

Town of Londonderry
Select Board
Regular Meeting Minutes
Monday, December 18, 2017 - 7:00pm
Twitchell Building - 100 Old School Street, South Londonderry, VT

Board Members Present: Paul Gordon, Bob Forbes, Georgianne Mora, Tom Cavanagh

Board Members Absent: Jim Ameden

Others in Attendance: Tina Labeau, Robert Nied, Bruce Frauman, Kelly Pajala, Shannon Heidebrecht, Chloe Genovart, Patrick Salo

1. Call meeting to order

Select Board Chair **Paul Gordon** called the meeting to order at 7:03 pm

- 2. Additions or deletions to the agenda:** **Paul** asked for a motion to revisit the discussion of a voucher that was excluded from the last pay order review due to questions about the expenses submitted. **George moved to add a discussion of the bill to the agenda, seconded by Bob, approved by all in favor.**

3. Minutes:

Approval of Regular Board Meeting Minutes – December 4, 2017. **Tom moved to approve the minutes for the December 4, 2017 Select Board minutes, George recused herself because she was not present at the meeting, seconded by Bob, approved by all in favor.**

4. Select board pay orders:

Pay orders distributed to Select Board members. Pay orders reviewed and signed.

5. Announcements/Correspondence:

- a. Committee Vacancies - **Paul** announced that the Traffic Safety Committee is still looking for one additional member and has extended the period in which letters of interest are being accepted until December 31, 2017. **Paul** also stated that one additional member is needed for the Parks Board and three additional members are needed for the Planning Commission.

6. Visitors and Concerned Citizens:

Dog Issue – Shannon Heidebrecht and Chloe Genovart informed the Select Board of an ongoing issue with a neighbor's dogs in the vicinity of SoLo Farm & Table on Middletown Road, reporting that there have been repeated incidents involving the dogs including growling at children, ripping a hole in a fence and killing a chicken. Ms. Heidebrecht and Ms. Genovart also reported that have been unsuccessful in resolving the problem with the dogs' owner and called the ongoing issue a nuisance that needs to be addressed. Animal Control Officer **Patrick Salo** provided his perspective on the problem, stating that there were two adults living with the dog's owner and those adults were allowing the dog to get out of the house and run, unrestrained through the neighborhood. **Mr. Salo** stated that if the problem continues the owners will have to be ticketed. **Paul** stated that the dogs have not been vaccinated for rabies and have not been registered. **Paul** further stated that if the dogs were not properly registered by tomorrow (12/19/17) the Animal Control Officer will file a civil complaint against the owner.

Ms. Heidebrecht expressed her frustration that the problem has persisted for so long without the owner facing consequences. **George** stated that she would advocate for calling the Animal Control Officer anytime the dogs are running loose. **Paul** stated that the Town would work to resolve the issue.

7. Town Officials Business

- a. Appointment to Conservation Commission – **George moved to appoint Sunny Wright to the Conservation Committee, seconded by Tom, approved by all in favor.**
- b. Appointment to Traffic Safety Committee – **George moved to appoint Cindy Gubb, Kevin Beattie and Dick Dale to the Traffic Safety Committee, seconded by Tom, approved by all in favor.**
- c. Septage Reporting – Town Administrator Robert Nied provided background on the septage field maintained by the Town at the transfer station, stating that there was only one waste hauler using the facility and that the hauler has not been timely in paying fees and submitting paperwork. **Robert** stated that the septage handling was highly regulated by Vermont DEC and that the Town must comply with State regulations and file very detailed quarterly reports. **Robert** further stated that he had concerns that the information provided by the hauler may not be complete and/or accurate and that uncertainty over the accuracy and completeness of the information impacts the Town’s ability to file the appropriate reports to the State. **Robert** stated that he would conduct a cost/benefit analysis as well as a risk assessment of the current septage handling process and provide a report of findings to the Select Board by March 1, 2018 and that he would ask the Board to determine at that time if they wish to continue to accept septage at the facility into the spring season. **Bob** stated that there has historically been support for maintaining the septage facility in order to keep septic pumping costs down for Town residents. **Paul** stated that he hoped that the facility could continue to operate if the issues with the hauler can be resolved.
- d. The Select Board discussed the added agenda item involving \$91.00 food and beverage expense submitted for reimbursement by the Conservation Commission. **Bob** asked if the expense could be paid out of the Commission’s own budget. Town Treasurer Tina Labeau responded that the Commission’s budget would not cover an expense incurred outside of a public meeting. **Paul** detailed the Board’s options for dealing with the submitted expense. **George moved to pay the meal expense incurred for the Commission’s guest speaker only, rather than paying for the expenses incurred by the Commission members themselves, seconded by Bob, approved by all in favor.**

8. Transfer Station

Tom reported the damaged gate has been repaired and battery issues with front end loader have been resolved.

9. Road and Bridges

RFP for 02 Mack sale- discussion was tabled as the RFP is not yet available.

10. Old Business

Sand and salt shed update – **Paul** reported that snow has been cleared from inside the shed but wall construction has not yet begun. **Paul** also reported that the cost of plastic sheeting to protect the concrete from damage by salt would cost \$1,582. **Bob** asked a number of questions about the purpose of the plastic and how it would be applied. **Paul** responded that they are proposing to staple the plastic sheeting the plywood that has not yet been installed.

Bob asked if a decision on the plastic could be delayed given that salt will not be in the shed in the immediate future. **Bob** stated that he would have a discussion with the concrete company.

Paul stated that the issue would be added to the agenda for the next Select Board meeting.

11. New Business

- a. Wall Painting – **Paul** stated that the Brattleboro Community Justice Center reported that Ed Brown has not returned repeated messages left for him by their mediator. **Paul** recommended that the Town make another effort to talk with Mr. Brown and to reach a mutually acceptable settlement. **Bob** stated that Mr. Brown was probably busy getting his business up and running for the season.
- b. Budget Update – Town Treasurer Tina Labeau provided the Board with a copy of the budget proposal for the fiscal year July 1, 2018 to June 30, 2019, based on the current Grand List. **Paul** asked the Board to take time to review the proposal until the end of the calendar year and get back to Tina or Robert with any questions or concerns. **Paul** restated that there would be a public session on the budget in January. **Tina** stated that there may still be some tweaks to the proposed budget. Town Clerk Kelly Pajala stated that the Lister Sandra Clark may be retiring in 2019 and that possibility should be considered when reviewing the budget.
- c. Appropriations- **Paul** discussed the distributed spreadsheet listing repeat and new appropriation requests and asked the Board to consider and discuss those requests at the next meeting. **Tina** provided clarification on several of the requests. **Paul** stated the requests will be part of the next discussion and that Tina, Kelly and Robert will work on warning language. A discussion of certain appropriations including a request by **Bob** to review the 990 Form for one of the requestors.
- d. **Paul** provided the board with, and read aloud, a statement announcing his resignation from the Select Board, stating that his house had been sold and that he would be moving to Virginia. The Board members thanked **Paul** for his leadership and service to the community. **Paul** discussed the process of filling the vacancy resulting from his resignation.

13. Adjourn

Bob moved to adjourn, seconded by George, approved by all in favor.

The meeting adjourned at 8:16 pm.

Signatures of Approval: