

**Town of Londonderry**  
**Board of Selectmen**  
**Monday February 20<sup>th</sup>, 2017**  
**Minutes**  
*Approved March 6, 2017*

**Board Members Present:** Paul Gordon, Bill Wylie, Will Reed, Wayne Blanchard

**Staff Members Present:** Stephanie Thompson, Tina Labeau, Kelly Pajala, and Duane Hart.

**Others Present:** Garrison (GNAT-TV), Dick Dale, John Barry

**1. Call meeting to order**

Paul called the meeting to order at 7:02 p.m.

**2. Additions or deletions to the agenda**

- Will requested the addition of the Energy Committee under New Business

**Bill made a motion to approve the addition to the agenda. Wayne seconded. Motion passed with all in favor.**

**3. Minutes**

- a. Approval of Regular Board Meeting Minutes – February 13, 2017

**Wayne made a motion to approve the minutes for February 13, 2017. Bill seconded. Motion passed with all in favor.**

**4. Select board pay orders**

Passed around for review and signing.

**5. Announcements/correspondence**

- Kelly announced with Green Mtn. Veterinary Hospital 3/16 9-10:30 at the South Londonderry office. Kelly or Tammy will be there to do licenses at the same time. Deadline for renewal is April 3<sup>rd</sup>. They will be open until 5 that day and the Friday before.
- Paul announced the need for Green Up Day coordinator(s). It is on the website, and we are still seeking candidates to help organize for the first Saturday in May.
- Paul shared that candidate's night was held on Thursday 2/16 and there were a number of individuals who express interest in positions that will voted at Town Meeting. A discussion was also had about the State Policing and the Salt and Sand Shed.

**6. Visitors and concerned citizens**

- John Barry expressed concern about the Transfer Station putting out notice in the Londonderry Monthly that they are accepting textiles and why are they completing with the Thrifty Attic.
- Paul advised that the group that was going to work with the Transfer Station on textile had opted out, so this is now null and void. Kelly advised that Goodwill was going to be doing this pickup but have since declined to participate. We no longer want anyone to take textiles to the transfer station. Mr. Barry thanked the Thrifty Attic for all of their assistance to those in need and helping by making contributions to many wonderful groups.
- Dick Dale reminded people that on 2/28 there will be an annual meeting of the Flood Brook School, and it has been warned. There will be more information on the merger at that meeting. Voters have the opportunity to vote on page 3 of the ballot at Town Meeting for the Taconic and Green Merger. The second article is for 13 spots for candidates to the merged school board.

**7. Local Control Commission**

- a. Outside Consumption Permit – Magic Mountain Ski Area
  - o The Board is fine with it as long as Kelly has no issues. She advised she will be approving without any objections.

## **8. Town official's business**

### **9. Transfer Station**

#### **a. Fuel tank replacement**

- A copy of an email from Esther was shared in her absence. The idea of the half septic tank would need to be covered so no rain water can get in, so it may not be the best option. Paul said there did not seem to be much of a hurry as a grant is being applied for, which may be combined with some Town Garage work from PACIF. It will be discussed further at a later date.

### **10. Roads and bridges**

#### **a. Paving RPF**

- Duane provided copies of the proposed RFP. A few corrections were made to the draft. Deadline for receipt of the bids is March 20<sup>th</sup>.

**Will made a motion to approve the RPF for paving for 2017. Wayne seconded. Motion passed with all in favor.**

#### **b. Updates**

- Duane advised that the oil cooler is leaking in the 02 Mack and has gone into Stateline Mack in New Hampshire for repair for this and a few other issues. When we will have it back will depend on parts availability and any other issues they may find. Bill asked about the Equipment Replacement fund. Yes – this vehicle is overdue for replacement. We need to keep this on the road to allow us to follow the replacement plan, and this year is the backhoe. Grader and International have been replaced in the past year or two. Other than that all other equipment is 10 years old or older. The equipment reserve fund article is up for approval at Town Meeting.
- Fuel delivery will be needed soon. He will wait until we can get a full fuel delivery to save some funds. It is budgeted for.
- Paul and Duane talked about a 6-month review for Matthew. We will be scheduling it for before the next Select Board meeting so it is held with the same Board that hired him.
- He will be meeting with Wade Masure from VLCT – PACIF on Wednesday 2/22 at 9 a.m. He will be doing a hazard inspection. Wade will then provide an action plan addressing hazards and employee safety practices.
- The boiler and air compressor inspection will be happening tomorrow, 2/21.
- Mud season is approaching. Duane approached Chaves about material. They need a letter from the Town regarding the need. Stephanie will put together and send to Chaves.
- Snow removal prep will be done at the Town Hall area and Crescent Street ahead of Town Meeting.

### **11. Old business**

#### **a. Salt/Sand Shed**

- Paul updated that he and Bill attended the DRB meeting and they have granted approval for the conditional use permit to build the salt and sand shed. A written response will be forthcoming. He is continuing to review estimates and making calls for clarifications. He is also working to update the presentation for Town Meeting. Bill provided an aerial photo to use.
- Stephanie has completed the 1111 permit for access to the State highway. It will be submitted with fee payment. Stephanie will also include the aerial file.

#### **b. Tax Sale Extension – Hart Property**

- Tina had sent correspondence regarding the idea of an extension and the Town Attorney advised that no, the Town should not grant the extension. The posted deadline for tax sale stays. Tina will advise the bank that is currently owning the property to advise that the extension will not be granted.

#### **c. Smoking/Personnel Policy**

- Review after Town Meeting, and after follow-up with Maryann at The Collaborative. Mandatory Sick Leave will also need to be looked at for review and amendment.
- d. Genser Property
  - Stephanie has reached out to Kevin for an update and is working to keep the Genser's informed of the FEMA closeout process and CDBG application.
  - Dick Dale suggested an update at Town Meeting as many are interested due to the proposed Burton sculpture. Paul said that once the funding goes through with CDBG comes through we would need to look at their specific requirements to ensure compliance and that it is okay.
- e. Employee insurance issue
  - Information received from Blue Cross Blue Shield. Stephanie will forward to the Board for review and discussion at the March 6<sup>th</sup> meeting.

## **12. New Business**

- a. Generator contract
  - Stephanie presented a contract between the Town of Londonderry and Sparky Electric for the Generator installation project at Flood Brook School. Kirk Kehoe from Sparky has reviewed and is in agreement.
  - Paul requested a chance to review further and discuss at the March 6<sup>th</sup> Board meeting. He also asked that a copy be went to Bob Fisher, Town Attorney for review.
- b. Energy Committee
 

February 20<sup>th</sup> is the deadline for applicants. There are four other candidates on the committee. They are Ian Jensen, Larry Gubb, Bruce Frauman, and Bob Borella. Will be attending a stakeholder meeting in Newfane on Thursday evening regarding the grant to assist with the Town Wide energy plan. The energy section of the Town Plan has been forwarded to him by the Planning Commission.

**Wayne made a motion to accept the 5 members of the Energy Committee. Bill seconded. Motion passed with all in favor.**

## **13. Adjourn**

**Wayne made a motion to adjourn. Bill seconded. Motion passed with all in favor.**

**The meeting was adjourned at 7:56 p.m.**