

Town of Londonderry
Board of Selectmen
Agenda
Monday June 5th , 2017
Approved June 19, 2017

1. Call meeting to order

Paul called the meeting to order at

Board Members Present: Paul Gordon, Jim Ameden, Tom Cavanagh, Georgianne Mora. Bob Forbes was absent.

Staff Present: Stephanie Thompson, Tina Labeau, Kelly Pajala, Kevin Beattie, Mathew Rawson, Esther Fishman

Others Present: Bruce Frauman (GNAT), Dick Dale, Roger DelGiorno, and Steve Swinburne.

2. Additions or deletions to the agenda

- Add Ski Magic Outside Consumption Permit for 4th of July to Local Liquor Commission
- Change Dog Issue to Dog Warrant

George made a motion to approve the additions. Tom seconded. Motion passed with all in favor

- Add diesel tank replacement to Transfer Station

George made a motion to approve. Tom seconded. Motion passed with all in favor

George moved to add Riley Road Access Permit under Roads and Bridges. Tom seconded. Motion passed with all in favor.

3. Minutes

- a. Approval of Regular Board Meeting Minutes – May 15th

George made a motion to approve. Tom seconded. Motion passed with all in favor.

- b. Approval of Special Board Meeting Minutes – May 25th

George made a motion to approve. Jim seconded. Motion passed with all in favor

4. Select board pay orders

Passed around for review and signing.

5. Announcements/correspondence

- Paul wanted to thank Chaves Excavating for their above and beyond work on May 7th with the culvert repair on Haven Hill. We sincerely appreciate their dedication and help.
- Kelly announced that the Parks Board's music Mondays is coming together with dates coming soon. They have received the license and will be showing Guardians of the Galaxy on August 1 at dusk and Rogue One on September 3rd at dusk.
- Taconic and Green Board meeting will be held tomorrow night, 6/6 with an in person vote option. A first official meeting will be held at 6:30 with those who are newly elected. It will be at the Hildene at 5:30 p.m.

6. Visitors and concerned citizens

7. Local Liquor Commission

- a. Alcoholic Beverages in Public Place Permit – Londonderry Rotary (Brewfest)
 - i. Roger DelGiorno of Rotary spoke that this will be their second year. They hope to make it annual. They money goes to scholarships. Last year they did 1 to a GMUHS graduate and 5 to BBA graduates. The event will be held from 2 to 7 p.m. on July 29th.

George made a motion to approve. Tom seconded. Motion passed with all in favor.

- b. Ski Magic – 4th of July Celebration (July 1st)– Outside Consumption
Only Kelly needs to sign, but it will extend the outside consumption area from just the back deck to an additional fenced off area, for the 4th of July holiday fireworks. The event will be July 1st.

8. Town official's business

- a. Dog Warrant

Kelly presented the Board with a list of individuals who have not licensed their dogs, and those who have been. These have been sent to Pat Salo today, and he will begin to make his visits to those who have not yet made it in.

b. Conservation Commission Appointment

Recommendation of appointing Steve Swinburne to the Conservation Commission. He has lived here for 31 years and has been involved in conservation work for a while, and his schedule allows him to be more involved.

George made a motion to appoint Steve Swinburne to the Conservation Commission. Tom seconded. Motion passed with all in favor.

c. Town Office Planning Project – Larry Gubb

Larry attended to update the Board, particularly the new Board members, with background of the purpose of the project and where it currently stands in the planning stages. The Town has recently received the 90% plans along with documents to begin the bid process. Site work is the place to start to address the moisture issues which must be taken care of to consider any potential use of the basement space.

The 90% plans need to be approved by the Board to proceed with the submission of the wetlands permit to the State.

