

**Town of Londonderry  
Board of Selectmen  
Tuesday January 12<sup>th</sup>, 2017  
Minutes**

**1. Call meeting to order**

**Board Members Present:** Paul Gordon, Steve Prouty, Bill Wylie, Will Reed

**Staff Present:** Stephanie Thompson, Tina Labeau, Esther Fishman

**Others Present:** Dick Dale, Bruce Frauman

**Steve called the meeting to order at 5:05 p.m.**

**2. Additions or deletions to the agenda**

Will asked to add the topic of Energy Committee to town official's business.

Paul asked to add salting rescue squad parking lot under roads and bridges.

**Will made a motion to add the items to the agenda. Paul seconded. Motion passed with all in favor (3-0).**

**3. Minutes**

a. Approval of Regular Board Meeting Minutes – December 19<sup>th</sup>, 2016

**Paul made a motion to approve the minutes of December 19<sup>th</sup>. Bill seconded. Motion passed with all in favor (4-0).**

**4. Select board pay orders**

**5. Announcements/correspondence**

- Correspondence passed around for review
- Kelly announced that we look like we will have a moderator for Town Meeting, and they are interested in attending the Town Meeting tune-up.
- Kelly shared information is coming out about the merger vote for the School District and everyone should be paying attention as the votes will happen on Town Meeting Day with polls open from 7 a.m. to 7 p.m. by Australian Ballot.

**6. Visitors and concerned citizens**

**7. Local Control Commission**

**8. Town official's business**

a. Overweight Permit – JP Trucking & Excavating, LLC

**Will made a motion to approve the overweight permit for JP Trucking & Excavating. Paul seconded. Motion passed with all in favor (4-0).**

b. Energy Committee

- Will reported that there use to be an energy committee, but it has mostly dissolved, but they do still have a coordinator (Bob Borella). They met and WRC has put out a grant application to work with the Town to create an energy plan. Will also spoke with two other community members who are willing to participate. He thinks it makes sense to get it going again. He would be happy to serve as the Energy Committee liaison. WRC wanted a letter by yesterday (1/11) but they have offered a week attention for letter of interest. Dick Dale reported that the Planning Commission's proposed Town Plan notes the desire to reboot this committee. To recruit, we can put out a call for

volunteers, and then the select board can appoint. An odd number is always ideal, such as 5, and then have a list of alternates.

**Will made a motion to create an energy committee and accept potentials applicants for 5 positions, to be advertised in the newsletter and online, and appoint Will as the liaison. Bill seconded. Motion passed with all in favor (4-0).**

- Will and Bob will get together to put in the Letter of Intent.
- He also noted that Act 174 allows for a voluntary inclusion of an energy plan, but in the future it will become mandatory.

## **9. Transfer Station**

### **a. Fee Increases**

- Esther recommended increasing trash bag fees to \$2, \$4 and \$6 from \$1, \$2, \$3, and construction fees to \$40/cubic yard (light) and \$60/cubic yard (heavy) from \$30 and \$50 respectively. They are not able to charge for recyclables. These prices are more comparable to other towns in the area. Measurements are by eye, and the weight depends what the materials are that are in it. In the past there have been discussions for weighing and Esther plans to visit Springfield to see their scale. Esther noted the ground is a little uneven/unstable and recalibration might be needed often.
- There had been talk of getting the cash out of the transfer station, and Esther said stickers could be an option versus bags. C&D would still be done by check. They would be available to purchase in each of the Towns, and possibly a retail location. They could also be purchased by check, only at the Transfer Station. She does not yet have pricing for stickers. Board members suggested using a credit card. The DMV charges the surcharge to the customer – convenience fee.
- To get the word out, the Towns could all send out the announcement with the tax bill (August), so all, local and not, are notified. Esther does not want to do too much legwork until she knows the Town wants to move forward.
- Steve and Will felt we had enough time to discuss this further as a particular topic. Steve would like to take the human element out of the process as much as possible. Will pointed out, is a long-term goal as we do not have a scale. Tina will investigate a credit card machine.
- Esther asked if the Town is interested in setting up a solar array on the old land fill. Department of Environmental Conservation sent a letter about encouraging Towns to explore as a revenue source. The Windham Solid Waste District is the one that is setting it up and she will talk further with him.
- Esther reported that their revenue \$169,571
- Grants - \$5,771
- Recyclables sale - \$7,000
- Tipping fees - \$156,000 – this will go up if fees are increased

## **10. Roads and bridges**

### **a. Updates**

- 05 Mack had a dash board fire. It's in the garage and Reeds Truck Service will look at it – some burnt lines, but drivable and they will get to them Friday. It will likely be out of service for a while. VLCT has been contacted on an insurance claim. We will likely be down a vehicle for a bit.
- With that truck down, the 1-ton is being used more and the sander is in pretty rough shape with some leaks and motor problems. The cost of a

new stainless steel Swenson sander would be between \$3,100 and \$4,000. Duane expects some surplus and it is in stock and could be picked up soon. The sander can be moved to another vehicle if its replaced.

**Bill made a motion to purchase a new sander for \$3,100. Will seconded. Motion passed with all in favor (4-0).**

- Received a call from Jim Pease about the GIS storm water map. Wayne was going to review but did not have time. He gave it back to Duane and he still has not had time and he will advise Jim that. It will be time consuming and he will work to get to it over the summer, with new possible roles in town.
  - As of the end of December, we had used 419.19 ton of salt and 928 yards of sand. Last bill from Hills for sand was \$12,000 – we are using about as fast as they can bring it in.
- b. Salting rescue squad parking lot**
- Bob Fish approached Duane about doing the salting at the Rescue Squad. He said they could do it as they go right by there, but he said it needed to be up to the Board.. Steve said his concern is setting a standard, as the Town has tried to keep the fire, town, etc separate. Others might be Mountain Valley Clinic and the Fire departments that want it. Paul noted there would be NO special trips made.

**Bill made a motion to approve the highway department to do a drive-through salting at the Londonderry Rescue Squad parking lot in inclement weather. Paul seconded. Motion passed with all in favor (4-0).**

## **11. Old business**

### **a. Salt/Sand Shed**

- Bill shared drawings from Ferguson's with recommended dimensions and supports.
- Paul added it will need to be engineered as required by Division of Fire Safety.
- We need to have more in line ahead of next Wednesday to present to the Development Review Board (Paul has volunteered to go). Drawings were received from Enman with offsets that are needed, but the application needs to be completed, with dimensions.
- Bill received pricing from excavating and site work – both prices are close around \$30,000.
- Still need to consider interior lighting and Paul is waiting on pricing.
- Total estimated costs at this point is \$174,000 (wood frame building). With a quonset hut it would be around \$171,000 without looking at the lower amount of concrete. Costs do not include engineering fee, but Bill will get an estimate.
- Steve feels that the life span with the wood frame without needing repair/roof replacement, would be greater.
- We are able to borrow from the Cemetery Commission and can spread that out over 5 years to lower the annual burden, with paying \$25,000 in this year's taxes.

## **12. New Business**

### **a. Budget –**

Review electricity, town buildings, septage, insurance, debt service, dispatching and energy coordinator budgets. Revenues and appropriation requests were reviewed and discussed. The Board okayed the continuance of the Okemo Valley Chamber membership.

**13. Adjourn**

**Will made a motion to adjourn. Bill seconded. Motion passed with all in favor (4-0).**

**Meeting was adjourned at 8:53 p.m.**