

**Town of Londonderry  
Board of Selectmen  
Monday May 15<sup>th</sup> , 2017  
6 p.m.  
*Approved June 5, 2017***

**1. Call meeting to order**

**Jim called the meeting to order at 6:30 p.m.**

**2. Executive Session – Personnel and Legal Matter (6 p.m.)**

**George moved to enter executive session. Bob seconded. Motion passed with all in favor.**

**The Board entered Executive Session at 6:31 p.m.**

**The Board moved out of Executive Session at 7 p.m.**

**The Board entered regular session at 7:02 p.m.**

**Board Members Present:** Jim Ameden, Georgianne Mora, Tom Cavanagh, Bob Forbes and Paul Gordon (by phone).

**Staff Present:** Stephanie Thompson, Tina Labeau, Esther Fishman, Sharon Crossman, Kevin Beattie.

**Others Present:** Dick Dale, Bill Wylie, Bruce Frauman (GNAT), Jennifer Lynn Grycel, Jawid Kosha (GNAT)

**3. Additions or deletions to the agenda**

**Paul moved to add VOSHA Agreement of 5/9/2017 to Town Officials Business. George seconded. Motion passed with all in favor.**

**George moved to add Appointment of Assistant Road Commissioner to Roads and Bridges. Tom seconded. Motion passed with all in favor.**

**George moved to add the hourly rate change under Roads and Bridges. Tom seconded. Motion passed with all in favor.**

**4. Minutes**

**a. Approval of Regular Board Meeting Minutes – May 1<sup>st</sup>, 2017**

**George moved to approve the minutes. Tom seconded. Motion passed with all in favor.**

**5. Select board pay orders**

Passed around for signing and review.

Paul said that the employee pay – pay order, increase was not added beginning 4/17 for Mathew at a rate of \$20. She will do a retroactive adjustment.

**6. Announcements/correspondence**

- Passed around for review.
- Lego Contest is 5/21 at the Town Hall. Information is available on the website.
- Hazardous Waste Collection is June 3<sup>rd</sup> from 9 – 1 at Flood Brook School
- Tina and George attended an HR training last week and there is some additional personnel policy work that needs to be and that will begin.
- Esther advised we were awarded the PACIF grant for 4 of the 5 things that we requested (everything but the double wall gas tank at the transfer station. Everything can be ordered.

**7. Visitors and concerned citizens**

- Jennifer (Blanchard) Grycel– her parents own the property that she is currently residing in and she has a problem with the solar farm that has been allowed to go above the property and that trees that were not agreed on were

removed and that the wood she was promised was not provided and that cleanup has not been adequate and that runoff has been a problem, running into her home, and now the embankment is collapsing. She was promised by the company that none of this would be happening. She said she would like the Town to buy the property for eminent domain for what she is taxed on. George said this was not something the Town approved – as a utility, it is up to the State’s Public Service Board. She understands the frustration. She suggested to contact Bruce Genereaux. George also noted that the project was sold to those who own it now. Jim also noted grieving the taxes is an option. It was noted the land is owned by Hodges. Bob also noted that there is work with the State government to give the Town’s more say in these projects for the reason of lack of say. Dick Dale also noted that the current changes to the Town Plan will also provide the Town’s with more influence.

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8. **Local Control Commission**

None

9. **Town official’s business**

a. Planning Commission – Town Plan Update

- Sharon Crossman advised that The Town received a grant in 2016 to update the Town Plan, which expired in April of this year. The drafting with the WRC ended last week and they have a draft they feel is ready for public hearings. It has substantial changes as the 5-year-old plan was readopted 5 years ago without any changes.
- The Planning Commission made a resolution to accept this as the final draft before hearing. A hearing each is required by the Planning Commission and the Select Board. These will be chances for the public to provide their comment. Copies will be available at the Town Office if anyone is interested in picking up a copy. All other Boards will also be provided copies. It will also go on the Town website and a link sent through the listserv. Written comment may also be provided.
- A final draft and outline of the required hearing process was provided to the Select Board.
- Bob asked about the solar issues that have come out and how the PC and Town Plan might be able to connect people to make sure they are all connected. Dick said there is a concern about the solar issue but they could not find anything in the standing rules, but the energy section has been revised and mentions the Energy Committee, who will do an enhanced energy plan. He also added Rep. Olsen has been connected with the Energy Committee. Changes that might come from this can be added as an amendment to the Town Plan and not need to wait until the next required plan adoption.

b. Norris Brother Solar – Letter of Support

Paul said the Planning Commission and the DRB did not have any significant issues to oppose the development on the Yrsha property.  
**Paul moved to sign the letter of support. George seconded. Motion passed with all in favor.**

c. TOPP Wetland Permit

**George moved to approve and sign the permit. Bob seconded. Motion passed with all in favor.**

- Bob noted he has some questions. Plans were sent out from Marble Valley Engineering. MVE would like any concerns by the end of this month. Stephanie has reached out to Larry Gubb to see if he could update the new board on this project.

d. VOSHA agreement

- The Board received a letter from Les Burns – Chief Compliance Officer for VOSHA. They offered a settlement.

**George moved to accept the informal settlement agreement dated 5/9/17 with total fines of \$1250.00, pending completion of the lockout tagout procedures. Bob seconded. Motion passed with all in favor.**

- Paul clarified that the Town received 5/3/17 a citation of 1 serious violation related to the LOTO program. The Town has met with all employees and developed a program and training related to the LOTO, and we accept the penalty for this violation and by the end of June we will have completed the LOTO to comply with the requirements.

## **10. Transfer Station**

### **a. Sticker Update**

- Esther had sent out the info via email to the Board, including layout for how the process will work, what will be ordered. The start date would be 10/1. There will be a transition period from Oct. 2 – Dec. 31, 2017 where punch cards would be available at the transfer station. Esther would like to move forward with moving forward with the informational sheets and the cards.
- George commented that the penalty on the cards purchase during the transition period should be equal if at the transfer station. Esther explained that if someone does not want to pay they can go to the outlet to buy.
- Paul is concerned about numbering the cards still. Esther said she didn't this would be an effective way to keep track because every outlet (there are 5) that would need to note who bought the cards and that we do not need to worry about counterfeiting. The paper will appear with a void mark if we they were copied. He just wants to be sure there are double layer of accountability. Paul asked that in the documentation, that the transition period is made very clear.

**Motion to move to approve the advancement of the new punch card initiative increase for the transfer station. Tom seconded. Motion passed with all in favor.**

## **11. Roads and bridges**

### **a. Accept and sign Better Back Roads Grant award**

**George moved to accept and sign. Tom seconded. Motion passed with all in favor.**

### **b. Appointment of Assistant Road Commissioner**

**Jim moved to appoint Wayne Blanchard as an Assistant Road Commissioner. Paul seconded. Motion passed with all in favor.**

- Jim has talked to Wayne and he is open to the idea. He would be a great asset based on his past role as Foreman and role on the Select Board recently.
- c. Hourly pay rate of Road Foreman**  
**George moved to increase the hourly rate for the Road Foreman to \$22. Tom seconded. Motion passed with all in favor.**
- The Board noted that it creates a little more separation between the staff and foreman, and he has stepped up tremendously and is very capable, ambitious and is doing a great job.

## **12. Old business**

### **a. Sand/Salt Shed**

- Bob updated that he and Paul spoke with the engineer and still looking at placement and they are making progress. Site work and structural engineering are being connected to ensure that the plan will be effective.
- Bill Wylie said that the building being moved might make it more visible. Bob advised they have been moved again, further into the bank, to make it less visible. Bill said he had someone do a first draft of the building. Tom said that those are the plans that are being worked off of by the engineers. Paul said that the movements will be a little to the south and a more to the east, into the hill, to minimize visibility and maximize gravel that can be accessed in the hill.

### **b. Genser Property**

- Demo and asbestos removal has been put out to bid. Stephanie requested that the Board have a special meeting at 5:30 p.m. on Thursday 5/25 to open/approve. Two Rivers has said we will get an extension for this project. Following up with them on reuse to make sure we are ready to move with that once demo is completed. Closing date is still not set – TR is working to review documents from the attorneys.
- c. Hart/Frogs Leap Property
  - The auction will be held on 6/16 at 1 p.m. A minimum bid of \$235,000 will be required. Work is continuing to remove the current resident. Signs for the auction are up.

**13. New Business**

- a. Accept bid for 434 Main St Reuse Project
  - No bids received. Stephanie will work with Sharon to determine a new deadline.
- b. Accept bid for 2152 North Main Street Elevation Project
  - The board acknowledged the bid but did not act.**
  - The amount for the bid was \$58,000. Total available through the grant is \$53,961. Stephanie will contact the contractor as well as HMGP about either reducing the cost or getting an increase from HMGP/FEMA.

**14. Adjourn**

**George moved to adjourn. Tom seconded. Motion passed with all in favor. Meeting was adjourned at 8:21 p.m.**

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