George indicated that she thinks we should trust the recommendations from the engineers. Paul noted this was based on a number of changes that the Board has recommended previously.

d. Town Purchase Order Policy

Tina advised that she has had a few board that have submitted personal receipts where individuals have been charged tax, etc. This process will make sure that committee chairs know what is being purchased and that they are aware of the purchasing policy. She will be sending this out to all the people. Paul advised that this is a Town policy and that it must be adhered to.

e. VT Alert

The Board previously had a presentation about the service. The next step is a letter from the Board indicating that we want to join as a ‘sending town’ and the initial individuals to be trained. The CRO has a list of recommended individuals, with the exception of the Select Board representative who the Board should decide on. Paul state that this is a service that anyone can sign up to receive the alerts free and that it enables the Town to be in contact in the event of emergencies. There is no cost to the Town.

George made a motion to send a letter to VT Alert about the Town’s desire to participate in program. Jim seconded. Motion passed with all in favor.

f. Fire Warden Appointment

Paul spoke with Jim Twitchell. He has agreed to serve another term as the Town’s Fire Warden.

Jim moved to appoint Jim Twitchell as Fire Warden. George seconded. Motion passed with all in favor.

g. Londonderry-Windham Town Line

Long standing issue of property boundary between Londonderry and Windham and it could affect the taxation of some properties. He wanted to bring it to the attention of the Board and community. Paul has spoken with the Select Board in Windham. They will be discussing and we will continue to look at it moving forward. Surveying is likely needed that the Towns will need to fund in the future. Kevin asked if there were any specific areas of concern. Paul did not know specifically.

9. Transfer Station

a. Diesel Tank Replacement

Esther provided the Town with three quotes for replacement. The current tank has started to leak. The current one is intended for indoor use and not outdoor, ideally as it is single lined. Quotes received from Cota & Cota (\$3,000-\$4,000), Door Fuel (\$2,762) and Irving Oil (\$1,900). She recommended approval of the quote for Dorr Fuel. Funds are available in the repairs and maintenance fund.

George made a motion to approve the quote for the 275-gallon double wall oil tank from Dorr Fuel. Tom seconded. Motion passed with all in favor.

10. Roads and bridges

- a. Rain jackets, t-shirts and boot allowance
Paul advised in the past the Town has purchased bright t-shirts for the highway crew for visibility. There has also been a request to look at rain suits for the crew, as well as consideration of a boot allowance. We will get a quote from a couple of screen printers. Tina also found rain suits for around \$30. These are reflective. She advised at the end of the year there will likely be a \$300 excess in the uniform budget that would cover this. Paul said to order the suits. Mathew will get a list of sizes from the highway and transfer station and then we will get a quote for the cost. For boot allowance, Mathew said his experience was to purchase and then submit for reimbursement in their next pay check. The dollar amount the Town allows and how far it will go will depend on what type of boots the individual wants, and what they may want to expend beyond that. Jim suggested a \$150 allotment. The Board was in favor of allocating up to \$150 for each of the three road and transfer station full-time employees for work boots.

- b. Riley Road Access Permit
Jim said he and Mathew have visited the site and do not see a problem with it.

Jim made a motion to approve the access permit. Tom seconded. Motion passed with all in favor.

- c. **Monthly update**
Mathew shared that we have used 497 gallons of fuel for trucks and 391 for buildings. Jim added that paving will begin likely this week on Hells Peak. Also, they are looking at pricing for a replacement dump truck for future consideration.

11. Old business

- a. Sand/Salt Shed
Paul and Bob are meeting with the structural engineer to finalize changes to get the RFP completed. Approval has been given to Green Mountain Power and FairPoint to get the needed poles installed when they are able..
- b. Genser Property
Stephanie updated that an extension has been granted and that all work, including reuse, now must be completed by September 30th. Documents are pending review with TROPIC and we are looking at a tentative closing date of June 15th if everything can get cleared and into the State system by next week. Stephanie has been in contact to update the Gensers'. TAM is ready to proceed with Catamount Environmental doing their remediation work beginning in July, if all proceeds on the current timeline.
- c. Hart/Frogs Leap Property
Paul advised that the Auction will be June 16th at 1 p.m. Information is on the website. We have received a few calls from interested parties who have been invited to attend the auction. No update on the current resident other than he has been served proper papers.

12. New Business

None.

13. Adjourn

George made a motion to adjourn. Jim seconded. Motion passed with all in favor.

Meeting was adjourned at 8:02 p.m.
