month ago, that the packets are being updated and will be ready in 4-6 weeks. They include the Blue Book, the Residential Building Energy Code, and more. Donna said we should get a copy and Bob agreed. Will asked for 6 copies to give to Nied.

Donna said as the Energy Committee, we should make sure the code is enforced. Larry said there is no required Certificate of Occupancy in Londonderry, though Will said he thought that oil tanks must be installed on concrete now, and not on dirt floors where an oil spill could pollute the earth.

Paul Gordon asked Larry (?) for help in filling out a Real Estate form for energy usage. Larry said this includes floor, wall and ceiling insulation, the type of heating system, records of hearing bills and more. Will would like to tap into the budget for the first six months to purchase a table, table top tents, and a banner.

Donna would like us to teach kids so they can teach parents.

Bruce said perhaps the EC could have some input to an Integrated Studies unit on energy for the middle school.

Bob said one action step would be to find out how Paul Markowitz told the committee to keep updated on current Efficiency Vermont initiatives. We should take those initiatives and post information about them in the Londonderry Community Forum and the Londonderry Monthly so we can promote what they are doing.

Donna will check with Efficiency Vermont on a weekly basis.

5. EC LOGO and Website. Donna said we should go through Flood Brook School for help in designing a logo. We will need to provide guidelines. Will will reach out to Neal McIntyre as a first step. Bruce asked when would we write the guidelines. Will said he will ask Neal first, then let the committee know, so we can think about guidelines. A limited color pallet is one such guideline.

Bob can create a template for a web site for the EC. We would need to pay for an URL and a host. Bob could link the EC to a Beta site before we go public. Will asked about any security issues. We couldn't think of any, it would be hard to hack into the site to make unauthorized changes. Bob and Larry agreed we should run it by the Select Board. Bruce said Robert Nied maintains the web site and Will found past minutes on the town web site. Bob will ask Nied if he would prefer to have the EC create pages for the town website versus a separate website. He will suggest that Nied provide all committees with a standard format for agenda and minutes. We would like to change the Energy Coordinator tab to an Energy Committee tab.

6. Next meeting is set for Tuesday March 14. at 6:15 pm

6. Meeting adjourned at 7:40pm.

Submitted by Bruce Frauman, Clerk  
February 7, 2018