

**Town of Londonderry
Board of Selectmen
Regular Meeting Agenda
Monday August 7, 2017
Approved August 21, 2017**

1. Call meeting to order

Board Members Present: Paul Gordon, Georgianne Mora, Tom Cavanagh, Bob Forbes and Jim Ameden.

Staff Present: Stephanie Thompson, Tina Labeau, Kelly Pajala, Sharon Crossman, Kevin Beattie, Mathew Rawson

Others in Attendance: Bruce Frauman (GNAT), Christine White (SeVWA), Gloria Cristelli (SeVWA), Mark Wright, Bill Wylie, Dick Dale, Jamie Rawson, Duane Hart, Kelly Capen.

Paul called the meeting to order at 7:04 p.m.

2. Additions or deletions to the agenda

Add Water Shed alliance. George moved, Tom seconded. Motion passed with all in favor.

Jim requested the addition of down equipment and new truck to Roads and Bridges. Jim moved, George seconded. Motion passed with all in favor.

Paul requested adding the item of a conference table and chairs for the Select Board room. George moved. Jim seconded. Motion passed with all in favor.

3. Minutes

a. Approval of Regular Board Meeting Minutes – July 17th, 2017

George moved to approve the minutes. Bob seconded. Motion passed with all in favor.

4. Select board pay orders

Passed around for review and signing.

5. Announcements/correspondence

Correspondence was passed around for review.

Kelly reminded everyone that there will be a Board of Abatement and BCA meeting for the bi-annual clean-up of the voter check list at 6 and 6:30, respectively, on 8/28.

Kelly announced that Family Fun Day is 8/20 from 10-2, followed by a showing of Guardians of the Galaxy at dusk. There will be live music on 8/21.

George showed off the new No Tobacco signage for the Town. They were purchased by The Collaborative.

6. Visitors and concerned citizens

7. Town official's business

a. Memorial Park Incident

- Kelly advised she received a call last Thursday from The Collaborative that they had received a report of an individual using heroin at Memorial Park and that needles had been left behind. The timeframe was unclear. Maryann Morris talked to VSP and that they advised they would not be cleaning up, and that it was up to the Town Road Crew or Rescue. Kelly called Mathew and Austin, who went to the park with her. Nothing was found. More specific information was obtained and she returned and still did not find anything. She assumes that someone else disposed of them. She said she does not feel that this will be the last time and that we should be prepared, and who the appropriate parties are to

- deal with it. Mathew advised that they do not have sharps training. Kelly also spoke with Judy Cobb and advised of the situation and it was not a 911 emergency situation, but that they would discuss at the next Rescue Squad meeting about non-emergency assistance and possible training.
- Kevin Beattie advised that the Rescue Squad is not willing/able to be responsible for removal but could provide training to the Road Crew, and that he believes that Transfer Station has training. He also feels that the rescue squad would be happy to provide a sharps disposal container.
 - Jim asked if the Hep C vaccine was still required for handling sharps. Kevin said the Rescue Squad has it, but as long there is proper protection, and Jim feels that anyone that might handle them should have it.
 - George asked if we should loop in the Health Officer. Kelly said she has been in contact.
 - Stephanie advised that she is working on a Statewide Sharps Disposal Taskforce and is attending a meeting tomorrow about policies and will bring back information that might be of assistance.
 - Bill Wylie shared his displeasure with working with VSP and the opiate crisis, and we need to get people into treatment. Mathew noted that we are not the only ones that are having problems. He also said people should call when an incident occurs as soon as possible. Paul said that we only have 25 hours with VSP and that is what we have to work with. There was no promise that it would solve all our issues. He added that the opiate crisis is not unique to us, and that there are a lot of groups and individuals around the State working on this issue. Bill asked if the rescue squad is carrying Narcan – yes.
 - Stephanie shared that she is representing the VLCT on the Governor’s Opiate Coordination Council and serves as co-chair of the Prevention and Enforcement committee. A few highlights that she shared with those in attendance were:
 - Opiates, nationally are killing more people than motor vehicle accidents and gun violence combined.
 - There is no easy answer – the issue must be addressed with a 4-prong approach of prevention, enforcement, treatment and recovery.
 - There is a Good Samaritan law in Vermont for those who administer Narcan, if the individual does not survive.
 - If you see something report it - I could save a life and/or be a catalyst to getting someone into treatment.
 - While the state has increased its capacity around treatment, 9/10 of opiate misusers are not in treatment. Capacity must still grow to meet the potential demand.
 - Support your neighbors in recovery.

b. Town Plan Update

- Sharon updated that the Planning Commission is working on updating with comments from the public and some Board members, into a final document. It is nearly complete. She advised that soon a final document will be provided to the Board for the hearing. Paul said as soon as we have, it will be posted online with the hearing schedule, following the appropriate timeline.

c. Spring Hill Road – Tree

Stephanie advised that Green Mountain Power was contacted and did a site visit. They stopped in and advised Tina that they would be removing. Mathew advised they will be removing the tree waste once it is cut down.

d. Southeastern Vermont Watershed Division

- Chris White and Gloria Cristelli were in attendance. They are a volunteer group that tests the watershed of Basin 11, which includes the source of the West River all the way to the Connecticut River. The state now has a database from their testing to look at changes in the watershed over time. Testing occurs 6 times in the summer. She advised there is a lot of important information that we should know about our rivers. Testers are trained. Chris thanked the Town for their support and that of the Conservation Commission. She provided last year’s results to provide a sample of the report that goes out bi-weekly on Fridays, along with a monitoring map (*Handouts attached to Meeting Minutes*). As issues arise they work with different agencies as needed. George

- asked where current results can be viewed – Connecticut River Conservancy website and also on that of the SeVWA and Facebook – www.sevwa.org.
- Gloria added that they hire a coordinator to assist with testing, and there is some state funding that assists along with funds from partner towns, like Londonderry, and 7 other towns. Also, local volunteers, such as Irwin and Cathy from the Londonderry Conservation Commission members, who assist with testing are critical and more volunteers are always needed.
 - Gloria advised there will be an event later this month with the Governor's Clean Water Week, and they will be sponsoring the Source to Sea cleanup. Chris added that they too have found and cleaned up used needles.
 - Kevin noted that we should share this information of needed updates, especially where people swim, through our media outlets (such as website). Chris will ask Irwin to share online, as Town Health Officer.
- e. Conference Table and Chairs
- Paul advised that we have had an offer to buy a conference table and six chairs which could be used in our Select Board room. Currently two folding tables are being used, and some old chairs, which many are in rough shape. The table is mahogany and the chairs are vinyl. A narrower table would allow more access around the room. Paul propose spending \$1000 from the Town Office Repair and Maintenance fund to buy these items.

George moved to proceed with the purchase of the table and chairs. Jim seconded. Motion passed with all in favor.

8. Transfer Station

- a. Bottles
- Tom said that Candy is volunteering to help with sorting bottles and getting them to Wayne's. Right now we are averaging 12,000 a month. Candy doesn't have a truck, FBAA needs to come up with volunteers and they are getting proceeds. Kelly and the Park's Board are offering to help next week. Tom is also helping to get them out. Paul thanked Candy for the hours and hours she had devoted to helping.
 - Jamie Rawson attended to represent FBAA (though they were not notified until today though Tom advised he tried). She said they do not meet over the summer. Paul asked Jamie to get the appropriate contact information for the future, to Tom, so he can contact them. Paul said we will propose that, in some manner, that FBAA and Park's split up the duties, equally. He advised how the work is divide up is up to the Boards to work out. If one entity is not equally, then the funds will all go to those who are doing the work. Jamie said the Board only has three members and she does not see how they would be able to help. Paul said perhaps when they are able to share in the responsibility then we would be happy to share in the revenue, until then it would go to the Park's Board. Jamie said they met with the Park's Board and met with the Transfer Station and shared what the process for bottle transfer was, and that there was no need for assistance, Kelly added that at the time that was the case, but now that is different, in a good way, with what is going through there. Jim asked how often they would need to be taken down. Tom advised with a schedule, perhaps just on Friday's, doing a couple of trips.
 - Dick Dale noted that people are not sorting the recyclables as well which is adding the work that Candy has to do, and that individuals should do a better job.
 - Jamie said their next meeting is not until the second week of September.
 - Paul said the Town and Park's Board will take care of, and once FBAA can meet and decide what they can do, then we can loop back to it.
 - Jim does not want to see FBAA lose the money and offered to help.
 - Bill asked if Wayne's could pick up the bottles. Tom will connect and find out what might be possible.
 - Kelly said the Park's Board plan, as they only have 6 members, they will put out a call for volunteers to see if individuals will help out. Mathew asked about taking a dump truck from the Town up there and dropping them off. Mathew said he could throw on a half-hour to his day at the end of the week. Paul advised let's try volunteers first.

- Kelly noted that Friday's are not when it has to happen – whenever someone can, just needs to be communicated with Candy.

Other - Tom added that new wiring has been done at the buildings. Road Crew has patched the end of the access to the Transfer Station.

9. Roads and bridges

a. Derry Woods Grant Agreement

For a culvert to be replaced. Grant was awarded, and this is the formal agreement. We will work to get the RFP out this fall with construction next year, as we did not have enough funds in the current Town budget.

Jim made a motion to sign the agreement. George seconded. Motion passed with all in favor.

b. Down equipment

-Jim advised that the backhoe has been down for a while as a piston has gone and it is back ordered until at least later this month. There is work that needs to be done. Cost to rent an excavator from Brown's for \$1000 for the amount of time that they need to the necessary ditching work. Mathew advised he met with Emily Davis from WRC with the Grants-in-Aid-Pilot program and it will help cover some of the cost for a few road repairs.

-Jim also shared that the sickle bar mower keeps blowing out its seals and leaking oil on the road. This would be about a \$3,000 cost for the boom mower rental, for a week. Mathew said in the future this might be the best option, to rent for two weeks to do the work, and then we do not have to deal with storage or maintenance.

-The total cost would be \$4,000 for these items.

Bob moved to proceed with the rentals from Brown's and Fairfield's. George seconded. Motion passed with all in favor.

c. New Truck

- Jim updated that the 2002 Mack is in bad shape, and the 2005 is also in rough shape. We need to do a replacement before winter. Usually we have to do an RFP and go out to bid, but the process to get it built this would be too long for us to get it by winter. Mathew has looked at existing trucks that have been built. He would like to get another tandem truck. He found one at Clark's which the crew has test driven, loaded, etc. This would be an emergency type purchase, due to the requirement of usually needing three bids. The Truck is a 2018 International 7600 with a Viking Plow package. As a heavier duty truck, it should hold up better with larger loads. The price we are looking at is \$175,000. Tina said that \$40,000 and financing has been budgeted. This would be money down and then 5-year financing. Jim said he feels it is an emergency to get what we need in time for when we need it. We will not get much for the 2002, so we will clean it up and post it for sale, after the dump body is switched between the 02 and 05.

George made a motion to approve moving forward with the Emergency Purchase, with \$40,000 down and negotiate the best lease terms over 5 years for the 2018 International 7600 for \$175,636. Bob seconded. Motion passed with all in favor.

- **Other** – Jim said they are also looking at pricing on used loaders for the sand/salt shed.
- **Fuel** – Trucks 361.7 gallons, Buildings 271 gallons.

10. Old business

a. Septage Field Haying – Open Bids

-One bid was received, from Hart's All Season Maintenance. Three options were provided.

Option 1) mow and bail and leave on site for Town pickup at \$1,700

Option 2) mow, bail and keep hay at \$1,400

Option 3) mow, bail and relocate for the town at \$2,600

Mathew said that they do not use enough hay to justify if it gets moldy. He would recommend option 2.

George made a motion to accept the bid from Hart's All Season, for option 2 at a cost of \$1,400. Jim seconded. Motion passed with all in favor.

b. Sand/Salt Shed

- Paul advised that prints for site layout and engineering and electric plans were deliver to State Fire Marshalls for review and we hope to have the last permit in a couple of weeks. A pre-bid meeting is tomorrow, 8/8 at 10 a.m. Bids are due at noon on 8/21 for review at the meeting that night.
- Bill Wylie asked about funding. It has been lined up and things are paid and scheduled to get the power in, between Fair Point and Green Mountain Power. He also asked about structural plans. Yes – we have them. Bill asked about his role in the project, and that he is still willing to help out as needed. Paul said it is himself, Bob and Bill to oversee the work. RFP requires a timeline for work be provided with their bids.

c. Prouty Land Usage

- At the last meeting there was discussion on usage for the property. Written and verbal comments have been accepted and the request was put online. Only one comment from the Policing Committee was received, which was about all firearm usage should be prohibited. George also posted on the Community Forum page on Facebook. Kelly Capen felt it was too open ended and that we should have a questionnaire that individuals can respond to. George said that coming up with boarder guidelines will take some time, but that she thinks we can all agree that the use of firearms should be prohibited and we should make that official immediately and keep the discussion on other use going. Paul, George and Stephanie will work on a firearm specific policy and related to trucks/mudding, to present to the Board.

d. Hart/Frogs Leap Property

- Paul reported that as of late morning Friday July 28th, the Town closed on the sale of the property. We have received checks for \$228,000 for back taxes and expenses incurred in the ownership since March. The only outstanding item is a verbal agreement about a vending machine on the property, and Coca Cola who owns it advised they will put on their schedule for pickup.

e. Genser Property Update

- Stephanie provided an update on the remediation and demo. Catamount has advised that they noticed the work from 8/21 to 9/1. They expect they would be done by 8/25, and anticipate that TAM's demo can start by 8/28. Stepahnne will connect with Trevor further about the timeline and possibly of Champion doing their training that had been previously discussed.

11. New Business

a. Speed Limits

- There had been conversation online about speed concerns. Paul spoke with the Policing Committee last week but they did not have a quorum, and were unable to take up the idea of them putting forth some recommendations. Paul printed a Better Back Roads manual on setting speed limits, and said there was discussion around warning signs for pedestrians and crossings. VTrans said we can do, and he will look into further. Kelly Capen advised that she also thinks that if people want to slow people down, put a VSP officer on the corner - she gets passed by individuals on Thompsonburg Road regularly. Bob said in the past when he was on the Board, some of the roads were monitored, and the opinion was that people usually do drive a safe speed for the conditions of the road. He said in the meantime install more sharp corner signage could be of assistance. George suggested a no-passing sign, but there is no dotted line.

12. Adjourn

George made a motion to adjourn. Jim seconded. Motion passed with all in favor.

The meeting was adjourned at 8:47 p.m.
